Minutes of the Centerville **City Council work session** meeting held Tuesday, August 6, 2019 at 5:30 p.m. at Centerville City Hall, 250 North Main Street, Centerville, Utah.

**MEMBERS PRESENT**

Mayor
Clark Wilkinson

Council Members
William Ince
Stephanie Ivie
Robyn Mecham
George McEwan
Tamilyn Fillmore (arrived at 5:38)

**MEMBERS ABSENT**

**STAFF PRESENT**
Brant Hanson, City Manager
Lisa Romney, City Attorney
Jacob Smith, Management Services Director
Leah Romero, City Recorder
Randy Randall, Public Works Director
Marc Marchant, Streets Supervisor

**SIDEWALK REPAIR AND REPLACEMENT DISCUSSION**

Mayor Wilkinson moved the sidewalk repair and replacement discussion as the first item, in order to accommodate the Public Works staff who were present. Councilmember Fillmore reported that the Tree Board is being thorough in their discussions and will have feedback and recommendations for City Council soon.

Randy Randall, Public Works Director and Marc Marchant, Streets Supervisor reported that in FY 18-19 Public Works completed all the replacement of the sidewalk faults over 1 inch. It would be more costly to grind down faults 1-3 inches in height, than it would be to take out and replace the sidewalk. FY 19-20 budget designates $100,000.00 for sidewalk repair. Those funds would be used to replace the sidewalk with faults greater than 1 inch and remove the trees from the park strip that are causing the most damage to the sidewalk. Mr. Randall would like to remove the trees that are a public safety hazard first.

The Council discussed how to best approach the removal of trees from the park strip in areas where significant damage to the sidewalks exist and how to address other areas where trees could be damaging infrastructure as well. Councilmember Fillmore expressed a desire to explore alternative sidewalk repair options prior to tree removal. Councilmember McEwan had concern over the liability that the City could carry if not in compliance with ADA sidewalk requirements, when considering alternative solutions to tree removal. Mr. Randall stated that he would also like the issue of trees that canopy low over the sidewalk and roads to be addressed as well.

Mr. Randall and Mr. Marchant were asked to detail how the budgeted money would be used to repair and replace sidewalks within the current FY. They stated that their focus would be on the areas that are currently not in ADA compliance and where the trees are dead and/or doing
the most damage to sidewalks. Councilmember McEwan requested that criteria be established to
determine which trees come out with this FY’s budgeted funds, prior to any policy being written
to address the remaining trees. It was proposed that homeowners be contacted, most likely
through a letter, to make them aware of tree(s) that needs to be removed. If there is opposition to
a tree(s) being removed, the tree(s) in question would be taken off the list for further review. Staff
was directed to remove the trees that are dead and trees that homeowners have requested be
removed. Council requested a follow up work session with staff, to further establish criteria for
the removal of trees that are causing 1-3-inch faults to sidewalks.

FINANCE DIRECTOR POSITION DISCUSSION

Brant Hanson, City Manager proposed the City hire a Finance Director to oversee the
Finance Department and change Jacob Smith’s job title from Management Services Director, to
Administrative Services Director. With the removal of financial duties, Mr. Smith would take on
Economic Development in addition to the job duties he would retain. Mr. Hanson and Mr. Smith
met with Mike Swallow to determine what the pay scale for a Finance Director would be based on
the job duties and skill set required. Mr. Hanson informed the Council that he feels the City has
gaps in financial areas that need to be addressed and they are best addressed by someone with
the knowledge and expertise to do so.

Councilmember McEwan asked if the position had to be titled Finance Director. He
expressed concern over State statutes that only the Mayor can appoint and remove a Finance
Director, leaving the Council with no control over a key administrative position. Lisa Romney, City
Attorney confirmed that State law provides the Finance Director is to be appointed and removed
by the Mayor with the advice and consent of the City Council. Ms. Romney noted that the City is
currently in the same situation because the position of Finance Director is specified as part of the
job description for the Management Services Director.

Councilmember Ince expressed concern over a Finance Director maintaining current
training and not becoming complacent. Mr. Hanson stated that checks and balances would be
put in place to make sure that complacency does not happen. Councilmember Fillmore asked if
there would be enough work to keep a Finance Director busy. Mr. Hanson responded that there
would be more than enough work for a Finance Director to do in a city of Centerville’s size.

Due to time constraint the discussion was tabled for a future work session.

ADJOURNMENT

At 6:57 p.m., Councilmember Ince made a motion to adjourn the City Council work
session. Councilmember McEwan seconded the motion, which passed by unanimous vote (5-0).

Leah Romero, City Recorder

Date Approved