



CENTERVILLE COMMUNITY FOUNDATION AGENDA

Due to Community Foundation Chair John Hollinghead's Determination (contained in body of below agenda) public meetings will be held electronically via Zoom. Public meetings conducted via Zoom may be terminated at any time due to hackers or inappropriate content.

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE COMMUNITY FOUNDATION WILL HOLD ITS REGULAR PUBLIC MEETING AT 5:00 PM ON OCTOBER 7, 2020 AT THE CENTERVILLE CITY ADMINISTRATIVE CONFERENCE ROOM, 250 NORTH MAIN STREET, CENTERVILLE, UTAH. THE AGENDA IS SHOWN BELOW:

Meetings of the Community Foundation of Centerville City may be conducted via electronic means pursuant to Utah Code Ann. 52-4-207, as amended. In such circumstances, contact will be established and maintained via electronic means and the meeting will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.

Centerville City, in compliance with the Americans With Disabilities Act, provides accommodations and auxiliary communicative aids and services for all those citizens in need of assistance, including hearing devices. Persons requesting these accommodations for City-sponsored public meetings, services, programs, or events should call Jacob Smith, Administrative Services Director, at 801-295-3477, giving at least 24 hours notice prior to the meeting.

The full packet of backups materials can be found at <http://centerville.novusagenda.com/agendapublic>.

A. ROLL CALL

B. BUSINESS

1. Centerville Community Foundation Chair John Hollinghead Determination - Electronic Meetings without an Anchor Location Due to Substantial Health and Safety Risk

In accordance with Utah Code 52-4-207(4) of the Utah Open and Public Meeting Act, I have determined that conducting an electronic meeting of the Centerville Community Foundation with an anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location. This determination is based on the facts and circumstances surrounding the COVID-19 pandemic. Considering the continued number of COVID-19 case counts in Utah, meeting in an anchor location presents substantial risk to the health and safety of those in attendance because physical distancing measures may be difficult to maintain at City Hall.

Zoom Information:

Dial: 1 346 248 7799
Meeting ID: 937 0024 5166
Passcode: 217774

Join Zoom Meeting
[https://zoom.us/j/93700245166?](https://zoom.us/j/93700245166?pwd=eEF3T3NEU1BFeURPOWw0aHlsdEg3UT09)
[pwd=eEF3T3NEU1BFeURPOWw0aHlsdEg3UT09](https://zoom.us/j/93700245166?pwd=eEF3T3NEU1BFeURPOWw0aHlsdEg3UT09)

2. Minutes Review and Acceptance
June 25, 2020 Community Foundation Minutes
3. Report of Current Projects
4. Financial Report
5. Police Equipment
6. Centerville Cares Mental Health Programs
7. Acquisition of a Grant Writer
8. Implementation of Fund Raising for City Pickle Ball Courts
9. Other Foundation Business
10. Scheduling of next Community Foundation Meeting

C. ADJOURNMENT

Leah Romero
Centerville City Recorder

CENTERVILLE

Staff Backup Report

10/7/2020

Item No. 1.

Short Title: Centerville Community Foundation Chair John Hollinghead Determination - Electronic Meetings without an Anchor Location Due to Substantial Health and Safety Risk

Initiated By:

Scheduled Time:

SUBJECT

In accordance with Utah Code 52-4-207(4) of the Utah Open and Public Meeting Act, I have determined that conducting an electronic meeting of the Centerville Community Foundation with an anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location. This determination is based on the facts and circumstances surrounding the COVID-19 pandemic.

Considering the continued number of COVID-19 case counts in Utah, meeting in an anchor location presents substantial risk to the health and safety of those in attendance because physical distancing measures may be difficult to maintain at City Hall.

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RECOMMENDATION

BACKGROUND

ATTACHMENTS:

Description

- ☐ CCF Determination - COVID 19



CENTERVILLE CITY

250 North Main Centerville, Utah 84014-1824 • (801) 295-3477 • Fax: (801) 292-8034

Incorporated in 1915

Mayor

Clark A. Wilkinson

City Council

Tamlyn Fillmore

William Ince

Stephanie Ivie

George McEwan

Robyn Medham

City Manager

Brant T. Hanson

Foundation
Centerville City ~~Public Council~~ Chair Determination

Electronic Meetings without an Anchor Location Due to Substantial Health and Safety Risk

October 5, 2020

In accordance with Utah Code 52-4-207(4) of the Utah Open and Public Meeting Act, I have determined that conducting an electronic meeting of the Centerville Community Foundation with an anchor location presents a substantial risk to the health and safety of those who may be present at the anchor location. This determination is based on the facts and circumstances surrounding the COVID-19 pandemic. Considering the continued number of COVID-19 case counts in Utah, meeting in an anchor location presents substantial risk to the health and safety of those in attendance because physical distancing measures may be difficult to maintain at City Hall.

I hereby authorize the Centerville Community Foundation to conduct electronic meetings without an anchor location for the duration of this determination. This determination and the reasons stated herein shall be included in the public notice for each Centerville Community Foundation meeting held electronically without an anchor location and shall be read at the beginning of each meeting. Public notice for each meeting shall also include directions for accessing the online meeting and information on how a member of the public may view or make a comment at the meeting.

This determination shall be effective for 30 days from the date of this determination and will continue to be reviewed and monitored for possible reissuance.


John Hollingshead
Centerville Community Foundation Chair

CENTERVILLE

**Staff Backup Report
10/7/2020**

Item No. 2.

Short Title: Minutes Review and Acceptance

Initiated By:

Scheduled Time:

SUBJECT

June 25, 2020 Community Foundation Minutes

RECOMMENDATION

BACKGROUND

ATTACHMENTS:

Description

- ▣ June 25, 2020 CCF Minutes

1 Minutes of the **Centerville Community Foundation** Board of Directors meeting held Thursday,
2 June 25, 2020, at 5:00 p.m. with participants present electronically via Zoom due to infectious
3 disease COVID-19.

4
5 **MEMBERS PRESENT**

- Karen Baty, Director
- Brant Hanson, Secretary/Director
- John Hollingshead, President/Chair
- William Ince, Director
- Rick Martin, Director
- Jamie Ormsby, Director
- Pete Peterson, Director
- Clark Wilkinson, Director/Centerville Mayor

13
14 **MEMBERS ABSENT**

- Gary Goff, Director

15
16 **STAFF PRESENT**

- Jacob Smith, Treasurer

17
18 **MINUTES REVIEW AND ACCEPTANCE**

19
20 The minutes of the January 28, 2020 CCF meeting were reviewed. Director Ince **moved**
21 to accept the minutes. Director Martin seconded the motion.

22
23 **FINANCIAL REPORT**

24
25 Jacob Smith, Treasurer, presented a financial report for the period ending May 30, 2020.

26
27 **PROPOSAL TO AMEND THE COMMUNITY FOUNDATION BYLAWS**

28
29 Chair Hollingshead reported that Centerville City requested the Community Foundation
30 amend its Bylaws to better match Governmental Accounting Standards Board (GASB)
31 requirements. The proposed amendments address appointments to the Board, financial
32 recording, and donation refund requests.

33
34 Director Ince **moved** to approve the amendments to the Bylaws as shown in the agenda
35 packet. Director Martin seconded the motion, which passed by unanimous vote (7-0).

36
37 **RECENT, CURRENT, AND PROPOSED PROJECTS**

38
39 The Board reviewed a list of recent, current, and proposed projects.

- 40
- 41 • Police Appreciation Week – Chair Hollingshead thanked Board members for their
- 42 support of Police Appreciation Week in May. Director Martin agreed to get a count of
- 43 remaining lawn signs.
- 44 • Centerville Cares Mental Health and Suicide Prevention Programs
- 45 • Proposal to raise funds for City pickle ball courts – Director Hanson commented that
- 46 finding City funds for pickle ball courts at this time would be challenging. Chair
- 47 Hollingshead said there were several community members willing to contribute time
- 48 and money for City pickle ball courts. Director Ince said he was a supporter of pickle
- 49 ball, but encouraged considering the need for playground equipment for young
- 50 children as well. A community survey was suggested to gauge community interest
- 51 and priorities for parks. Director Hanson responded that a park survey was

- 1 conducted fairly recently, and offered to send the survey results to the Board.
2 Directors Peterson and Baty expressed preference for funding needed Police
3 equipment. Director Hanson suggested discussing the issue with the City Council.
4 Director Ince added that the Parks and Recreation Committee should also be
5 consulted.
- 6 • Proposal to provide funds for needed Centerville Police equipment
 - 7 • Acquisition of a grant writer to raise funds from other entities – Director Hanson
8 commented that foundation grant applications could probably be completed by Board
9 members, but Federal grants are more complicated and would require outside help.
 - 10 • Acquisition of funds from Centerville bank and financial institutions – Director Martin
11 updated the Board regarding bank/financial institution grants available. The Board
12 discussed requesting an annual contribution from local businesses to fund Police
13 Recognition Week banners. Director Peterson offered to help Director Martin contact
14 financial institutions in the community.
 - 15 • Automatic annual contributions
 - 16 • Applications for additional community grants

17
18 **OTHER FOUNDATION BUSINESS**

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20 Director Wilkinson joined the meeting, and Director Baty was excused. The Board
21 discussed Federal Cares funding available to the City for COVID-19 related expenses. Director
22 Ince informed the Board of plans for a 4th of July air parade over Davis County.

23
24 **ADJOURNMENT**

25
26 The Community Foundation is scheduled to meet next on July 30, 2020. Director Ince
27 **moved** to adjourn the meeting. Director Wilkinson seconded the motion, which passed by
28 unanimous vote (7-0).

29
30
31
32
33 _____
Leah Romero, City Recorder

_____ Date Approved

34
35
36
37 _____
Katie Rust, Recording Secretary