

1 Minutes of the Centerville City Tree Board meeting held Wednesday, March 20, 2019 at 7:00 p.m.
2 in the Centerville City Hall Administrative Conference Room, 250 North Main Street, Centerville,
3 Utah.

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5 **MEMBERS PRESENT**

6 Joy Chambers, Chair
7 Brooke Holman, arrived at 7:10 p.m.
8 Anne Linton, was excused at 8:38 p.m.
9 Gary Smith
10 Gary Woodward
11 Scott Zeidler, arrived at 7:10 p.m.

12
13 **MEMBERS ABSENT**

14 Jennifer Beckstrand

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16 **STAFF PRESENT**

17 Bill Ince, City Council Liaison, arrived at 8:25 p.m.
18 Michael Higgins, Parks Supervisor
19 Mackenzie Wood, City Recorder
20 Connie Larson, Recording Secretary

21
22 **MINUTES REVIEW AND APPROVAL**

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24 Minutes of the February 20, 2019 meeting were reviewed. Anne Linton made a **motion** to
25 approve the minutes as written. Gary Smith seconded the motion, which was passed by unanimous
26 vote (4-0).

27
28 At 7:10 p.m., Brooke Holman and Scott Zeidler arrived at the meeting.

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30 **FINALIZE UTILITY BILL INSERT INFORMATION**

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32 Jennifer Beckstrand is currently writing a book and is unable to write the insert for the
33 April utility bill. Scott Zeidler will write the insert for the April utility bill.

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35 **DISCUSS CITY NEWSLETTER INFORMATION AND TIMELINES**

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37 Jennifer Beckstrand will write the article for the City Newsletter that will be printed at the
38 end of May. Jennifer will write about the purpose of the Tree Board and what they want to
39 accomplish. This information will also be posted on the City website. Mackenzie Wood will create
40 a website for the Tree Board.

41
42 **ARBOR DAY: SOLIDIFY PLANS**

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44 Arbor Day is April 26th. Councilman Bill Ince previously sent an email to the Tree Board
45 informing them that he talked with Farmington City, and they have an ordinance that states parking
46 strips must be a minimum of five feet wide.

1 The Tree Board discussed how to ask for donations of trees that can be planted at the
2 Community Park in conjunction with Arbor Day. The Board discussed having a sentence in the
3 newsletter informing citizens and businesses they are welcome to donate money towards the
4 purchase of trees for the Community Park.
5

6 Joy Chambers reported she has not been informed of the date when the Eagle Scout will
7 be planting trees at the Community Park. Michael Higgins, Parks Supervisor, will report to Joy
8 when he knows the planting date. Tree Board members will be invited to this event when the date
9 is finalized.
10

11 Bill Ince, City Council Liaison, will ask the City Council at their meeting on March 26th to
12 declare April as Arbor Month in Centerville.
13

14 **TREE ORDINANCE: DISCUSSION AND PLANS**

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16 Gary Smith distributed a draft of the Centerville Tree Ordinance, along with pictures of the
17 trees, which he compiled. The Tree Board reviewed the draft. There will be three sections of the
18 draft. The sections are: the Ordinance, Guideline Standards, and the future goals of the Board. The
19 Board will need to determine if the City owns the easements on the parking strips of individual
20 homeowners. Michael Higgins, Parks Supervisor, recommended trees not be allowed in a four foot
21 or smaller parking strip. Scott Zeidler said Centerville does not have a code enforcement officer,
22 but possibly the Public Works Department could do the enforcement of the Tree Ordinance. Utah
23 State University is giving design standards of the types of materials to use in park strips in place
24 of lawn to better conserve water.
25

26 At 8:25 p.m., Bill Ince, City Council Liaison, arrived at the meeting.
27

28 Joy Chambers asked Bill Ince what the City's definition is of a park strip easement. Mr.
29 Ince replied it is different for each subdivision. The older the area, the small the park strips tend to
30 be. The newer subdivisions have wider park strips. Lots that are on a corner can possibly have a
31 rear easement for utilities or drainage. Park strips are owned by the City.
32

33 This item will continue to be discussed at the next meeting.
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35 At 8:38 p.m., Anne Linton, was excused from the meeting.
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37 **NEXT MEETING**

38
39 The next Tree Board meeting will be held on Wednesday, April 17, 2019 at 7:00 p.m. at
40 City Hall.
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42 **ADJOURN**

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44 At 8:40 p.m., Brooke Holman made a **motion** to adjourn the meeting. Gary Woodward
45 seconded the motion, which was passed by unanimous vote (5-0).

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Mackenzie Wood
Mackenzie Wood, City Recorder

4/17/2019
Date Approved

Connie Larson
Connie Larson, Recording Secretary

