Minutes of the Whitaker Museum Board meeting held Tuesday, November 27, 2018 at 2:00 p.m.
in the City Council Room at City Hall, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT
Carol Bake
Diane Chamberlain
Spencer Packer, Chair
Nancy Smith
Paul Thomas Smith

MEMBERS ABSENT
Mel Miles

STAFF PRESENT
Bruce Cox, Parks and Recreation Director
Tyler West, Parks Maintenance Irrigation Supervisor
Mike Higgins, Parks Supervisor
Stephanie Ivie, City Council Liaison
Lisa Linn Sommer, Museum Director
Connie Larson, Recording Secretary

DISCUSSION WITH PARKS DEPARTMENT ON MUSEUM FLOWERBEDS

Bruce Cox, Parks and Recreation Director, explained he and Mike Higgins, Parks Supervisor, recently became certified arborists. Mr. Cox displayed landscape plans. Mr. Cox shared his concern that the design is too elaborate in price and time for a city property. Therefore, Mike Higgins would present a revised plan beginning with the flowerbeds around the home. The biggest improvement to the Museum grounds is a new maintenance free sprinkling system which has been installed that is programmable by cell phone. There are concerns the sprinklers are hitting the Museum sign in front and could damage it and the cement base over time. Two Mulberry Trees have been planted, along with two Eastern Redbud Trees, and grass on the south side of the property next to the carwash.

Mike Higgins, Park Supervisor, designed the flowerbeds with a list of native plants given to him by Paul Thomas Smith. Mr. Higgins displayed a drawing of the proposed trees, shrubs, and flowers that could be located in front of the Museum. A five-foot buffer of grass could be planted in between the flower beds and the brick pavers. Most of the plants are low maintenance, but weed maintenance is the biggest issue. The north side of the Museum will be treated as a different zone, as it is shaded and will require shade plants. Many of the native plants are not available, and it will take some searching to find them.
The Board discussed the proposed landscaping plans, maintenance of the plants, the cost of the native plants and the grass buffer. For the plants in front, it would cost $600 to $680 for drip system parts. Stephanie Ivie, City Council Liaison, said she would like to see edible native plants, which the pioneers used for medicinal purposes. Chair Spencer Packer requested a budget estimate of what the front the building will cost to landscape. He would also like to see a landscape proposal on the east side of the home.

**LANDSCAPE COMMITTEE**

Chair Spencer Packer suggested a Landscape Committee to work on the landscaping and report back to the Board, so that the Whitaker Museum Board can focus on the interior of the Museum.

Chair Spencer Packer made a motion to create a Landscape Committee that will report back to the Board. Members of the Landscape Committee will be Carol Bake, Nancy Smith, Diane Chamberlain, and Lisa Linn Sommer. Paul Thomas Smith seconded the motion, which was passed by unanimous vote (5-0).

**DIRECTOR'S REPORT**

Lisa Linn Sommer, Museum Director, reported the CLG Grant project must be completed by August 30, 2019. The wagons are covered, and the Museum is getting ready for Christmas. B H Roberts furniture is in storage in the cargo unit. The old tree west of the summer kitchen will be removed when the bid is received. LDS Missionaries are willing to move items to the cargo unit out of the basement, and put the artifacts in the basement where it is cool. Three bids have been received for the south wall storage area, and the bookcase in the archive room, but it is not known if there will be enough funds to complete it. Cabinets in the kitchen have been slow to be completed because the cabinet maker has been ill, but Chair Spencer Packer said they should be installed this Friday. Chair Packer will then choose a stainless steel sink and faucet.

The rock wall is done for the archive room. Peck’s Painting gave a bid on the outside window frames, as the paint is flecking off due to moisture seeping through from the raw interior frames. It was agreed the interior frames need to be sealed before repainting the exterior window frames. Lisa Linn Sommer will obtain a bid on the sealing of the window frames.

The CLG grant includes the reconstruction of the front stoop and back entry way threshold. These projects must be completed by August 31, 2019.

**BOARD REPORT**

There were no items to report.
MINUTES REVIEW AND ACCEPTANCE

Minutes of the October 30, 2018 meeting minutes were reviewed. Diane Chamberlain made a motion to approve the minutes as amended. Nancy Smith seconded the motion, which was passed by unanimous vote (5-0).

DISCUSSION OF MUSEUM PROPERTY AND LANDSCAPE 3, 5, 10 YEAR PLAN

The new Landscaping Committee will work on this item and return to the Board with their findings.

NEXT MEETING

The next Whitaker Museum Board meeting will be held on Tuesday, January 22, 2019 at 5:00 p.m. at City Hall.

ADJOURN

At 3:40 p.m., Chair Spencer Packer made a motion to adjourn the meeting. Paul Thomas Smith seconded the motion, which was passed by unanimous vote (5-0).

Mackenzie Wood, City Recorder

Connie Larson, Recording Secretary

Date Approved

1/22/2019