

- Dive deeply into revenue policy issues, providing a 5-year planning tool

A budget was a financial plan-- the primary way the City communicated with the public about how public funds were being spent. She had seen a great budget message from Mr. Thacker but had seen nothing like that from the City Council to the residents. Such a message should come from the City Council saying, "this is what we are trying to achieve with your money." Additionally, it should:

- Reveal major assumptions used in the budget
- Identify financial, economic and inflation factors
- Identify opportunities
- Focus attention on the changes from the prior years' budget
- Establish an overall message

Planning mattered and budget planning mattered as well. When creating a budget, the Council should consider what was of value to Centerville.

If you don't understand something in the budget, ask questions until you *do* understand it.

Budgeting Basics: Accountability took the place of profitability in the business world

- General Fund: Bread and butter public services were paid for from this fund
- Capital Projects Fund: An excellent long-term planning tool. When projects were completed, any excess funds remained there unless/until the City Council moved it elsewhere.
- Debt Service Funds
- Internal Service Funds
- Special Revenue Funds (RAP, etc.)

It was important to remember that rules for district boards were generally different from those that governed City Councils.

Budget Process in Utah:

- Prepare tentative budget (administrative responsibility)
- Make Tentative Budget available to public (Council's responsibility)
- Provide notice of public hearing (Council's responsibility)
- Make adjustments and adopt final budget (Council's responsibility)
- File budget with State Auditor (generally administrative responsibility)

A *flat* budget was a **cut** budget because of inflationary factors

Ms. Nakamura suggested that a municipality review fees every 3 to 5 years (business license fees, water fees, etc.) on a rotating schedule. A City could schedule them so that each year it addressed a different fee. Sometimes a City might make a policy decision to NOT recover the costs of providing a certain service. That's fine if it made a conscious decision to do that. But it should not subsidize a service because it never got around to studying the fees and reviewing the actual costs of providing the service. Lisa Romney pointed out that a few years ago, Centerville had made changes to some fees and placed the Fee Schedule online.

1 However, not all fees were analyzed to ensure that 1) they met the cost of providing the service
2 and 2) that a profit was not being realized inadvertently.

3
4 Ms. Nakamura then suggested that the City Council should provide budget policy direction
5 to the City Manager earlier than in May each year. It was the Council's budget—not the
6 administration's. In fact, when the annual budget was submitted to the State at the end of June,
7 a City should begin working on the next years' budget in August.

8
9 She recommended that the City use its website to increase transparency. The public should
10 know what was happening during the budget process. Adopting the budget at the same
11 meeting that the City held a public hearing about it was basically telling the public that its input
12 did not matter. Also, consider shifting the focus from what the City was spending, to what it was
13 purchasing.

14
15 Points to consider when reviewing the tentative budget:

- 16 • Were revenue estimates realistic?
- 17 • Were fees reviewed and adjusted?
- 18 • How was one-time money used to balance the budget?
- 19 • Were transfers from other funds to the general fund reasonable and sustainable?
- 20 • Were expenditure projections aligned with historic trends?
- 21 • Were the appropriate units in the tentative budget aligned with the City Council's
- 22 direction?
- 23 • Were alternative service delivery options considered?
- 24 • Was the City doing things/providing services simply because "we always have?"
- 25 • Was the Capital Improvement/Maintenance Plan being implemented?
- 26 • Were services aligned with resident's needs? (Requires a survey of residents)

27
28 Were the Councilmembers satisfied with the level of impact they had on the budget and
29 Centerville's priorities? If not, were they willing/able to spend additional time year-round (and
30 particularly in May) to have a larger impact on the final budget?

31
32 Centerville's Policy Objectives for the recent property tax increase were to address a
33 structural imbalance, (promoting fiscal responsibility), street maintenance, public safety
34 compensation and the fund balance. Therefore, the budget should reflect those objectives.

35
36 Ms. Nakamura displayed a graph depicting the City's general fund history from 2014 – 2018,
37 as well as the spending history for the same time period. She also reviewed several details in
38 Centerville's most recent Comprehensive Annual Financial Report. (CAFR).

39
40 Finally, Ms. Nakamura addressed the various elements of a good financial monitoring
41 report. It should contain the following:

- 42 • Prior year actuals
- 43 • Current year budget
- 44 • Current year actual to date
- 45 • Prior year actual for the same period
- 46 • % of current year to date compared to budget

- 1 • A narrative discussing concerns, educating about trends, etc., projection of year-end
2 position

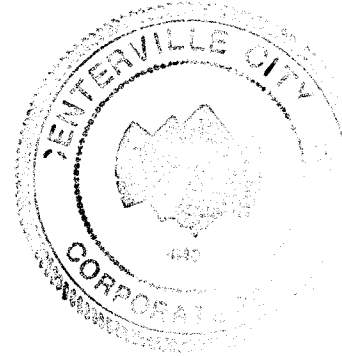
3 The work shop adjourned at 7:01 p.m.

4 *Mackenzie Wood*
5
6 Mackenzie Wood, City Recorder

April 2, 2019
Date Approved

7
8
9 *Jamie Brooks*
10 Jamie Brooks, Recording Secretary

11
12



1 Minutes of the Centerville **City Council** meeting held Wednesday, March 19, 2019 at 7:00 p.m.
2 at Centerville City Hall, 250 North Main Street, Centerville, Utah. The meeting was called to
3 order at 7:07 p.m.

4
5 **MEMBERS PRESENT**

6
7 Mayor Clark Wilkinson

8
9 Council Members Tamilyn Fillmore (left the meeting at 11:02 p.m.)
10 William Ince
11 Stephanie Ivie
12 George McEwan
13 Robyn Mecham

14
15 **STAFF PRESENT**

16 Steve Thacker, City Manager
17 Mark Marchant, Streets Supervisor
18 Randy Randall, Public Works Director
19 Lisa Romney, City Attorney
20 Jacob Smith, Management Services Director
21 Cory Snyder, Community Development Director
22 Jamie Brooks, Recording Secretary

23 **VISITORS**

24 Jason Burningham, Lewis Young Robertson & Burningham
25 Brant T. Hanson
26 Interested Citizens

27 **PRAYER OR THOUGHT**

28 Councilmember Fillmore

29 In honor of Steve Thacker's last City Council meeting as the City Manager of Centerville,
30 the Centerville Junior High Choir sang the National Anthem in addition to a second musical
31 number.

32
33 **OPEN SESSION**

34
35 Jake Layton – Chair of Centerville's Trails Committee, explained that the committee
36 members had just received a copy of the draft *Foothills Management Plan*. He and the other
37 members were surprised and upset that they were not involved in the drafting of the plan.
38 Moreover, they disagreed with much of what was contained in it. He asked that the City Council
39 appoint two committee members to the ad hoc committee proposed in Item #4 on the meeting
40 agenda. He also felt some additional residents should be added to the ad hoc committee.

41
42 Mark Oligschlaeger- He, too, was disappointed in the fact that the City's Trails
43 Committee was not included in the planning process of the *Foothills Management Plan*. He
44 indicated there was a lack of good communication and that creating the plan had not been a
45 collaborative effort. Although he understood that this was only a draft, he felt it misrepresented
46 the nature of what the Trails Committee had tried to create. Like Mr. Layton, he hoped the
47 Trails Committee would be represented on the ad hoc committee in addition to other community
48 members.

1
2 Sunny Larsen –Explained that she was not only on the Trails Committee but was also a
3 professional trails specialist. It appeared to her that the new ad hoc committee intended to
4 remove the mountain biking trails. She knew of no other trail system in Utah that prohibited
5 mountain bikes. She felt there had either been a misunderstanding or was some prejudice
6 against mountain bike trails. She was working on hundreds of trail projects around the nation
7 and almost all of them were multi-use or shared purpose. She pointed out that equestrian users
8 caused more erosion on trails than did mountain bikers. She indicated that trails would not
9 cause erosion as long as they were professionally planned and improved. Mountain biking
10 helped support the community, improved health, promoted volunteerism and preserved open
11 space. Biking and hiking on trails were also activities that families could take part in together.
12 The State provided outdoor recreation grants and competition for those grants was increasing.
13 Ninety-five percent of the residents surveyed last year wished to have a trail system that
14 allowed mixed uses.

15
16 **MINUTES REVIEW AND ACCEPTANCE**

17
18 The minutes of the March 5, 2019 regular meeting were reviewed. Councilmember
19 Fillmore **moved** to accept the minutes as presented. Councilmember Ince seconded the motion
20 which passed unanimously (5-0).

21
22 **SUMMARY ACTION CALENDAR**

- 23
24 a. Accept Public Right-of-Way and Access Easement from Centerville Deuel Creek
25 Irrigation Company for extension of 100 South.

26
27 Mayor Wilkinson explained that Summary Action Item a would not be addressed that
28 evening, but would be tabled to the following meeting.

- 29
30 b. Approve purchase of pickup truck for the Parks Department

31
32 Councilmember Ince **moved** to approve item “b” on the Summary Action calendar.
33 Councilmember Fillmore seconded the motion which passed unanimously (5-0).

34
35 **PUBLIC HEARING – JOB VALUE AND COMPENSATION SCHEDULE**

36
37 Mayor Wilkinson explained that this compensation schedule was the result of a great
38 deal of time and effort that began with the hiring of a consultant in August 2018.

39
40 Councilmember Ince mentioned that among the non-management positions there are
41 some that lagged by as much as 18%. He did not recall hearing that figure previously. Mr.
42 Thacker responded that 18% would have been an outlier but he did not recall what position it
43 was off the top of his head. He said the average for non-management positions was five to six
44 percent below the market target. Councilmember Ince indicated he still wished to see specific
45 salaries associated with each job title.

1 Councilmember Fillmore pointed out that the item on the agenda that evening was
2 whether or not to approve the associated ordinance. She asked Councilmember Ince if he was
3 ready to vote on the ordinance or if he needed more time. He responded that he would prefer
4 more time but agreed to move forward. Jacob Smith invited Councilmember Ince to visit with
5 him in his office at some point and he would walk him through the specific information.

6
7 Mayor Wilkinson opened the Public Hearing at 7:42 p.m. There was no one who wished
8 to speak and Mayor Wilkinson closed the public hearing.

9
10 Councilmember McEwan **moved** to approve Ordinance 2019-04, adopting the new Job
11 Value and Compensation Schedule. Councilmember Fillmore seconded the motion.

12
13 Councilmember Ivie indicated that she still had concerns about the schedule and thought
14 there might be a disconnect between what the Council had said were its priorities and what it
15 was funding. Councilmember Fillmore responded that they now had the data which was the
16 foundational layer to make policy decisions. Councilmember Ivie felt the ordinance tied the
17 Council's hands. Councilmember McEwan pointed out that at a previous work session, the
18 Council had agreed the model was fundamentally sound and that they were comfortable moving
19 forward. Councilmember Ince spoke in support of the motion.

20
21 Councilmember McEwan agreed that the data could have been presented in a more
22 readable fashion. Steve Thacker explained for the benefit of the public that the schedule
23 adopted pay ranges for each position in the City but did not provide guidance regarding pay
24 raises. However, he recommended that the compensation for employees whose current salaries
25 are below the new minimums be increased to meet the new minimum compensation levels
26 if/when the ordinance went into effect. For non-management positions, compensation was
27 compared with all cities along the Wasatch Front, regardless of population. For management
28 positions, only municipalities with populations between 10,000 and 30,000 people were used as
29 the comparative market data.

30
31 The motion to approve Ordinance 2019-04 passed unanimously (5-0).

32
33 **APPOINT AD HOC COMMITTEE TO REVIEW FOOTHILLS MANAGEMENT PLAN**

34
35 Cory Snyder presented information regarding the creation of an ad hoc committee to
36 review the *Foothills Management Plan*. Councilmember Fillmore asked that he address the
37 process that had taken place thus far, rather than dive into the language of the draft.
38 Councilmember McEwan asked him to speak to the concerns that had been brought forth during
39 the open session.

40
41 Mr. Snyder stated the process had been somewhat fluid. A process was discussed in an
42 open meeting in April 2018, but the project had not advanced as scheduled. Staff had
43 conducted an internal review of the property to assess current conditions. Originally the
44 Committee was scheduled to be created sooner but due to some technical concerns, they had
45 opted to delay forming the committee until after the internal assessment. Instead, a Strategy
46 Task Group was created in late August to address those technical issues. Several weeks ago,

1 Mr. Snyder had approached the City Council expressing concern about staff making decisions
2 about the use of the property without Council input. However, he was comfortable drafting a
3 potential management plan. He felt the plan was a step between the strategy of "how do we
4 handle this property?" and the final outcome of uses. The Task Group had assigned different
5 entities to vet certain uses on the property. He pointed out that this information had been
6 provided in a November email with direction to distribute it to the Trails Committee. He received
7 responses from individuals on both the Trails and Parks Committees. He pointed out that the
8 plan as currently written did not prohibit mountain bikes. It merely mentioned concern about
9 them. The plan needed to balance a variety of uses and an ad hoc committee was now needed
10 to vet the findings of the plan which had come from a variety of meetings, conversations and
11 data. He asked that the Council identify those individuals or entities it wished to have a seat on
12 the committee.

13
14 Councilmember Fillmore wished to ensure that those who had put in hundreds of hours
15 of work and had the needed information, were included in the ad hoc committee. She preferred
16 to have two members come from the current Trails Committee. Councilmember McEwan
17 pointed out that there was a sizable OHV dealer in the City and perhaps they should be
18 included on the committee. Mr. Snyder stated that Chief Child had reached out to the business
19 previously and there had not seemed to be a great deal of interest in participating. The Council
20 discussed which other interest areas within the City should be represented. Ms. Romney wished
21 to confirm the Council's final direction regarding the make-up of the ad hoc committee:

- 22
23
- 24 ▪ 1-2 City Staff members - Public Works (Drainage/Utility Division and City Engineer)
 - 25 ▪ 1 City Staff – Public Works (Streets Division)
 - 26 ▪ 2 Trails Committee representatives (1 from the Committee itself; 1 appointed by the
27 Committee)
 - 28 ▪ 1 Parks Committee representative
 - 29 ▪ 1 City Council representative
 - 30 ▪ 2 Island View area residents (1 neutral, 1 concerned)
 - 31 ▪ Four select interest groups (gun club, OHV user, equestrian user and hiker/runner)

32 This would leave a total of 12-13 Committee members. The Community Development
33 Department would facilitate the meetings of the new committee.

34
35 Councilmember Ince **moved** to create an ad hoc committee as outlined in the discussion, in
36 order to help refine the management plan for the 180 acres on the hillside. Councilmember
37 McEwan seconded the motion which passed unanimously (5-0).

38
39 Councilmember Fillmore would find a hiker/runner interested in serving on the Committee.
40 Councilmember Ince would contact the gun club for a recommendation. Councilmember Ivie
41 would contact the OHV business. Councilmembers Ivie and Fillmore would work on locating an
42 interested party from the equestrian community and Councilmember Ivie was aware of
43 interested parties from the Island View area. It was agreed that the proposed names would be
44 provided to Mr. Snyder within one week.

45
46 **AWARD OF BID – SIDEWALK REPLACEMENT PROJECT**

47

1 Mr. Thacker explained that in the agenda packet was a summary of what had taken
2 place on the project since Autumn. Approximately \$20,000 of work for the residents who
3 responded to the City's invitation to share costs of sidewalk repair was complete or nearly so.
4 Funding for a larger amount of work was now sought—none of which involved the removal of
5 trees. Staff did not recommend going with the lowest bid as there was no evidence that the low
6 bidder had experience doing cement work only demolition.

7
8 Councilmember Ince **moved** to award a bid for sidewalk repair to JMR Construction in
9 the amount of \$71,884, based on the City Engineer's recommendation. Councilmember Ivie
10 seconded the motion which passed unanimously (5-0).

11
12 Councilmember Ince expressed appreciation to Mr. Thacker for providing him with the
13 information he needed to deliver to numerous residents that had contacted him on this topic.

14
15 Mr. Thacker indicated that between the roughly \$20,000 spent in the Fall, the \$71,884
16 now being encumbered and some engineering oversight, \$100,000 will have been spent, which
17 was the total budgeted for sidewalks repair in FY 2019.

18
19 The Council asked that Mark Marchant report back with the number of minor and major
20 sidewalk faults that were corrected after the next phase of repairs was completed. An emailed
21 report would be sufficient.

22
23 The City Council recessed at 8:45 p.m. and reconvened at 9:03 p.m.

24
25 **PROPOSAL FOR IMPROVING LUND LANE IN CONJUNCTION WITH DEVELOPER**
26 **OF FARMINGTON SUBDIVISION**

27
28 Steve Thacker explained that there was a proposal that as the developer on the
29 Farmington side of Lund Lane built the road, Centerville re-build 9.5 feet of the roadway on the
30 Centerville side. He recommended the City plan a cost of roughly \$60,000. He pointed out that
31 this project was not included in the list of capital projects in that evening's City Manager's report,
32 but that funding was still available. (This was assuming that the bids for the other projects came
33 in at or below the estimates). If they came in higher, it would be necessary to strike one of the
34 overlay projects in order to complete this Lund Lane work.

35
36 Ms. Romney explained that Farmington would prepare an agreement formalizing the
37 arrangement and that would be brought back to the City Council. However, Farmington was
38 willing to allow the developers to move forward at their own risk. Additionally, the contractor
39 wished to close Lund Lane during construction which would affect one driveway. Access would
40 be provided for that homeowner.

41
42 Mayor Wilkinson did not wish to commit \$60,000 without making a motion on the matter.
43 Mr. Thacker stated he would also be more comfortable with a formal motion to move forward on
44 the project.

45

1 Councilmember Ince **moved** to approve the tentative arrangement with Farmington in
2 an amount not to exceed \$60,000 for the re-build of Lund Lane as discussed. Councilmember
3 Ivie seconded the motion which passed unanimously (5-0). Ms. Romney would bring a written
4 agreement with Farmington back to the City Council at a future date.

5
6 Councilmember Ince **moved** to recess the City Council meeting at 9:11 p.m. and
7 convene the Redevelopment Agency/Administrative Control Board meeting. Councilmember
8 McEwan seconded the motion which passed unanimously (5-0).

9
10 The Redevelopment Agency adjourned their meeting and the regular City Council
11 meeting reconvened at 10:21 p.m.

12
13 **ISLAND VIEW PARK PROJECT – REVIEW UPDATED FINANCIAL SUMMARY OF**
14 **FUNDING AND ESTIMATED COST FOR ISLAND VIEW PARK PROJECT PHASES I AND II;**
15 **AND CONSIDER RESOLUTION OF INTENT TO ENTER INTO LEASE PURCHASE**
16 **AGREEMENT WITH ZIONS BANK**

17
18 Mr. Thacker stated that in order to ensure the City did its due diligence, he had felt it
19 would be best for the City to get independent advice regarding other funding options for this
20 project than that which was provided by Zions Bank. Therefore, Staff had spoken at length with
21 Jason Burningham of Lewis Young Robertson & Burningham. Mr. Burningham indicated that
22 revenue bonds could be issued for a 7-year period, secured by a portion of the Recreation, Arts
23 and Parks (RAP) taxes. The anticipated reduction in interest rate was sufficient to off-set the
24 increased issuance fees. Mr. Burningham projected a significantly better interest rate by
25 proceeding in this manner. He was in the process of creating a comparison between the two
26 options and was expecting to make it available to the City by the end of the week. The fees for
27 Mr. Burningham's firm's work would be incorporated into the cost of the bond issuance.
28 Approving a Parameters Resolution as soon as possible would allow the City to take final action
29 on this by the first City Council meeting in May, prior to awarding a bid for the Island View
30 Project. Mr. Thacker then distributed an updated Cash Flow Analysis for the Island View Park
31 Project. The park impact fees had been removed per previous City Council direction. The
32 estimate was that the City's funding would be \$487,146 less than what is needed for Phase 1.

33
34 Councilmember Fillmore pointed out that impact fees would provide additional revenue.
35 Mr. Thacker responded that would be applied to the payments to the Recreation District as it
36 related to the community park expansion. Mr. Thacker had provided Mr. Burningham with the
37 figures in the cash flow analysis.

38
39 Mr. Burningham indicated that the City could borrow approximately \$1.5 million for the
40 project based on the RAP tax analysis and that they could proceed in one of two ways—a real
41 property lease or a bond. A bond required 30 days' public notice once the Parameters
42 Resolution was adopted. Mr. Thacker recommended that if the Council wished to move forward
43 with a bond, it would be best to hold a special meeting the following week in order to meet the
44 project's timeline.

45

1 Mr. Thacker asked if the Council was still supportive of borrowing funds to complete
2 Phase I in its entirety and to proceed with Phase II. Councilmember Fillmore was comfortable
3 doing so but Councilmember Ince preferred to reduce the \$1.5 million by borrowing from other
4 City funds. Councilmember Fillmore responded that if the Council had bought into the principle
5 that waiting on the Parks projects that would be provided by the RAP tax funds was more costly
6 than borrowing the money, it made sense to borrow as much as they were comfortable
7 borrowing because both phases would be finished and the money would be spent at a low
8 interest rate. There would still be other park projects that needed funding and if it made
9 financial sense, the Council could then discuss borrowing from other City funds. Mr. Thacker
10 pointed out that the Public Treasurer's Investment Fund (PTIF) was earning 2.97% interest the
11 previous month.

12 Councilmember Ince stated that the constituents he had spoken to preferred to borrow
13 less money. While he was not saying he would vote against borrowing that amount, he
14 preferred to borrow less. Councilmember McEwan wondered at what point administrative costs
15 made borrowing ineffective. Councilmember Ince was less concerned with administrative costs
16 than with the fact that the residents had indicated a preference to limit borrowing.
17 Councilmember Fillmore pointed out that the City conducted a Master Plan Survey, which
18 included a question about bonding with RAP tax funds. In that survey, a majority (53%) of those
19 with an opinion answered in the affirmative. Councilmember Ivie countered that 47% of those
20 with an opinion did *not* wish to bond. Additionally, she stated that some residents had expressed
21 interest in reducing the cost through their own sweat equity as an alternative to bonding.
22 Councilmember Ince thought that was a laudable idea but was impractical in today's world.

23
24 Mr. Burningham mentioned that if it increased the Council's level of comfort, there was
25 no penalty for early bond payments if other revenues became available. Councilmember Ince
26 responded that the City would be better off with the money in the PTIF.

27
28 Mr. Burningham asked for the Council to provide direction regarding a dollar amount for
29 the Parameters Resolution. If \$1.5 million was the Council's target amount, he recommended a
30 couple hundred thousand dollars as a buffer, knowing that it would likely be a lesser dollar
31 amount. 3% appeared to be a maximum interest rate that the Council was comfortable with and
32 seven years was the maximum term. Those were the parameters that needed to be identified in
33 order to draft a resolution. He pointed out that the resolution would declare the Council's intent,
34 but would not bind the Council until their decision was officially ratified in May.

35
36 The Council would convene a Special Meeting to review and potentially approve the
37 resolution on Tuesday, March 26 at 5:30 p.m.

38
39 Councilmember Fillmore left the meeting at 11:02 p.m.

40
41 **MUNICIPAL CODE AMENDMENT – CMC 8.03 – CEMETERY REGULATIONS**

42
43 Ms. Romney explained that there was a conflict between the City's Fee schedule and
44 this particular ordinance regarding cemetery regulations. Currently, City Fee Schedule allowed
45 one to purchase a burial right only when in immediate need. Therefore, she proposed a code
46 amendment to address the conflict.

1
2 Regarding 6.010(1)(d) in the *Cemetery and Burial Fees*, Councilmember Ince had been
3 under the impression that there was a provision that allowed a former Centerville resident to still
4 be considered a resident for a period of three years upon moving elsewhere, even if the move
5 was *not* to a medical or residential care facility. He and Councilmember Ivie felt that moving in
6 with family outside of Centerville ought to be treated the same as moving into a facility. Ms.
7 Romney mentioned there had been a discussion during a previous meeting about how long an
8 individual could live with family outside of Centerville but still be considered a resident for
9 purposes of this provision. It was determined that the concern would be addressed at some
10 point in the future but that the Council would move forward on the currently proposed ordinance
11 amendment.

12
13 Upon reviewing this chapter in its entirety, Staff recommended an amendment to
14 8.03.280, eliminating the liability clause and instead, handling liability on a case by case basis.

15
16
17 Councilmember McEwan **moved** to approve Ordinance 2019-05, amending Centerville
18 Municipal Code 8.03.090 regarding the purchase of Right of Burial for Centerville City
19 Cemetery, and Section 8.03.280 regarding perpetual care obligation. Councilmember Ince
20 seconded the motion which passed unanimously (4-0).

21
22 **MUNICIPAL CODE AMENDMENT – CMC 3.01.130 – CHIEF OF POLICE**

23
24 Ms. Romney explained that the Centerville Police Department is seeking formal
25 accreditation by the Utah Chiefs of Police Association (UCOPA). One requirement was that the
26 Police Chief must have full authority and control of the operation and administration of the
27 Police Department. Because Utah Code §10-3-918 provided that the Chief of Police shall be
28 “under the direction, control, and supervision of the person or body that appointed the Chief,”
29 she had reference to that code in the ordinance, providing that the Chief had authority
30 “...subject to and in accordance with applicable provisions of Utah Code §10-3-918.”
31 Additionally, because State law now provided that a Chief had the authority to “create a child
32 protection unit...” similar language was added to the City ordinance, even though there were no
33 current plans to create such a unit.

34
35 Councilmember McEwan **moved** to adopt Ordinance 2019-06, amending Section
36 3.01.130 of the Centerville Municipal Code regarding the appointment and duties of the Chief of
37 Police. Councilmember Ivie seconded the motion which passed unanimously (4-0).

38
39 **FINANCIAL REPORT FOR 8-MONTH PERIOD ENDING FEBRUARY 28, 2019**

40
41 Council agreed to pass over this matter due to lateness of the hour. Mayor Wilkinson
42 pointed out that the agenda packet contained the applicable financial reports. He asked if the
43 City Council wished to continue to receive monthly financial presentations or if they preferred to
44 receive the financial report via email on a monthly basis with actual presentations only made
45 quarterly. They agreed that the latter was preferable. However, Councilmember McEwan asked
46 that when monthly reports were sent to the Council, that it be documented in an agenda for

1 those residents interested in the information. Mr. Thacker indicated that the reports could be
2 referenced in the agenda and posted on Novus as part of the City Manager Report.

3
4 **MAYOR'S REPORT**

- 5
- 6 • The U.S. Census Bureau would soon begin its work. Mayor Wilkinson would
7 speak with Assistant Planner Cassie Younger regarding the census process in
8 Centerville.
 - 9 • Regarding the South Davis Metro Fire Service report, large trucks will be allowed
10 on Legacy Parkway in 2020 which caused concern for many. Unfortunately, it
11 was out of the City's control. Fire access was extremely challenging and it was
12 possible that in the event of an emergency involving a semi on the south end of
13 the Parkway, Salt Lake Fire would have to respond.
 - 14 • 5-year-old Charlotte Healey's surgery had gone well and her family asked that in
15 addition to keeping Charlotte in their thoughts, that the community keep the
16 driver who was involved in their thoughts as well.
 - 17 • The Mayor had three appointments to recommend. 1) Debbie Dahl to the
18 Whitaker Museum Committee; 2) Shawna Dickamore to the Trails Committee;
19 and 3) Julianne Zollinger to the Parks and Recreation Committee.
- 20

21 Councilmember Ince **moved** to approve all three appointments. Councilmember Ivie
22 seconded the motion which passed unanimously (4-0).

23
24 **CITY MANAGER'S REPORT**

- 25
- 26 • Staff reported that the Planning Commission had recommended for approval the
27 three-lot subdivision on Davis County property. The subdivision plat would soon
28 come before the City Council. There had also been a CUP approved for a dog-
29 grooming facility
 - 30 • Mr. Thacker updated the City Council about calendar year 2019's infrastructure
31 projects. There was sufficient funding in place for all the projects. But again, if
32 bids came in higher than expected on the Streets projects, an overlay project
33 might need to be omitted in order to cover the Lund Lane project costs
 - 34 • The storm drains within Island View Park which would involve approximately
35 \$70,000 needed to be added to the list
 - 36 • Mr. Smith indicated he had to prepare a tentative budget by May so he
37 suggested choosing 2 or 3 dates for some future budget work sessions. The
38 Department Heads also wished to have an opportunity to present their longer-
39 term goals and objectives to the City Council. They suggested 5:30 p.m. on April
40 2 and April 16, 2019.
- 41

42 **CLOSED MEETING**

43
44 There was no need for a Closed Meeting.

45
46 **ADJOURNMENT**

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Councilmember Ince **moved** to adjourn at 11:20 p.m. Councilmember Ivie seconded the motion which passed unanimously (4-0).

Mackenzie Wood
Mackenzie Wood, City Recorder

April 2, 2019
Date Approved

Jamie Brooks
Jamie Brooks, Recording Secretary

