Minutes of the Centerville City Council meeting held Tuesday, March 17, 2020, at 7:00 p.m. at Centerville City Hall, 250 North Main Street, Centerville, Utah.

**MEMBERS PRESENT**

Mayor

Clark Wilkinson

Council Members

Tamilyn Fillmore (present electronically)

William Ince

Stephanie Ivie

George McEwan

Robyn Mecham

**STAFF PRESENT**

Brant Hanson, City Manager

Lisa Romney, City Attorney

Leah Romero, City Recorder

Jacob Smith, Administrative Services Director

Paul Child, Centerville Police Chief

**VISITORS**

Interested Citizens

**PRAYER OR THOUGHT**

Councilmember Fillmore

**PLEDGE OF ALLEGIANCE**

**OPEN SESSION**

No one wished to comment.

**DEFERRAL AGREEMENT FOR INSTALLATION OF PUBLIC IMPROVEMENTS – 367 WEST 1950 NORTH**

Lisa Romney, City Attorney, explained that the property frontage along 1950 North for a recently constructed single-family home at 367 West 1950 North is improved with curb, gutter, and asphalt, but not with sidewalk and parkstrip. Most of the homes in the vicinity of the subject property do not have sidewalks, and the property owners have requested a deferral of the required sidewalk and parkstrip improvements for the property. Ms. Romney stated that, since most of the homes in the vicinity of the property do not have sidewalks along this portion of 1950 North, Staff recommends approval of the deferral request.

Councilmember McEwan moved to approve the Public Improvement Deferral Agreement for property located at 367 West 1950 North. Councilmember Ince seconded the motion, which passed by unanimous vote (5-0).

**ELECTRONIC MEETINGS POLICY AMENDMENTS**

The City previous adopted an Electronic Meetings Policy establishing procedures for the convening of electronic meetings held by public bodies of the City. Ms. Romney explained that Staff recommends amending the Electronic Meetings Policy to eliminate the requirements for a
minimum number of members of the public body present at the anchor location, and to add a
provision regarding suspension of policies in the event of an emergency.

Councilmember Fillmore moved to adopt Resolution No. 2020-07 amending the
Electronic Meetings Policy regarding the minimum number of members of public body required at
an anchor location and suspension of rules in the event of emergency for the convening of
electronic meetings held by public bodies of the City. Councilmember McEwan seconded the
motion, which passed by unanimous vote (5-0).

EMERGENCY OPERATIONS PLAN AMENDMENTS – INFECTIONOUS DISEASES PLAN

Chief Child presented changes to the proposed Infectious Diseases Plan to be included
as part of the City’s Emergency Operations Plan, and received feedback from the Council. The
Infectious Diseases Plan is intended to provide a framework for mitigation, response, and
continuity of operations in the event of an infectious disease outbreak.

Councilmember Ivy moved to approve Resolution No. 2020-08, with changes discussed,
authorizing Staff to add numbering rather than bullet points without bringing the document back
to the Council. Councilmember Mecham seconded the motion, which passed by unanimous vote
(5-0). Councilmember Ince moved to include “social distancing” at Level 3 rather than waiting to
Level 4. Councilmember Ivy seconded the motion, which passed by unanimous vote (5-0).

Jacob Smith, Administrative Services Director, updated the Council regarding Federal and
State measures to aid businesses impacted by COVID-19.

MUNICIPAL CODE AND FEE SCHEDULE AMENDMENTS – STREET ADDRESSING
AND STREET LIGHTS – CMC 11.03.090 AND CFS 17-010

Ms. Romney explained changes recommended by the Public Works Director to the
Centerville Fee Schedule to add new fees for street light purchase and street light connections
associated with development, and eliminating the professional services fee for address changes.

Councilmember Ince moved to approve Ordinance No. 2020-05 regarding street
addressing. Councilmember Mecham seconded the motion, which passed by unanimous vote (5-
0). Councilmember Ince moved to approve Resolution No. 2020-03 amending the Fee Schedule
regarding street lights and street addressing. Councilmember Mecham seconded the motion,
which passed by unanimous vote (5-0).

FEE SCHEDULE AMENDMENTS – DOUBLE DEPTH BURIAL RIGHT FEES – CFS
6.010

Ms. Romney explained that Staff had noticed an inconsistency in the double depth burial
right fees as set forth in CFS 6.010. The fee for the double depth burial right in the table is $1,000.
However, the footnote indicates the double depth burial right fee should be “equal to the cost of
two single depth burial rights.” Since a single burial right fee is $600, under the language in the
footnote, the double depth burial right fee would be $1,200. Ms. Romney presented two options
to address the inconsistency:

- Option A – Leave the burial right fee at $1,000 and eliminate the reference in the
  footnote to “the cost of two single depth burial rights.”
• Option B – Increase the fee for the double depth burial right to $1,200 and make the same change to the footnote.

Ms. Romney said Staff recommends the Council consider Option B given the limited number of burial spaces in the Cemetery. Councilmember McEwan moved to approve Resolution No. 2020-06 Option B amending CFS 6.010 regarding double depth burial rights. Councilmember Ince seconded the motion, which passed by unanimous vote (5-0).

MINUTES REVIEW AND ACCEPTANCE

The minutes of the March 4, 2020 Work Session, City Council Meeting, and Closed Session were reviewed. Councilmember McEwan moved to accept all three sets of minutes. Councilmember Mecham seconded the motion, which passed by unanimous vote (5-0).

CITY COUNCIL REPORT

Councilmember Ivie updated the Council regarding the Landmarks Commission and reported that the Whitaker Museum was temporarily closed.

MAYOR’S REPORT

• Mayor Wilkinson expressed support for measures implemented due to COVID-19, expressed concern for the economic impact on business owners and employees, spoke of the potential for economic recession, and said he hopes for a quick resolution.
• The Mayor spoke of the possibility of declaring a local state of emergency. Councilmember McEwan encouraged the Mayor to consider declaring a state of emergency to emphasize the seriousness of the situation. Ms. Romney recommended the Mayor seriously consider declaring a local state of emergency for both operational authority and eligibility of funds.

CITY MANAGER’S REPORT

• Mr. Hanson reported that the annual City Manager’s Association Conference scheduled to take place in April was cancelled.
• Responding to a question from Mr. Hanson, Mayor Wilkinson stated the City was operationally at Level 4. Councilmember McEwan said that, in his opinion, Level 4 and “state of emergency” are operationally basically the same. Chief Chief said he believes declaring a local state of emergency makes sense from a practical standpoint, and suggested that the City’s outreach could have a positive effect on community emotional response. Mr. Hanson added that the situation had changed rapidly, even from earlier that day, and said he could see the benefit of declaring a local state of emergency. Mayor Wilkinson thanked the Council and Staff for their input.

ADJOURNMENT

At 8:37 p.m., Councilmember Ince moved to adjourn the meeting. Councilmember Mecham seconded the motion, which passed by unanimous vote (5-0).
Centerville City Council
Minutes of Meeting of March 17, 2020

Leah Romero, City Recorder

Katie Rust, Recording Secretary

April 21, 2020
Date Approved