Minutes of the Centerville City Council meeting held Wednesday, March 4, 2020, at 7:00 p.m. at Centerville City Hall, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT

Mayor
Clark Wilkinson

Council Members
William Ince
Stephanie Ivie
George McEwan
Robyn Mecham

MEMBER ABSENT
Tamilyn Fillmore

STAFF PRESENT
Brant Hanson, City Manager
Lisa Romney, City Attorney
Leah Romero, City Recorder
Bruce Cox, Parks and Recreation Director
Jacob Smith, Administrative Services Director
Kevin Campbell, City Engineer

VISITORS
Dailee Gardner, Parks and Recreation Committee Chair
Interested Citizens

PRAYER OR THOUGHT
Councilmember Ince

PLEDGE OF ALLEGIANCE

OPEN SESSION

No one wished to comment.

SUMMARY CALENDAR

a. Notice of Award for 400 East – Parrish Lane (400 North) to Center Street – New Culinary Waterline and Storm Drain – labor and materials
b. Clean Air Grant – Class 8 Truck Purchase
c. Amendment No. 1 to Agreement between Centerville City and G. Brown Architects, Inc for Island View Park Phase 1

Councilmember McEwan moved to accept all three items on the Summary Calendar. Councilmember Mecham seconded the motion, which passed by unanimous vote (4-0).

ISLAND VIEW PARK RE-OPENING CELEBRATION DISCUSSION

Dailee Gardner, Parks and Recreation Committee Chair, presented two options for the Island View Park re-opening celebration with estimated budgets. It is estimated the Park project will be completed at the end of May or early June. Councilmember McEwan requested the re-opening celebration take place on a Saturday. He also suggested a dedicated mailer to let the
community know about the event. Councilmember Ivie expressed concern with the limited parking available if large crowds are expected. Councilmember Mecham suggested a banner at City Hall with date and time. Bruce Cox, Parks and Recreation Director, commented that guests will have the best experience at the Park when it is not extremely crowded, and suggested simply advertising that the Park is completed and open.

Councilmember McEwan suggested providing the Parks and Recreation Committee a budget of $1,000 for a re-opening celebration. Mayor Wilkinson commented that the City does not often spend this much money on a project for the citizens, and said he believed completion of the project should be celebrated.

Councilmember McEwan moved to approve a budget of up to $1,000 from Council Contingency for a ribbon cutting ceremony and promotion for the Island View Park re-opening. Councilmember Mecham seconded the motion, which passed by unanimous vote (4-0).

**AMENDMENT NO. 4 TO INTERLOCAL AGREEMENT FOR ANIMAL SERVICES**

In 2016 Davis County entered into a 5-year agreement with its 15 cities regarding animal control services. The agreement allocates 50% of the County’s animal control program costs to the cities. Each year, the County reassesses costs to the cities and prepares an amendment to the Interlocal Agreement for Animal Control Services. Amendment No. 4 to the Interlocal Agreement reflects a 12.9% increase in the total cost for these services for Centerville. Brant Hanson, City Manager, commented that Amendment No. 4 would be the last year of the agreement.

Councilmember Ince moved to approve Resolution No. 2020-05 amending the amounts Centerville City will pay for animal control services in calendar year 2020. Councilmember McEwan seconded the motion, which passed by unanimous vote (4-0).

**JOB VALUE AND COMPENSATION SCHEDULE AMENDMENTS**

Mr. Hanson and Jacob Smith, Administrative Services Director, presented proposed changes to the Job Value and Compensation Schedule for various positions, and answered questions from the Council. The Council discussed that their support for the proposed increase in compensation for the Finance Director position comes with the expectation of getting a Finance Director who can bring more to the table than the City already has with the existing contract arrangement.

Councilmember Ince moved to approve Ordinance No. 2020-04 amending the Job Value and Compensation Schedule for various positions. Councilmember Mecham seconded the motion, which passed by unanimous vote (4-0).

**UTILITY BILL DONATION CHECK BOX**

On November 19, 2019, Centerville Community Foundation Chair, John Hollingshead and City Council discussed the option of including a donation check box on the monthly City utility bill to be used for Centerville residents to donate to Centerville Community Foundation projects. At a follow-up meeting on February 4, 2020, Mr. Hanson reported that a donation box could be added to the City utility bills and would take minimal Staff time to set up. Mr. Smith explained the process involved in adding the option to Xpress Bill Pay.
Mr. Hanson commented that soliciting donations would put the City under a different set of regulations, and suggested there are other avenues the City could utilize to encourage donations. The Council discussed including a list of Community Foundation functions/projects in the City Newsletter with instructions and encouragement to donate. Councilmember Ince encouraged the Council to move forward with utilizing the utility bill donation check box. Lisa Romney, City Attorney, advised that if the Council moves forward with the utility bill donation check box, any charitable entity involved should be directly affiliated with the City.

Councilmember Mecham suggested evaluating the effectiveness of the donation check box after six months. Mr. Hanson commented that, like with any endeavor, there would be start-up costs. Councilmember Ivie pointed out that the Xpress Bill Pay process is automated for many citizens, which may reduce the effectiveness. Mr. Hanson responded that paper statements sent to citizens would notify them of the opportunity to add a donation to their monthly payments. The option to donate one month and not the next month would not be automatically available to citizens. With that understanding, Councilmembers expressed a preference for notifying citizens of opportunities to donate to the Community Foundation without implementing a utility bill donation check box.

Councilmember McEwan moved to direct Staff not to implement the utility bill donation check box, and to work with the Council, Community Foundation, and other organizations directly affiliated with the City to raise awareness of opportunities to donate. Councilmember Ince seconded the motion, which passed by unanimous vote (4-0).

MINUTES REVIEW AND ACCEPTANCE

The minutes of the February 18, 2020 City Council meeting were reviewed. Councilmember Mecham moved to accept the minutes. Councilmember Ince seconded the motion, which passed by unanimous vote (4-0).

CITY COUNCIL REPORT

Councilmember Ince reported on issues of concern to cities recently discussed by the Legislative Committee. He reported that a Great Utah ShakeOut exercise is planned for April 16, 2020. Citizens are encouraged to register at www.shakeout.org. Mr. Hanson added that a larger-scale earthquake exercise is planned for May or June in 2021 that will involve significant Police Department time.

MAYOR'S REPORT

- Mayor Wilkinson reported on a recent Lunch with the Mayor for elementary school students.
- The Mayor reported on a recent Council of Governments meeting.
- Mayor Wilkinson and Councilmember McEwan reported on Health Department response plans.
- Mayor Wilkinson recommended appointment of Spencer Summerhayes to the Planning Commission. Councilmember McEwan moved to give advice and consent for the appointment of Spencer Summerhayes to the Planning Commission. Councilmember Mecham seconded the motion, which passed by majority vote (3-1), with Councilmember Ivie dissenting.
CITY MANAGER’S REPORT

- A budget work session is scheduled for March 17, 2020. A work session for discussion of GASB Statement No. 84 is scheduled for April 7, 2020.
- Mr. Hanson proposed beginning the recruitment process for the Finance Director position on April 1, 2020.
- Mr. Hanson updated the Council on illness response plans within City Departments.
- The City Manager will be out of the office for the next week or two following surgery.
- Councilmember Ivie suggested extending the hours the City will accept spring cleanup waste.

ADJOURNMENT AND CLOSED SESSION

At 8:41 p.m., Councilmember McEwan made a motion to move to a closed session in Council Chambers to discuss acquisition of real property, with no intent to return to open meeting. Councilmember Ince seconded the motion, which passed by unanimous vote (4-0). In attendance at the closed meeting were: Clark Wilkinson, Mayor; Councilmembers Ince, Ivie, McEwan, and Mecham; Brant Hanson, City Manager; Lisa Romney, City Attorney; Jacob Smith, Administrative Services Director; and Leah Romero, City Recorder.

Leah Romero, City Recorder

Date Approved

Katie Rust, Recording Secretary