

1 Minutes of the Whitaker Museum Board meeting held Tuesday, May 22, 2018 at 6:00 p.m. at the
2 Whitaker Museum, 168 North Main Street, Centerville, Utah.

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4 **MEMBERS PRESENT**

5 Carol Bake
6 Diane Chamberlain
7 Mel Miles
8 Spencer Packer, Chair
9 Nancy Smith
10 Paul Thomas Smith

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12 **MEMBERS ABSENT**

13 Laura Toney

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15 **STAFF PRESENT**

16 Stephanie Ivie, City Council Liaison, was excused at 6:30 p.m.
17 Lisa Linn Sommer, Museum Director
18 Connie Larson, Recording Secretary

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20 **MINUTES REVIEW AND APPROVAL**

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22 Minutes of the March 20, 2018 meeting minutes were reviewed. Diane Chamberlain made
23 a **motion** to approve the minutes as written. Nancy Smith seconded the motion, which was passed
24 by unanimous vote (6-0).

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26 Minutes of the April 24, 2018 meeting minutes were reviewed. Mel Miles made a **motion**
27 to approve the minutes as written. Diane Chamberlain seconded the motion, which was passed by
28 unanimous vote (6-0).

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30 **NEW BOARD MEMBER**

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32 Carol Bake was introduced as a new member of the Whitaker Museum Board. She has
33 lived in Centerville for 30 years, and is an elementary school teacher. She has ancestors who helped
34 settle St. George.

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36 At 6:30 p.m., Stephanie Ivie, City Council Liaison, was excused from the meeting.

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38 **DIRECTOR'S REPORT**

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40 Lisa Linn Sommer, Museum Director, reported the sidewalk pavers have been completed.
41 Chair Packer reported the pavers were accidentally placed from the police parking lot to the kitchen
42 door where a concrete sidewalk was originally going to be placed. It was agreed to leave the pavers
43 as they are instead of removing them and pouring concrete. Lisa Sommer reported the new lights
44 in the parking lot are working, and an article in the City newsletter will feature the new lights and
45 express gratitude to Salmon Electric for their donation of materials.

1 All of the garden plots have been rented, and there is a new beehive in the garden. The
2 carriage doors have been installed, and Larry Jenkins from Tremonton is a Blacksmith who is
3 interested in doing the hardware for the doors. One-hundred and fifty elementary school children
4 have toured the Museum during the past two weeks. The Storytelling Event with Police Chief
5 Child went very well, and Lloyd Carr will be doing the June Story Telling Event on the history of
6 the printing press in Davis County. The Victorian Tea Party was held on May 19th, and there were
7 186 women in attendance.

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9 Lisa Linn Sommer reported Laura Toney requested permission to borrow the Whitaker
10 Museum's sound system for the 4th of July Parade.

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12 Mel Miles made a **motion** to allow the 4th of July Board to borrow the Whitaker Museum's
13 sound system for the 4th of July Parade. Diane Chamberlain seconded the motion, which was
14 passed by unanimous vote (6-0).

15 **BUDGET APPROVAL REPORT**

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18 Lisa Linn Sommer reported the CLG Grant was awarded. The Whitaker Museum budget
19 has been tentatively approved by the City Council, with the exception of a few items requested.
20 There was a question as to why the Director's salary was less than last year.

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22 Mel Miles will clarify with Stephanie Ivie, City Council Liaison, that the \$2,400 approved
23 in last year's budget for a Museum brochure and laptop have not been spent, and the Museum
24 would like to earmark those items to be kept in the budget and not be used for other purposes. This
25 item needs to be presented to the City. If it is not specifically earmarked and approved by the city
26 Council to do so, it will be placed in the General Budget as contingency funding.

27 **BOARD MEMBER REPORTS**

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30 Diane Chamberlain displayed the paint and floor sample that interior decorator, Marilyn
31 Hymas recommended for the archive room and carriage house. Marilyn has volunteers who are
32 willing to paint the rooms if the Board will purchase the paint. A picture of Thomas Whitaker in a
33 new frame was displayed, which the Board approved of.

34 **HISTORY OF CENTERVILLE FILM UPDATE**

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37 Paul Thomas Smith explained the object of the DVD he made was to focus on the founding
38 families of Centerville, but there were too many families to include all of them in the DVD. The
39 DVD is in 12 segments, and focuses on early life in Centerville. The Board viewed three segments
40 of the DVD, and gave their approval.

41 **NEXT MEETING**

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44 The next Whitaker Museum Board meeting will be held on Tuesday, June 26, 2018 at 6:00
45 p.m. in the Administrative Conference Room at City Hall.

1 **ADJOURN**

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3 At 7:45 p.m., Diane Chamberlain made a **motion** to adjourn the meeting. Mel Miles
4 seconded the motion, which was passed by unanimous vote (6-0).

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9 Spencer Packer, Chair

7/31/18

Date Approved

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13 Connie Larson, Recording Secretary
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