

1 Minutes of the Whitaker Museum Board meeting held Tuesday, November 27, 2018 at 2:00 p.m.
2 in the City Council Room at City Hall, 250 North Main Street, Centerville, Utah.

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4 **MEMBERS PRESENT**

5 Carol Bake
6 Diane Chamberlain
7 Spencer Packer, Chair
8 Nancy Smith
9 Paul Thomas Smith

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11 **MEMBERS ABSENT**

12 Mel Miles

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14 **STAFF PRESENT**

15 Bruce Cox, Parks and Recreation Director
16 Tyler West, Parks Maintenance Irrigation Supervisor
17 Mike Higgins, Parks Supervisor
18 Stephanie Ivie, City Council Liaison
19 Lisa Linn Sommer, Museum Director
20 Connie Larson, Recording Secretary

21
22 **DISCUSSION WITH PARKS DEPARTMENT ON MUSEUM FLOWERBEDS**

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24 Bruce Cox, Parks and Recreation Director, explained he and Mike Higgins, Parks
25 Supervisor, recently became certified arborists. Mr. Cox displayed landscape plans. Mr. Cox
26 shared his concern that the design is too elaborate in price and time for a city property. Therefore,
27 Mike Higgins would present a revised plan beginning with the flowerbeds around the home. The
28 biggest improvement to the Museum grounds is a new maintenance free sprinkling system which
29 has been installed that is programmable by cell phone. There are concerns the sprinklers are hitting
30 the Museum sign in front and could damage it and the cement base over time. Two Mulberry Trees
31 have been planted, along with two Eastern Redbud Trees, and grass on the south side of the
32 property next to the carwash.

33
34 Mike Higgins, Park Supervisor, designed the flowerbeds with a list of native plants given
35 to him by Paul Thomas Smith. Mr. Higgins displayed a drawing of the proposed trees, shrubs, and
36 flowers that could be located in front of the Museum. A five-foot buffer of grass could be planted
37 in between the flower beds and the brick pavers. Most of the plants are low maintenance, but weed
38 maintenance is the biggest issue. The north side of the Museum will be treated as a different zone,
39 as it is shaded and will require shade plants. Many of the native plants are not available, and it will
40 take some searching to find them.

1 The Board discussed the proposed landscaping plans, maintenance of the plants, the cost
2 of the native plants and the grass buffer. For the plants in front, it would cost \$600 to \$680 for drip
3 system parts. Stephanie Ivie, City Council Liaison, said she would like to see edible native plants,
4 which the pioneers used for medicinal purposes. Chair Spencer Packer requested a budget estimate
5 of what the front the building will cost to landscape. He would also like to see a landscape proposal
6 on the east side of the home.

7 LANDSCAPE COMMITTEE

8
9 Chair Spencer Packer suggested a Landscape Committee to work on the landscaping and
10 report back to the Board, so that the Whitaker Museum Board can focus on the interior of the
11 Museum.

12
13 Chair Spencer Packer made a **motion** to create a Landscape Committee that will report
14 back to the Board. Members of the Landscape Committee will be Carol Bake, Nancy Smith, Diane
15 Chamberlain, and Lisa Linn Sommer. Paul Thomas Smith seconded the motion, which was passed
16 by unanimous vote (5-0).

17 DIRECTOR'S REPORT

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20 Lisa Linn Sommer, Museum Director, reported the CLG Grant project must be completed
21 by August 30, 2019. The wagons are covered, and the Museum is getting ready for Christmas. B
22 H Roberts furniture is in storage in the cargo unit. The old tree west of the summer kitchen will be
23 removed when the bid is received. LDS Missionaries are willing to move items to the cargo unit
24 out of the basement, and put the artifacts in the basement where it is cool. Three bids have been
25 received for the south wall storage area, and the bookcase in the archive room, but it is not known
26 if there will be enough funds to complete it. Cabinets in the kitchen have been slow to be completed
27 because the cabinet maker has been ill, but Chair Spencer Packer said they should be installed this
28 Friday. Chair Packer will then choose a stainless steel sink and faucet.

29
30 The rock wall is done for the archive room. Peck's Painting gave a bid on the outside
31 window frames, as the paint is flecking off due to moisture seeping through from the raw interior
32 frames. It was agreed the interior frames need to be sealed before repainting the exterior window
33 frames. Lisa Linn Sommer will obtain a bid on the sealing of the window frames.

34
35 The CLG grant includes the reconstruction of the front stoop and back entry way threshold.
36 These projects must be completed by August 31, 2019.

37 BOARD REPORT

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40 There were no items to report.

1 **MINUTES REVIEW AND ACCEPTANCE**

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3 Minutes of the October 30, 2018 meeting minutes were reviewed. Diane Chamberlain
4 made a **motion** to approve the minutes as amended. Nancy Smith seconded the motion, which was
5 passed by unanimous vote (5-0).

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7 **DISCUSSION OF MUSEUM PROPERTY AND LANDSCAPE 3, 5, 10 YEAR PLAN**

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9 The new Landscaping Committee will work on this item and return to the Board with their
10 findings.

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12 **NEXT MEETING**

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14 The next Whitaker Museum Board meeting will be held on Tuesday, January 22, 2019 at
15 5:00 p.m. at City Hall.

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17 **ADJOURN**

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19 At 3:40 p.m., Chair Spencer Packer made a **motion** to adjourn the meeting. Paul Thomas
20 Smith seconded the motion, which was passed by unanimous vote (5-0).

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25 Mackenzie Wood, City Recorder

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27
28 1/22/2019
29 Date Approved

30 
31 Connie Larson, Recording Secretary

