Minutes of the Centerville City Council meeting held Tuesday, September 17, 2019, at 7:00 p.m. at Centerville City Hall, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT

Mayor
Clark Wilkinson

Council Members
Tamilyn Fillmore
William Ince
Stephanie Ivie
George McEwan
Robyn Mecham

STAFF PRESENT
Brant Hanson, City Manager
Lisa Romney, City Attorney
Leah Romero, City Recorder
Cory Snyder, Community Development Director
Randy Randall, Public Works Director
Paul Child, Centerville Police Chief

VISITORS
Jeff Bassett, South Davis Metro Fire Chief
Lynn Keddington, Parks and Recreation Committee
Interested Citizens

PRAYER OR THOUGHT
Councilmember Fillmore

PLEDGE OF ALLEGIANCE

OPEN SESSION
Kate Bradshaw, Bountiful City Council member – Ms. Bradshaw expressed gratitude to the Centerville residents and officials who helped with the hillside fire on August 30th.

PRESENTATION OF PARKS MASTER PLAN

Lynn Keddington, Parks and Recreation Committee member, explained that Paul Stead, a Utah State University graduate who drafted a Parks Master Plan for Centerville, was unable to attend due to illness. Presentation of the Parks Master Plan will be rescheduled to a joint work session with the Council and Parks and Recreation Committee on October 8th. Mr. Keddington reported that a donation was received from HollyFrontier Corporation to fund installation of a swing set at Porter Walton Park.

Mayor Wilkinson presented a Certificate of Recognition from the Office of the Lieutenant Governor to Mr. Keddington for his volunteer service to the City of Centerville.

HILLSIDE FIRE PREVENTION DISCUSSION

Randy Randall, Public Works Director, presented information about water and water flow and pressure during a fire and what measures need to be put in place to be prepared for any future fires, as well as potential earthquakes. Fire Chief Bassett and Cory Snyder, Community Development Director, answered questions about the Fire Code and protective residential
requirements, particularly for very large homes. Chief Bassett commented that Centerville could
enact a residential Wildland Urban Interface Code. Councilmember Fillmore said she would not
want the City to be in a position where it subsidized the risk choices of certain individuals. Using
maps and photographs, Chief Bassett reported on the August 30, 2019 hillside fire, and
answered questions from the Council. Police Chief Child talked about areas of higher risk within
the City from an Emergency Management perspective. Council members discussed the
CodeRED Alert System and other emergency messaging with Chief Child.

PUBLIC HEARING – JOB VALUE AND COMPENSATION SCHEDULE
AMENDMENTS

Lisa Romney, City Attorney, explained that the City Manager worked with the City’s
compensation consultant to determine the appropriate job value and compensation range for
the new Finance Director position and Administrative Services Director position. The proposed
amendments to the Job Value and Compensation Schedule set forth in Ordinance No. 2019-15
reflect the recommended job value and compensation range for the new positions.

Mayor Wilkinson opened a public hearing at 8:38 p.m., and closed the public hearing
seeing that no one wished to comment. Councilmember Ince made a motion to approve
Ordinance No. 2019-15 amending the Job Value and Compensation Schedule to eliminate the
position of Management Services Director and to add the positions of Finance Director and
Administrative Services Director. Councilmember McEwan seconded the motion. Councilmember Ince stated he continues to have concerns about the ability to recruit an
individual that meets the desired qualifications within the proposed compensation range. The
motion passed by unanimous vote (5-0).

PERSONNEL POLICIES AMENDMENTS – DATA SECURITY AND CLASSIFICATION
PLAN – SECTION 7.072

The City Council previously directed Staff to prepare a written policy regarding data
security and data classification to protect the City’s data and network systems and to clearly
define employee obligations and expectations regarding the protection of data. Ms. Romney
explained that the proposed policy defines three levels of data classification including restricted
data (level 1), sensitive data (level 2), and open data (level 3). The proposed policy also
references State and Federal statutes regarding data security, and requires compliance with
such statutes to the extent applicable to municipalities. Ms. Romney recommended changing
the implementation date to December 1, 2019.

Councilmember McEwan made a motion to adopt Resolution No. 2019-21 adopting
Section 7.072 of the Personnel Policies regarding Data Security and Classification Plan.
Councilmember Ivie seconded the motion, which passed by unanimous vote (5-0).

MUNICIPAL CODE AND FEE SCHEDULE AMENDMENTS – BURIAL REPURCHASE
AND SINGLE SPACES

Ms. Romney explained the recommended amendments to the Municipal Code and Fee
Schedule to eliminate City Manager discretion regarding approval of burial right repurchases
and to eliminate the single burial space prohibition. Staff recommends the elimination of City
Manager discretion due to lack of objective criteria that may be applied to the decision-making
process. The main criteria to be applied in burial repurchase decisions is whether the burial right
repurchase meets the ordinance requirements and is authorized under the approved budget.
Ms. Romney explained that there are so few spaces left in the cemetery, and such spaces can only be purchased on an immediate need basis, that it is Staff's opinion the prohibition on single burial spaces is no longer necessary or applicable. The Council and Staff discussed potential repurchase situations and rates.

Councilmember McEwan made a motion to approve Ordinance No. 2019-19 amending provisions of the Municipal Code to eliminate City Manager discretion regarding approval of burial right repurchases and eliminating single burial space prohibition. Councilmember Fillmore seconded the motion, which passed by unanimous vote (5-0).

Councilmember Ince said he would like the documents to reflect more realistic repurchase pricing. Councilmember Ince made a motion to approve Resolution No. 2019-23 amending provisions of the Fee Schedule to eliminate City Manager discretion regarding approval of burial right repurchases. Councilmember McEwan seconded the motion, which passed by unanimous vote (5-0). Councilmember Ince made a motion directing Staff to evaluate the price the City is willing to pay and be more reflective of the need to build a supply of burial spaces. Councilmember McEwan seconded the motion, which passed by unanimous vote (5-0). Councilmember Fillmore expressed a desire to explore City-owned property on the hillside as an option for cemetery space. Councilmember McEwan said Staff previously reported that cost of cemetery development on the hillside would be prohibitive. Mr. Hanson said Staff will present additional information at a future meeting.

MINUTES REVIEW AND ACCEPTANCE

The amended minutes of the August 6, 2019 work session, and the minutes of the September 3, 2019 work session and regular Council meeting were reviewed. Councilmember Ince made a motion to approve all three sets of minutes. Councilmember Mecham seconded the motion, which passed by unanimous vote (5-0).

CITY COUNCIL LIAISON REPORT

- Councilmember McEwan updated the Council regarding the Mosquito Abatement District.
- Councilmember Ivie said the Whitaker Museum Board would like an opportunity to make a presentation to the Council.

MAYOR'S REPORT

- Mayor Wilkinson updated the Council on City committees and boards with positions available.

CITY MANAGER'S REPORT

- Staff will present a recommendation regarding tree and sidewalk removal at a future work session. The Council discussed the need for clear policy and the desire to be cautious about setting precedents.
ADJOURNMENT

At 9:33 p.m., Councilmember Ince made a motion to adjourn the meeting. Councilmember Mecham seconded the motion, which passed by unanimous vote (5-0).

Leah Romero, City Recorder

October 1, 2019
Date Approved

Katie Rust, Recording Secretary