

Job Announcement for Centerville City, Utah
City Manager

Centerville City, Utah is seeking its next City Manager to replace the current City Manager who is retiring. This job posting will be open until January 11, 2019.

Centerville City is located 10 miles north of Salt Lake City on I-15, only 15 minutes from the international airport. Centerville is bordered on the west by the Farmington Bay area of the Great Salt Lake, and on the east by the mountains of the Wasatch National Forest. Four creeks flow through its boundaries. Multiple outdoor recreational opportunities are within a very close distance, including trails, water sports, snow skiing and fishing. Centerville is a highly desirable place to live, known for its safe neighborhoods, parks and recreation programs, high educational levels, good schools and volunteerism, and is home to CenterPoint Theatre, a very successful community theatre. The City has an annual budget of \$19 million and 53 full-time employees serving a population of 18,000. City services include police, parks & cemetery, recreation, culinary water, streets maintenance, drainage systems, solid waste collection, community planning & development, and justice court.

The Position

The City Manager works under the broad policy guidance and direction of the City Council, consisting of a Mayor and five Council Members. The City Manager performs a variety of professional and managerial duties related to planning, directing, organizing and controlling the efficient delivery of City services. The position demands a team approach in cooperation with multiple department heads. The City Manager is the Budget Officer, and also serves as Executive Director of the City's Redevelopment Agency, administering three project areas that encompass much of the commercial development that has occurred in the City. The preferred candidate will exhibit problem-solving, negotiation and conflict resolution skills to address community and operational issues. The City Manager must have the ability to concurrently manage several complex projects in an effective/efficient manner and to advise the Mayor and Council on changing priorities and related recommendations.

Salary and Benefits

The salary range is currently under review. The successful candidate's placement within the range will depend on qualifications and experience. The City provides excellent benefits that include either State retirement or ICMA-RC contributions, medical and dental insurance, car allowance, vacation and sick leave, disability and life insurance, and paid holidays. The City Council will negotiate a mutually agreeable employment agreement with the successful candidate.

Qualifications

- Graduation from an accredited college with a master's degree in business management, public administration or a related field; AND eight (8) years of progressively responsible experience in municipal management, including three (3) years in a supervisory capacity;
- OR an equivalent combination of education and experience.

- The applicant must be able to perform all required job duties identified in Section 3.01.080 of the Centerville Municipal Code.

To Apply

Submit a resume and cover letter no later than 5:00 p.m. on January 11, 2019 to the City Recorder, via email to mwood@centervilleut.com , or by mail to 250 N. Main, Centerville, Utah 84014; reference “City Manager Recruitment” in your submittal. Hiring is conditioned upon successfully passing a background check and drug test. Each candidate traveling from out of area to interview may request a travel reimbursement up to \$500.

Questions

For questions regarding this position or about Centerville City, contact Steve Thacker, City Manager, stevet@centervilleut.com , or by phone at 801-295-3477.

Equal Opportunity Employer