

1 Minutes of the Centerville City Tree Board meeting held Thursday, December 6, 2018 at 7:00 p.m.  
2 in the Centerville City Hall Administrative Conference Room, 250 North Main Street, Centerville,  
3 Utah.

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5 **MEMBERS PRESENT**

6 Joy Chambers, Chair  
7 Brooke Holman  
8 Gary Smith  
9 Gary Woodward  
10 Scott Zeidler

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12 **MEMBERS ABSENT**

13 Anne Linton

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15 **STAFF PRESENT**

16 Bruce Cox, Parks and Recreation Director  
17 Bill Ince, City Council Liaison, was excused at 8:10 p.m.  
18 Mackenzie Wood, City Recorder  
19 Connie Larson, Recording Secretary

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21 **INTRODUCTIONS**

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23 This is the first meeting of the Centerville Tree Board. Members of the Tree Board  
24 introduced themselves.

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26 **PURPOSE OF THE TREE BOARD AND EXPECTATIONS**

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28 Bruce Cox, Parks and Recreation Director, explained city officials made an existing Tree  
29 Ordinance that was emailed to each Tree Board member. The City Council is in the process of  
30 making decisions on street trees and trees in park strips. There are sidewalks that need repair from  
31 trees that have caused damage, and the costs of the damage must be addressed, and how it can be  
32 avoided in the future. The purpose of the Tree Board is to be an advisory board to the City Council,  
33 and to plan service and Arbor Day activities. Gary Smith explained that 20 years ago he was on a  
34 committee that made an ordinance on what trees could be planted in Centerville, and it was not in  
35 the Ordinance that was emailed to each member. Mackenzie Wood, City Recorder, will verify if  
36 there is a record.

37  
38 Bill Ince, City Council Liaison, displayed a tree stump where the roots had grown around  
39 a pipe that was removed from a park strip. He said there is \$500,000 worth of repairs from trees  
40 causing damage in park strips with water pipes and sidewalks. Bruce Cox explained another issue  
41 is "trip and fall" lawsuits, where cities have to pay medical costs when people are injured from  
42 tripping on uneven sidewalks caused by tree roots. Bill Ince reported there is \$100,000 available  
43 to split the cost of fixing the sidewalk and removing the tree with homeowners, as opposed to  
44 telling individuals it is their responsibility to fix the sidewalk themselves.

1 Letters were mailed to homeowners in October who have a sidewalk fault of one-inch or greater.  
2 Mackenzie Wood will send Tree Board members a copy of the Centerville City Sidewalk  
3 Inventory. By the end of February 2019, the Tree Board should be ready to give their  
4 recommendations to the City Council on new listings of trees for park strips, and suggestions on  
5 the Tree Ordinance.  
6

7 Bill Ince reported he is on the Emergency Management Group, and he discussed trees that  
8 are less flammable than other trees. Trees that are less flammable are aspen, oaks, and maples,  
9 which can form a heat shield and damper during conflagrations. This list should be refined.  
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11 At 8:10 p.m., Bill Ince, City Council Liaison, was excused from the meeting.  
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### 13 ELECT CHAIRPERSON

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15 Brooke Holman made a **motion** to nominate Joy Chambers as Chair of the Tree Board and  
16 Gary Woodward as Co-Chair. Gary Smith seconded the motion, which was passed by unanimous  
17 vote (5-0).  
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### 19 REVIEW CURRENT TREE ORDINANCE

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21 Gary Smith will bring his recommendations for the Tree Ordinance to the next meeting  
22 from ordinances he has reviewed from cities around the Country. Bruce Cox displayed a plaque  
23 the City received for being a Tree City in 2012. An Arbor Day celebration must be held to be  
24 considered a Tree City, and the City Council must make a proclamation for an Arbor Day  
25 celebration.  
26

27 Under the Tree Ordinance, there are five duties of the Tree Board. They are:  
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- 29 1. Recommend to the City Council and other departments, standards for the care,  
30 preservation, pruning, and planting of trees on public property and park strips.
- 31 2. Review and recommend appropriate changes and updates to the City Ordinances or  
32 Master Plan regarding trees on public property or park strips.
- 33 3. Recommend projects, policies, and funding allocations. Make recommendations for  
34 funding for any projects, and other measures, programs, or activities for the  
35 maintenance and management of trees within the City.
- 36 4. Carryout projects, programs, or activities regarding trees as directed by the City  
37 Council, including Arbor Day activities.
- 38 5. Initiate and promote involvement activities and contributions from the private sector  
39 for the development of trees within the City, including Arbor Day activities.  
40

### 41 DISCUSS PARK STRIP TREES AND SIDEWALKS

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43 Scott Zeidler will provide a Street Tree Regulatory Code at the next meeting, and the  
44 Sterling Code of Fires.

1 He will give a link to a document from Seattle that lists ideas for tree preservation. Mr. Zeidler  
2 asked if there is a Sidewalk Ordinance stating what trees are allowed parking strip trees, and how  
3 wide a parking strip must be before trees can be planted. Mackenzie Wood explained there is a  
4 standard for park strips, but some commercial areas have different rules since they have wider park  
5 strips.

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7 **DETERMINE MEETING SCHEDULE/FREQUENCY**

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9 The Tree Board will plan on meeting the third Wednesday of each month, with the  
10 exception of January. The other meetings for 2019 will be held on February 20<sup>th</sup>, March 20<sup>th</sup>, and  
11 April 17<sup>th</sup>.

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13 **NEXT MEETING**

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15 The next Tree Board meeting will be held on Wednesday, January 30, 2019 at 7:00 p.m. at  
16 City Hall.

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18 **ADJOURN**

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20 At 9:00 p.m., Joy Chambers made a **motion** to adjourn the meeting. Brooke Holman  
21 seconded the motion, which was passed by unanimous vote (5-0).

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27 Joy Chambers, Chair

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29 Date Approved

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31 Connie Larson, Recording Secretary