

1 Minutes of the Centerville Community Foundation Board of Directors meeting held Tuesday,
2 March 6, 2018 at 7:00 p.m. at Centerville City Hall, 250 North Main Street, Centerville, Utah.

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4 **MEMBERS PRESENT**

Jack Dellastatious, President/Chair
William Ince, Director
Gary Goff, Director
David Gutke, Director
Steve Thacker, Secretary/Director
Clark Wilkinson, Director

10
11 **MEMBER ABSENT**

Michael Deamer, Director (Leave of Absence)

12
13 **OTHERS PRESENT**

Jacob Smith, Treasurer
Katie Rust, Recording Secretary
John Hollingshead (Appointed later that evening by City
Council as a board member)

17
18 **COMMUNITY FOUNDATION BYLAWS**

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20 Chair Dellastatious expressed a desire to increase what the Community Foundation is
21 able to accomplish, and proposed amending the Community Foundation Bylaws to increase the
22 number of Board members allowed from seven to fifteen. Director Gutke made a **motion** to
23 amend the Bylaws to increase the number of Board members allowed to fifteen. Director Ince
24 seconded the motion, which passed by unanimous vote (6-0). Chair Dellastatious emphasized
25 it is the responsibility of all Board members to actively recruit new Board members. See his
26 attachment with notes relating to recruiting new Board members and current commitments for
27 donations.

28
29 **ELECTION OF OFFICERS**

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31 Director Ince made a **motion** to reappoint Jack Dellastatious as Chair, Steve Thacker as
32 Secretary, and Jacob Smith as Treasurer of the Centerville Community Foundation. Director
33 Goff seconded the motion, which passed by unanimous vote (6-0).

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35 **ANNUAL REPORTS**

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- Chair Dellastatious reported on donations to the Community Foundation in 2018 to date.
 - Jacob Smith, Treasurer, stated the annual IRS report has been filed.
 - Mr. Smith confirmed the Foundation will file with the State Division of Consumer Protection in the next few months.
 - Mr. Smith presented a 2017 financial report (attached).

44
45 **DONATION OF SIGN**

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Director Thacker updated Board Members on the "Welcome to Centerville" sign planned for the southeast corner of the 1250 West/Parrish Lane intersection. Hogan & Associates Construction originally offered to donate a sign in 2015 in conjunction with the centennial celebration, but installation was delayed. Hogan has indicated willingness to fund a portion of the cost of the sign when installation occurs.

52
53 **POLICE RECOGNITION WEEK**

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Chair Dellastatious suggested we show appreciation for the Police Department during National Police Week in May with banners on Main Street, flags around City Hall, and individual lawn signs. Director Gutke said he would not be opposed to raising funds to provide movie

1 tickets to show appreciation to the officers' family members as well. Director Ince said it would
2 be helpful to know what Chief Child felt made the biggest difference last year. John
3 Hollingshead suggested it would be nice to recognize Police Department staff as well as
4 officers.
5

6 Chair Dellastatious stated another \$200 will be needed to pay for lawn signs. Director
7 Gutke volunteered to line up a scout troop to place flags around City Hall and check the flags
8 every day. John Hollingshead agreed to arrange volunteers to place banners on brackets, and
9 arrange for blue ribbons to be tied around poles on Main Street. Chair Dellastatious agreed to
10 be responsible for removing the ribbons at the end of the week. Director Goff volunteered to be
11 responsible for raising \$150 to provide lunch for Parks Department employees who help with the
12 banners. Director Thacker agreed to find out if any ribbon was left from last year. Board
13 members discussed a desire to obtain movie tickets for the officers and Police Department staff.
14

15 **POTENTIAL FUNDRAISING PROJECTS**

- 16
- 17 • Recognition of Viewmont High School state championship teams
 - 18 • Plaques identifying founding families in Smith Park
 - 19 • Landscaping on the west side of Frontage Road
 - 20 • City beautification
 - 21 • Tree naming plaques
 - 22 • Speakers Bureau
- 23

24 In response to the suggestion of coordinating a speakers' bureau, Director Ince pointed
25 out that several groups already arrange similar speaker events, and said he is not sure how
26 much interest the Community Foundation would be able to generate. Director Gutke asked if it
27 would be possible to help underprivileged kids in the community to participate in City Recreation
28 programs. Director Ince responded that the baseball program does not turn anyone away. Mr.
29 Smith said the summer recreation program similarly does not turn anyone away. John
30 Hollingshead asked if, rather than spending money on recognition signs for championship
31 teams, it would be a better use of money to help fund Viewmont High students who would
32 otherwise be unable to participate in sports. Mental illness and suicide prevention were also
33 mentioned as concerns for potential assistance from the Foundation.
34

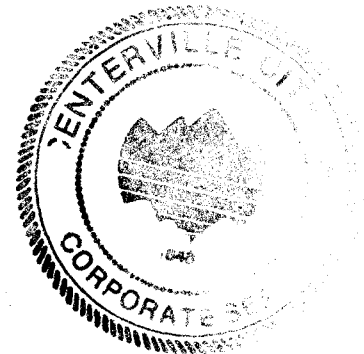
35 **ADJOURNMENT**

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37 The Community Foundation is scheduled to meet next on Tuesday, May 1, 2018. The
38 meeting was adjourned at 6:51 p.m.
39

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41 
42 _____
43 Jack Dellastatious, Chair

44
45
46 5/1/18
47 _____
48 Date Approved

45
46 
47 _____
48 Katie Rust, Recording Secretary



2017 Cash Donations

| Date | Description | Withdrawal (Expenditures) | Deposit (Revenues) | Reconciled | Balance | Letter | Purpose | 10% Ops Eligible | Ops Balance |
|---------------|--------------------------------------|------------------------------|-----------------------|------------|--------------|--------|----------------|---------------------|----------------|
| 1/1/2016 | 2016 Carry Over Balances | | | | \$ 1,236.16 | | | | \$ 54.01 |
| 2/6/2017 | Amazon Smiles | | \$ 12.21 | x | \$ 1,248.37 | | Police Banners | \$ 1.22 | \$ 55.23 |
| 2/22/2017 | Investment Auto Group | | \$ 500.00 | x | \$ 1,748.37 | | Police Banners | \$ - | \$ 55.23 |
| 3/13/2017 | Colonial Lumber | | \$ 1,000.00 | x | \$ 2,748.37 | | Police Banners | \$ - | \$ 55.23 |
| 3/17/2017 | O'Brien Glass Products | | \$ 200.00 | x | \$ 2,948.37 | | Police Banners | \$ - | \$ 55.23 |
| 3/17/2017 | Dairy Queen | | \$ 200.00 | x | \$ 3,148.37 | | Police Banners | \$ - | \$ 55.23 |
| 3/17/2017 | Great Empire Chinese Restaurant | | \$ 200.00 | x | \$ 3,348.37 | | Police Banners | \$ - | \$ 55.23 |
| 3/17/2017 | Zions Management Service Company | | \$ 257.78 | x | \$ 3,606.15 | | Police Banners | \$ - | \$ 55.23 |
| 3/24/2017 | Frodsham Better Lawns & Trees | | \$ 300.00 | x | \$ 3,906.15 | | Police Banners | \$ - | \$ 55.23 |
| 3/24/2017 | Viewmont High School | | \$ 300.00 | x | \$ 4,206.15 | | Police Banners | \$ - | \$ 55.23 |
| 3/24/2017 | CenterPoint Legacy Theatre | | \$ 500.00 | x | \$ 4,706.15 | | Police Banners | \$ - | \$ 55.23 |
| 3/24/2017 | Don's Meats Centerville | | \$ 400.00 | x | \$ 5,106.15 | | Police Banners | \$ - | \$ 55.23 |
| 3/28/2017 | Management & Training Corp | | \$ 500.00 | x | \$ 5,606.15 | | Police Banners | \$ - | \$ 55.23 |
| 3/31/2017 | Gordon's Copy Print | | \$ 100.00 | x | \$ 5,706.15 | | Police Banners | \$ - | \$ 55.23 |
| 4/6/2017 | DBA A Cleaner Image | | \$ 100.00 | x | \$ 5,806.15 | | Police Banners | \$ - | \$ 55.23 |
| 4/6/2017 | Rubicon | | \$ 100.00 | x | \$ 5,906.15 | | Police Banners | \$ - | \$ 55.23 |
| 4/6/2017 | Smartrain | | \$ 100.00 | x | \$ 6,006.15 | | Police Banners | \$ - | \$ 55.23 |
| 4/6/2017 | Lawn Butler | | \$ 200.00 | x | \$ 6,206.15 | | Police Banners | \$ - | \$ 55.23 |
| 4/6/2017 | Fadel Insurance | | \$ 100.00 | x | \$ 6,306.15 | | Police Banners | \$ - | \$ 55.23 |
| 4/6/2017 | Wells Fargo | | \$ 2,000.00 | x | \$ 8,306.15 | | Police Banners | \$ - | \$ 55.23 |
| 4/6/2017 | Jerry and Monica Lemon | | \$ 100.00 | x | \$ 8,406.15 | | Police | \$ - | \$ 55.23 |
| 4/6/2017 | Bob Brown | | \$ 20.00 | x | \$ 8,426.15 | | Police | \$ - | \$ 55.23 |
| 4/14/2017 | Reading Elementary | | \$ 200.00 | x | \$ 8,626.15 | | Police Banners | \$ - | \$ 55.23 |
| 4/17/2017 | Walmart | | \$ 1,000.00 | x | \$ 9,626.15 | | Police | \$ - | \$ 55.23 |
| 4/17/2017 | Neil and Marlene Blackburn | | \$ 100.00 | x | \$ 9,726.15 | | Police | \$ - | \$ 55.23 |
| 4/26/2017 | JP Stewart | | \$ 100.00 | x | \$ 9,826.15 | | Police Banners | \$ - | \$ 55.23 |
| 4/26/2017 | Michael W Berg Insurance | | \$ 100.00 | x | \$ 9,926.15 | | Police | \$ - | \$ 55.23 |
| 4/28/2017 | Rotary Club | | \$ 100.00 | x | \$ 10,026.15 | | Banners | \$ - | \$ 55.23 |
| 5/1/2017 | Century 21 | | \$ 200.00 | x | \$ 10,226.15 | | Banners | \$ - | \$ 55.23 |
| 5/1/2017 | Centerville Elementary | | \$ 100.00 | x | \$ 10,326.15 | | Banners | \$ - | \$ 55.23 |
| 5/10/2017 | Cannon Sales Inc | | \$ 200.00 | x | \$ 10,526.15 | | Banners | \$ - | \$ 55.23 |
| 5/11/2017 | Amazon Smiles | | \$ 5.00 | x | \$ 10,531.15 | | Banners | \$ 0.50 | \$ 55.73 |
| 5/12/2017 | Signs.com | \$ (6,825.20) | | x | \$ 3,705.95 | | Banners/Signs | \$ - | \$ 55.73 |
| 5/16/2017 | Customer Satisfaction Credit | | \$ 4.03 | x | \$ 3,709.98 | | Banners/Signs | \$ 0.40 | \$ 56.13 |
| 5/18/2017 | Centerville Junior High | | \$ 300.00 | x | \$ 4,009.98 | | Banners/Signs | \$ - | \$ 56.13 |
| 5/18/2017 | Thomas and Sons | \$ (307.50) | | | \$ 3,702.48 | | | \$ - | \$ 56.13 |
| 5/30/2017 | Lagoon Tickets (reimburse Bill Ince) | \$ (1,707.46) | | | \$ 1,995.02 | | | \$ - | \$ 56.13 |
| 5/23/2017 | Harland Checks | \$ (62.82) | | | \$ 1,932.20 | | | \$ - | \$ 56.13 |
| 7/3/2017 | Dick's Market - Water | \$ (113.00) | | | \$ 1,819.20 | | | \$ - | \$ 56.13 |
| 7/3/2017 | Whitaker Museum - Ribbons | \$ (54.49) | | | \$ 1,764.71 | | | \$ - | \$ 56.13 |
| 7/6/2017 | Jack Dellastatious - Reimbursement | \$ (542.68) | | | \$ 1,222.03 | | | \$ (56.13) | \$ 0.00 |
| 8/17/2017 | Amazon Smiles | | \$ 8.93 | | \$ 1,230.96 | | | \$ 0.89 | \$ 0.90 |
| 11/15/2017 | Amazon Smiles | | \$ 12.91 | | \$ 1,243.87 | | | \$ 1.29 | \$ 2.19 |
| Totals | | \$ (9,613.15) | \$ 9,620.86 | | | | | | |

2017 In Kind Donations

| Description | In-Kind Donation | Letter |
|-------------|------------------|--------|
|-------------|------------------|--------|

| | | |
|----------------|-------------|--|
| Signs.com | \$ 2,041.20 | |
| Tech Charities | \$ 750.00 | |

Discount on signs labeled as Charitable Contribution on invoice
HP Computer with 2 monitors

Totals \$ 2,791.20

Minutes of the Centerville Community Foundation Board of Directors meeting held Thursday, May 11, 2017 at 5:00 p.m. in the Centerville City Hall Council Chambers, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT

Paul Cutler, Director/Chair Pro Tem (left at 5:40 p.m.)
Jack Dellastatious, President/Chair
Gary Goff, Director
Steve Thacker, Secretary/Director

MEMBER ABSENT

Michael Deamer, Director (Leave of Absence)
David Gutke, Director
William Ince, Director

OTHERS PRESENT

Katie Rust, Recording Secretary

ABSENT

Jacob Smith, Treasurer

LAW ENFORCEMENT WEEK (MAY 14-20)

Director Thacker provided a list of 2017 cash donations to the Community Foundation (attached). Chair Dellastatious reported that 40 Lagoon tickets will be needed for the officers and their families (\$1,400). He expressed confidence that the Foundation will be able to financially cover all commitments made. Chair Dellastatious reported on the status of the street banners. Mr. Thacker commented that putting up the banners took more man hours than expected, and suggested using some of the remaining funds to take the Parks employees to lunch to show appreciation. Director Cutler made a motion to authorize use of funds for a lunch to show appreciation to the Parks employees. Chair Dellastatious seconded the motion, which passed by unanimous vote (4-0).

Chair Dellastatious reported on the status of the lawn signs, and the Directors discussed which streets would be best for placement. The Megaplex Theatre has donated two tickets per officer, and Chili's restaurant has donated coupons. Letters will be written to the officers by students at the elementary schools. Lisa Summers, Whitaker Museum Director, supplied blue ribbon and organized tying the ribbon around trees on Main Street. Chair Dellastatious said he intends to give the Lagoon and Megaplex tickets to Chief Child for distribution. Jacob Smith will put out a press release on Friday, May 12th. Mr. Thacker confirmed that Bruce Cox, Parks and Recreation Director, will decide where to store the street banners and yard signs when they are taken down.

ADJOURNMENT

At 5:48 p.m., Director Goff made a motion to adjourn the meeting. Director Thacker seconded the motion, which passed by unanimous vote (3-0).



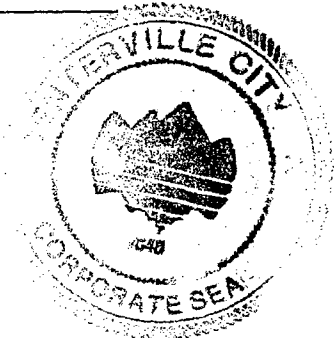
Jack Dellastatious, Chair

6/1/17

Date Approved



Katie Rust, Recording Secretary



2017 Cash Donations

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Totals \$ - \$ 9,285.99

STATE OF UTAH - DIVISION OF CONSUMER PROTECTION

STATEMENT OF FUNCTIONAL EXPENSES

For organizations who file the IRS Form 990-EZ, 990-PF, 990-N, or do not file any type of IRS Form 990

| ORGANIZATION NAME | |
|----------------------------------|--|
| Centerville Community Foundation | |

| Revenue | |
|-----------------------------------|-----------|
| Contribution/Grant Revenue | 426.11 |
| Other Revenue | |
| Total Revenue | \$ 426.11 |

| Expense | | | | | |
|----------------|---|------------------------|----------------------|------------------------------|------------------|
| | Do not report amounts reported on other lines | A Total Expenses | B Program Service | C Management & General | D Fundraising |
| 1 | Grants, Allocations, Contributions Made | 0.00 | 0.00 | | |
| 2 | Specific Assistance to Individuals | 0.00 | 0.00 | | |
| 3 | Registration Fees | 0.00 | | 0.00 | |
| 4 | Benefits Paid to/for Members | 0.00 | 0.00 | 0.00 | 0.00 |
| 5 | Compensation of Officers/Directors | 0.00 | 0.00 | 0.00 | 0.00 |
| 6 | Employee Salaries and Wages | 0.00 | 0.00 | 0.00 | 0.00 |
| 7 | Pension Plan Contributions | 0.00 | 0.00 | 0.00 | 0.00 |
| 8 | Other Employee Benefits | 0.00 | 0.00 | 0.00 | 0.00 |
| 9 | Payroll Taxes | 0.00 | 0.00 | 0.00 | 0.00 |
| 10 | Legal Fees | 0.00 | 0.00 | 0.00 | 0.00 |
| 11 | Accounting Fees | 0.00 | 0.00 | 0.00 | 0.00 |
| 12 | Lobbying Fees | 0.00 | 0.00 | 0.00 | 0.00 |
| 13 | Professional Fundraising Fees | 0.00 | 0.00 | 0.00 | 0.00 |
| 14 | Investment Management Fees | 0.00 | 0.00 | 0.00 | 0.00 |
| 15 | Bank Fees | 0.00 | 0.00 | 0.00 | 0.00 |
| 16 | Advertising and Promotion | 0.00 | 0.00 | 0.00 | 0.00 |
| 17 | Office Expenses | 0.00 | 0.00 | 0.00 | 0.00 |
| 18 | Information Technology | 0.00 | 0.00 | 0.00 | 0.00 |
| 19 | Royalties | 0.00 | 0.00 | 0.00 | 0.00 |
| 20 | Occupancy | 0.00 | 0.00 | 0.00 | 0.00 |
| 21 | Travel | 0.00 | 0.00 | 0.00 | 0.00 |
| 22 | Conferences, Conventions and Meetings | 0.00 | 0.00 | 0.00 | 0.00 |
| 23 | Interest | 0.00 | 0.00 | 0.00 | 0.00 |
| 24 | Payments to Affiliates | 0.00 | 0.00 | 0.00 | 0.00 |
| 25 | Insurance | 0.00 | 0.00 | 0.00 | 0.00 |
| 26 | Other Expenses | 0.00 | 0.00 | 0.00 | 0.00 |
| 27 | Total Functional Expenses | \$0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |

| Application Financial Information | |
|---|--------|
| B Contributions | 426.11 |
| C Management & General Expense | 0.00 |
| D Fundraising Expense | 0.00 |

| | |
|--|------|
| E Fundraising Costs as % of contributions | 0% |
| F Fundraising + Mgmt as % of contributions | 0% |
| G % of contributions remaining for charitable | 100% |