Minutes of the Landmarks Commission meeting held Thursday, January 24, 2019 at 7:00 p.m. in the Centerville City Business Office Conference Room, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT
Brent Christison
Matt Larsen, Chair
Brian Plummer
Jeanne Randall

MEMBERS ABSENT
Greg Call

STAFF PRESENT
Cassie Younger, Assistant Planner
Connie Larson, Recording Secretary

ELECT CHAIR AND VICE CHAIR FOR 2019

Cassie Younger, Assistant Planner, said additional members are needed for the Landmarks Commission. There are several applications for the Planning Commission, and the Mayor said he would try to persuade some of these applicants to serve on the Landmarks Commission. The Commission agreed to not elect a chair and vice chair at this time until there are additional members.

Brian Plummer made a motion to keep the current chair and vice chair of the Landmarks Commission for the next six months until more Commission members are on the Landmarks Commission. Chair Matt Larsen seconded the motion, which was passed by unanimous vote (4-0).

MINUTES REVIEW AND APPROVAL

Minutes of the October 25, 2018 meeting were reviewed. Chair Matt Larsen made a motion to approve the minutes as written. Jeanne Randall seconded the motion, which was passed by unanimous vote (4-0).

LANDMARKS EVENT AND AWARDS

Chair Matt Larsen said there are concerns of doing a silent auction at the annual Landmarks Commission event that is held each February. Cassie Younger, Assistant Planner, said Jolene Jackson, City Treasurer, is not certain about the legalities of holding a silent auction, as the State must give final approval for a silent auction, which they have not done at this time. The option is to wait until there is a full Commission to have an activity in May that would coincide with National Historic Preservation Month. An award presentation for Vivian Talbot will be held at this event.

Chair Matt Larsen made a motion to move the Landmarks Commission Social to May. Brent Christison seconded the motion, which was passed by unanimous vote (4-0).
Brent Christison asked if there is any State money available for the Deuel Creek Historic District sign. Cassie Younger explained there is a grant to conduct research projects and to restore the Whitaker Home. She has asked the State if there is money to do promotions or advocacy projects. Signs do not apply for the State grant, but they will pay for the printing of maps.

The Landmarks Commission Social will include a guest speaker, an award for Vivian Talbot, and refreshments. Hopefully, there will be three new Commission members that will be introduced at this event. The Commission discussed possible candidates that could serve on the Commission, and would prefer to have individuals who live in a historic home.

**NEXT MEETING**

Cassie Younger, Assistant Planner, suggested the Landmarks Commission meet every other month or as needed. Chair Matt Larsen made a motion to have the next Landmarks Commission meeting on Thursday, March 28, 2019 at 7:00 p.m. at City Hall. Jeanne Randall seconded the motion, which was passed by unanimous vote (4-0).

**RFP REVIEW**

Cassie Younger, Assistant Planner, will send out the RFP proposals next week. The Commission reviewed the application for the Joel Parrish home on Parrish Lane and Main Street. The owner was apprehensive of having the home on the National Historic Register, as they believe it might limit the work they can do on the home.

**ADJOURN**

At 7:45 p.m., Chair Matt Larsen made a motion to adjourn the meeting. Brian Plummer seconded the motion, which was passed by unanimous vote (4-0).