



CENTERVILLE TREE BOARD AGENDA

Public meetings will be held electronically via Zoom in accordance with Executive Order 2020-5 Suspending the Enforcement of Provisions of Utah Code 52-4-202 and 52-4-207 due to Infectious Disease COVID-19, issued by Governor Herbert on March 18, 2020. *Public meetings conducted via Zoom may be terminated at any time due to hackers or inappropriate content*

NOTICE IS HEREBY GIVEN THAT THE CENTERVILLE TREE BOARD WILL HOLD ITS REGULAR PUBLIC MEETING AT 6:00 PM ON JULY 15, 2020 AT THE CENTERVILLE CITY ADMINISTRATIVE CONFERENCE ROOM, 250 NORTH MAIN STREET, CENTERVILLE, UTAH. THE AGENDA IS SHOWN BELOW:

Meetings of the Tree Board of Centerville City may be conducted via electronic means pursuant to Utah Code Ann. 52-4-207, as amended. In such circumstances, contact will be established and maintained via electronic means and the meeting will be conducted pursuant to the Electronic Meetings Policy established by the City Council for electronic meetings.

Centerville City, in compliance with the Americans With Disabilities Act, provides accommodations and auxiliary communicative aids and services for all those citizens in need of assistance, including hearing devices. Persons requesting these accommodations for City-sponsored public meetings, services, programs, or events should call Jacob Smith, Administrative Services Director, at 801-295-3477, giving at least 24 hours notice prior to the meeting.

The full packet of backups materials can be found at <http://centerville.novusagenda.com/agendapublic>.

A. ROLL CALL

B. BUSINESS

1. Zoom Information
Join Zoom Meeting
[https://zoom.us/j/94868930720?](https://zoom.us/j/94868930720?pwd=MFVtaENVVMXYzQnFaenhEMW1GMFpEQT09)
pwd=MFVtaENVVMXYzQnFaenhEMW1GMFpEQT09

Dial: +1 346 248 7799
Meeting ID: 948 6893 0720
Password: 903042
2. Discuss Resident Concerns Regarding Tree Removal
3. Plan Joint Work Session with Planning Commission
Discuss tree-friendly ideas and suggestions to share with the Planning Commission during joint work session meeting.
4. Minutes Review and Acceptance

February 19, 2020 Minutes

C. ADJOURNMENT

Leah Romero
Centerville City Recorder

1 Minutes of the Centerville City Tree Board meeting held Wednesday, February 19, 2020 at 8:00
2 p.m. in the Centerville City Hall Administrative Conference Room, 250 North Main Street,
3 Centerville, Utah.

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5 **MEMBERS PRESENT**

6 Joy Chambers, Chair
7 Grant Chavez
8 Anne Linton
9 Gary Smith
10 Gary Woodward
11 Scott Zeidler

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13 **STAFF PRESENT**

14 Leah Romero, City Recorder
15 Mike Higgins, Parks and Recreation Supervisor
16 Connie Larson, Recording Secretary

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18 **OPEN MEETINGS TRAINING**

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20 Leah Romero, City Recorder, conducted the Open Meetings Training. The Open and Public
21 Meetings Act details how public meetings are to be conducted. Each year the Open Meetings
22 Training is required to be held for board and committee members. The intent of the act is for
23 deliberations and actions to be open to the public, and with a quorum (greater than half of the
24 members) to be present. Notice of the meeting must be posted on the State and City websites and
25 at City Hall, at least 24 hours prior to the meeting. The agenda cannot be amended within 24-hours
26 before the meeting. Agenda requirements must have reasonable specificity of what will be
27 discussed. Meeting minutes must include a record of each vote taken and the substance of what is
28 discussed. The City is required to take and keep a recording of all minutes. A site visit or tour does
29 not require a recording. Closed meetings can be held under specific circumstances only.

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31 **APPOINT CHAIR/VICE CHAIR**

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33 Gary Smith made a **motion** to nominate Joy Chambers as Chair of the Centerville Tree
34 Board, and Gary Woodward as Vice Chair. Anne Linton seconded the motion, which was passed
35 by unanimous vote (6-0).

36
37 **ARBOR DAY DISCUSSION AND ASSIGNMENT FOLLOW-UP**

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39 Mike Higgins reserved the Porter/Walton Park and bowery for the Arbor Day activity on
40 Saturday, April 25th at 10:00 a.m. to 11:00 a.m.

41 The Tree Board will be present for citizens to ask questions on how to care for and plant
42 trees. A tree planting demonstration will be done at the park by a Board member. Scott Zeidler
43 recommended that Mayor Wilkinson proclaim April 25th as Centerville's Arbor Day, even though
44 the actual Arbor Day is April 24th. The Board discussed asking local nurseries to donate trees that
45 will be given away for citizens to take home and plant in their yards.

1 The following assignments were given to Board members:
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- 3 • Gary Smith will ask Rockin E Country Store to donate trees.
- 4 • Scott Zeidler will ask Tri City Nursery in Kaysville to donate trees.
- 5 • Grant Chavez will ask Home Depot to donate trees.
- 6 • Chair Joy Chambers will ask Mayor Wilkinson to write a letter to the nurseries
7 requesting trees.
- 8 • The Tree Board will discuss how to water, plant, and prune trees. This event will be
9 advertised in the next City newsletter, and the banner from last year will be displayed
10 in front of the Porter/Walton Park.
- 11 • After the meeting, Chair Joy Chambers will send a group email of the notes she has
12 taken, and the assignments made for Tree Board members to review.
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14 **WORK ON STANDARDS AND SPECIFICATIONS**

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16 Chair Joy Chambers reported she discussed the Standards and Specifications with Mayor
17 Wilkinson, and he approves of the idea of the Tree Board working on standards and specifications.
18 The Mayor would like the Standards and Specifications on the Tree Board web page as a general
19 education item. Gary Smith distributed a list of Centerville City Standards and Specifications Tree
20 Recommendations that citizens can use to help them decide what trees to plant in their yards. The
21 ordinance language has been removed, and any changes need to be given to Chair Joy Chambers
22 before she gives it to Mackenzie Wood.
23

24 **MINUTES REVIEW AND ACCEPTANCE**

25
26 Minutes of the January 15, 2020 meeting were reviewed. Scott Zeidler made a **motion** to
27 approve the minutes as written. Anne Linton seconded the motion, which was passed by
28 unanimous vote (6-0).
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30 **NEXT MEETING**

31
32 The next Tree Board meeting will be held on Wednesday, March 18, 2020 at 8:00 p.m. at
33 City Hall.
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35 **ADJOURN**

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37 At 9:15 p.m., Gary Woodward made a **motion** to adjourn. Gary Smith seconded the motion,
38 which was passed by unanimous vote (6-0).

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Leah Romero, City Recorder

Date Approved

Connie Larson, Recording Secretary

DRAFT