

1 **PLANNING COMMISSION MINUTES OF MEETING**

2 **Wednesday, August 8, 2018**

3 **7:00 p.m.**

4  
5 A quorum being present at Centerville City Hall, 250 North Main Street, Centerville,  
6 Utah. The meeting of the Centerville City Planning Commission was called to order at 7:00 p.m.

7  
8 **MEMBERS PRESENT**

9 Cheylynn Hayman, Chair  
10 Kevin Daly, Vice Chair  
11 Kai Hintze  
12 Logan Johnson  
13 Kathy Helgesen (arrived at 7:10 p.m.)

14  
15 **MEMBERS ABSENT**

16 Gina Hirst  
17 Becki Wright

18  
19 **STAFF PRESENT**

20 Cory Snyder, Community Development Director  
21 Lisa Romney, City Attorney  
22 Cassie Younger, Assistant Planner  
23 Avalon Comly, Recording Secretary

24  
25 **STAFF ABSENT**

26  
27 **VISITORS**

28 Interested citizens (see attached sign-in sheet)

29  
30 **PLEDGE OF ALLEGIANCE**

31  
32 **OPENING COMMENT/LEGISLATIVE PRAYER** Commissioner Logan Johnson

33  
34 **PUBLIC HEARING – [Tabled from 7/11] Sheffield Downs Conceptual Site Plan and**  
35 **Zoning Map Amendment – 274 E Pages Lane**

36  
37 Cory Snyder, Community Development Director reviewed the Planning Commission's  
38 discussion from July 11, 2018 which led to the tabling of a decision on the Planned  
39 Development Overlay proposal to be known as Sheffield Downs by Brighton Homes. Mr. Snyder  
40 reviewed changes made by the applicant to address directives given to him by the Planning  
41 Commission in that meeting. He explained that staff has tried to detail a narrative of the  
42 conditions of the PDO to supplement the exhibits.

43  
44 Chair Hayman pointed out that on the staff report on page 3, there appeared to be  
45 several areas that were not addressed by the applicant since the July 11 meeting. One of these  
46 was a concern over 3-car driveways shown on the conceptual plans. Mr. Snyder said that the  
47 narrative was written so that the driveways are only for 2-cars and the applicant would need to  
48 respond if they are planning to do 3-car driveways still. Chair Hayman asked about staff's  
49 recommendation regarding RV parking and Mr. Snyder said he did not recommend anyone be

1 allowed to park an RV outdoors on a permanent basis, though staff had not been looking at this  
2 from a temporary parking standpoint. Commissioner Daly suggested a clarification regarding  
3 temporary parking of an RV to make it known that this would be allowed for a specific, limited  
4 period of time. Mr. Snyder mentioned that the City Ordinance allows for an RV to be parked on  
5 a temporary basis for a period of 7 days, so he thinks this is a good thing to address in the PDO.  
6 Chair Hayman asked if this existing 7-day period allowed per City Ordinances will already cover  
7 this concern. Mr. Snyder replied that this is why it is a good thing to address, because these are  
8 private drives and streets and are therefore not usually covered by municipal code parking  
9 regulations. Lisa Romney, City Attorney, confirmed that municipal code parking regulations do  
10 not apply to private streets, so this is why this issue should be addressed in the PDO.  
11 Commissioner Daly asked that 8(d) be changed to read as follows: "*The use of outside storage  
12 of Recreational Vehicles (RVs) for dwellings or in the common space areas for longer than 48  
13 hours shall be prohibited."*  
14

15 Commissioner Hintze asked if the areas east and west of the plan remain commercial.  
16 Mr. Snyder said that per the General Plan, the area to the west will remain commercial, but east  
17 of the development there are options in the future to change zoning to residential.  
18

19 Commissioner Daly noted that on the site plan there are two (2) ways in and out of the  
20 development and wanted to know if the exit on the west side of the proposed development lines  
21 up with 300 East across the street. Mr. Snyder said he is not exactly sure how the streets align.  
22 Cheylynn Hayman asked if this is something the City Engineer would have reviewed.  
23 Commissioner Daly expressed his hope that this was looked at by the City Engineer and  
24 expressed that he does not think these align. He asked if the Development Review Committee  
25 had an issue with these streets not aligning. Mr. Snyder said there are no conflicting left hand  
26 turns, which is why it was probably not flagged as a problem. Commissioner Daly said that  
27 though this is probably a low traffic area, he is worried about the safety of the offset.  
28

29 Commissioner Daly asked Mr. Snyder how this development proposal compares to  
30 Centerville Commons. Commissioner Daly acknowledged that one difference is that Centerville  
31 Commons has public streets, instead of private. Mr. Snyder added Centerville Commons uses  
32 the drainage swale as their common area. He added that in Centerville Commons there is a  
33 pad, and everything else is common area; while in the Sheffield Downs proposal, each  
34 individual lot is privately owned and there is no pad. Another difference is that Sheffield Downs  
35 has six (6) units per acre, where Centerville Commons had 6.5 units per acre.  
36

37 Commissioner Daly asked what will happen with the nail salon if it does not continue to  
38 do business, and how it will be incorporated into the development. Mr. Snyder said it will be  
39 difficult to incorporate. Mr. Snyder said if the nail salon goes away, he doesn't see the 33  
40 homeowners amending their CC&R's to allow access to their private lands. The nail salon is on  
41 a private lot and there would be an option to change zoning of that lot to Residential-Medium.  
42 However, the nail salon property is less than the minimum six (6) acres required to re-develop.  
43 Ms. Romney commented that the nail salon is not part of the PDO.  
44

45 The applicant, Taylor Spendlove, responded to comments and questions the  
46 Commissioners had. Regarding parking RV's, Brighton Homes will want to address that item in  
47 the CC&R's with a 48-hour temporary parking rule. Mr. Spendlove said the HOA contracts with  
48 a towing company to enforce these rules. Regarding the issue of 3-car garages, Mr. Spendlove  
49 said that most of the lots only allow for a 2-car garage, but they would love to retain a 3-car  
50 garage option on lots 31, 32, and 33. He said because they are wide lots, there will be as much  
51 landscaping as other lots, but the extra 10-ft of lot width could be turned into a 3-car garage. In  
52 regards to the nail salon, he admitted that this is an admittedly awkward situation. If the nail

1 salon goes away it will either stay commercial or they would have to go through a general plan  
2 change to have it rezoned residential. He confirmed that the nail salon is privately owned.

3  
4 Chair Hayman asked if Mr. Spendlove had concerns with the PDO conditions that staff  
5 had added. Mr. Spendlove said he understands the conditions and finds them acceptable.

6  
7 Chair Hayman opened the matter for a public hearing at 7:26 p.m.

8  
9 Maureen Huffaker – Ms. Huffaker asked if residents will get towed if they have more  
10 visitors than can fit in their parking lot and there is no parking allowed on the street. Mr. Snyder  
11 replied that there are 30 visitor parking spots by the community park, or guests can park in the  
12 driveway of the home they are visiting.

13  
14 Seeing that no one else wished to comment, the public hearing was closed at 7:27 p.m.

15  
16 Chair Hayman expressed that she would like to amend condition 8(d) of the PDO to read  
17 as Commissioner Daly had previously suggested.

18  
19 Commissioner Daly asked for an amendment to condition 6(d) to read “*These Open*  
20 *Space amenities shall be installed as per CZC 12.51.100 prior to the issuance of a certificate of*  
21 *occupancy for any dwelling.*” He also asked that condition 5(d) be amended as follows: “*The*  
22 *side yards areas between buildings/dwellings and any front yard area shall ~~be~~ NOT contain any*  
23 *fencing.*” Finally, he asked that Suggested Reason for Action a) be amended to read as follows:  
24 “*The Planning Commission finds that the PDO Concept Plan is in harmony with the Southeast*  
25 *Neighborhood Plan’s to allow future residential re-development to occur in the eastern half of*  
26 *the Pages Lane Commercial Area.*”

27  
28 Ms. Romney pointed out that in condition 8(c) the applicant is limited to a 2-car garage,  
29 though they have said they would like 3-car garages on lots 31, 32 & 33. Mr. Snyder said that  
30 at Final Site Plan review they could consult with the City Engineer. The Commissioners  
31 expressed they would like to amend the conditions now. Chair Hayman asked for an  
32 amendment to condition 8(c) as follows: “*The project shall limit driveway and approach aprons*  
33 *to a minimum width needed for two-car garage parking, as deemed acceptable by the City*  
34 *Engineer and Public Works Director, except for lots 31, 32 and 33 which may expand to a*  
35 *minimum width needed for 3-car garage parking as deemed acceptable by the City Engineer*  
36 *and Public Works Director and conditioned upon complying with impervious surface*  
37 *requirements.*”

38  
39 Commissioner Hayman made a **motion** for the Planning Commission to recommend  
40 approval of the Sheffield Downs PDO project, with conditions 1-9 as amended below, for  
41 Suggested Reasons for Action (a)-(c). Commissioner Helgesen seconded the motion.

42  
43 Commissioner Daly commented that this proposal is far better than previous  
44 developments that have come before the Planning Commission before, but believes there will  
45 be some future challenges with surrounding retail areas.

46  
47 The motion passed by majority vote (4-1) with Commissioner Daly opposing.

48  
49 Conditions:

50  
51 1. The PDO Approval is subject to the layout and exhibits submitted to the City on July  
52 19, 2018 and August 01, 2018 – Consisting of PDO Exhibit A-1 through Exhibit F and  
53 Sheets C400, X900, and L101 of the Conceptual Site Plan.

1           2. The Sheffield Downs PDO Rezone shall be limited to the following:  
2

- 3                     • Rezone of approximately 5.6 acres to R-M/PD on the Centerville Zoning  
4                     Map  
5                     • Density shall NOT Exceed Six (6) units per acre. A bonus density is NOT  
6                     APPROVED for the development  
7                     • All residential development shall be limited to the construction of single-  
8                     family homes.  
9                     • The commercial area, located at the northwest corner, is not part of this  
10                    PDO approval. However, it must be legally subdivided in accordance with  
11                    City ordinances to separate it from the portion to remain in the proposed  
12                    development.  
13

14           3. The PDO approved Sheffield Architectural Design Plan shall consist of the following:  
15

- 16                   (a) All single-family dwelling design shall comply with Exhibits A-1 through A-4.  
17                   (b) Each dwelling type depicted may the use any color or material selection of  
18                   the approved materials and colors and shall be consistent approved PDO  
19                   building elevation exhibits.  
20                   (c) All building permit submittals shall provide a "building elevation plan"  
21                   addressing the application and use of the approved Architectural Design  
22                   Plan elements.  
23                   (d) Any dispute that arises regarding the application and use of the Architectural  
24                   Design Plan elements shall be submitted to the Centerville City Planning  
25                   Commission for resolution.  
26

27           4. The PDO approved Sheffield Downs Landscaping Design Plan shall consist of the  
28           following:  
29

- 30                   (a) The project shall be landscaped in accordance with Exhibit B-1- Landscape  
31                   Plan (also Sheet L101 of the Conceptual Plan) and Exhibit B-2 – Plant  
32                   Types.  
33                   (b) As part of the Park area, a detention basin may be installed and shall be  
34                   deemed acceptable by the City Engineer, as part of any Final Approval by  
35                   the City.  
36                   (c) The total landscaping for the project shall meet the ordinance minimum  
37                   requirement of 40%, as per CZC 12.52.070 or as otherwise allowed by the  
38                   ordinance.  
39

40           5. The PDO approved Sheffield Downs Fencing Design Plan shall consist of the  
41           following:  
42

- 43                   (a) All use of fencing shall comply with Exhibit C.  
44                   (b) The placement of fencing shall comply with Exhibit B-1(also Sheet L101 of  
45                   the Conceptual Plan).  
46                   (c) Other fencing shall be limited to the private rear yard areas from the rear lot  
47                   line to the rear building line of the dwelling.  
48                   (d) The side yards areas between buildings/dwellings and any front yard area  
49                   shall ~~be~~ NOT contain any fencing.  
50

51           6. The PDO approved Sheffield Downs Open Space Amenities Design Plan shall consist  
52           of the following:  
53

- 1 (a) The Open Space amenities shall be provided within the project as depicted  
2 on Exhibit D-1 through D-2 and on L101 of the Conceptual Site Plan  
3 (b) The Open Space Amenities shall, at minimum, consist of the following:  
4 i. A Patio and Plant Garden Area  
5 ii. A Play Structure Area  
6 iii. A Detention Facility, as approved by the City  
7 iv. A 10-foot Landscape Buffer along Pages Lane  
8 v. The project entry feature areas accessing Pages Lane  
9 vi. The Buffer area (Trees and Shrubs) along the western boundary of the  
10 development  
11 vii. The Visitor Parking Buffer on the west end of the dwellings  
12 viii. The decorative lighting fixtures as depicted in the Exhibits  
13 (c) As part of any Final Approval, the developer shall address the  
14 timing/phasing for the installation of the Open Space Amenities, as deemed  
15 acceptable by the City as part of any Phasing approval, OR  
16 (d) These Open Space amenities shall be installed as per CZC 12.51.100 prior  
17 to the issuance of a certificate of occupancy for any dwelling.  
18

19 7. The PDO approved Sheffield Downs Buildings Setbacks shall consist of the following:  
20

- 21 (a) The approved setbacks for dwellings shall comply with Exhibit E, which are:  
22 ✓ The Interior Lot Setbacks are:  
23 • Front Porch/Living Area = 15-feet  
24 • Front Garage = 19-feet  
25 • Side Yards = 5-feet  
26 • Rear Yard = 15-feet  
27 ✓ The Perimeter Lot Setbacks are:  
28 • Front Porch/Living Area = 15-feet  
29 • Front Garage = 19-feet  
30 • Side Yards = 8-feet  
31 • Rear Yard = 20-feet  
32

33 8. The PDO approved Sheffield Downs Buildings Parking, Driveway/ Approach Widths,  
34 and Recreation Vehicle (RV) Use shall consist of the following:  
35

- 36 (a) Each dwelling shall provide parking within an enclosed garage with a  
37 capacity of two-vehicles. Every garage shall meet the minimum size  
38 requirements of the City's Zoning Ordinance.  
39 (b) The project shall provide the visitor parking, as shown on the Conceptual Site  
40 Plans, and shall not be less than the 30 stalls depicted.  
41 (c) The project shall limit driveway and approach aprons to a minimum width  
42 needed for two-car garage parking, as deemed acceptable by the City  
43 Engineer and Public Works Director, except for lots 31, 32 and 33 which  
44 may expand to a minimum width needed for 3-car garage parking as  
45 deemed acceptable by the City Engineer and Public Works Director and  
46 conditioned upon complying with impervious surface requirements."  
47 (d) The use of outside storage of Recreational Vehicles (RVs) for dwellings or in  
48 the common space areas for longer than 48 hours shall be prohibited.  
49 (e) These restrictions shall be noted on any plan submitted for Final Approval  
50 and shall be included on the application subdivision plat and associated  
51 CC&Rs.  
52  
53

1 9. Other Matters Related to the Sheffield Downs PDO development are the following:  
2

- 3 (a) As part of any Final Approval, the developer shall comply with Exhibit F and  
4 provide a future access easement for potential re-development of the  
5 remaining commercial properties to the east, as per the Southeast  
6 Neighborhood Plan objectives.  
7 (b) The project shall remain subject to the Residential Medium (R-M) Zone  
8 standards, unless otherwise modified by this PDO Approval.  
9 (c) The project shall be subject to the applicable subdivision ordinance  
10 requirements, and the Planned Unit Development (PUD) platting process.  
11 (d) An existing commercial building "demolition plan" shall be submitted and  
12 deemed acceptable to the City prior to receiving any Final Plan approval. All  
13 demolition of building and related elements shall comply with all local, state,  
14 or federal regulations, as may be applicable.  
15 (e) Remaining Commercial Area Parking shall NOT be less than the current  
16 Zoning Ordinance Parking requirements and shall be addressed with any  
17 Final Plan submittal to the City.  
18

19 Suggested Reasons for the Action (Findings):  
20

- 21 (a) The Planning Commission finds that the PDO Concept Plan is in harmony  
22 with the Southeast Neighborhood Plan's to allow future residential re-  
23 development to occur in the eastern half of the Pages Lane Commercial  
24 Area.  
25 (b) The Planning Commission finds that the PDO request, with the listed  
26 conditions, sufficiently addresses the PDO Development Standards found in  
27 Section 12-41-080, as addressed in the applicable staff reports provided to  
28 the Commission.  
29 (c) The Planning Commission finds that the PDO Concept Plan, with the listed  
30 conditions, provides sufficient compliance with regards to the project's  
31 design and amenities requirement for R-M Zone Development.  
32

33 **PUBLIC HEARING – Zoning Text Amendment – CZC 12.36 Table of Uses in**  
34 **Commercial Medium Zone on Main Street**  
35

36 Cassie Younger, Assistant Planner, explained that the possibility of allowing additional  
37 uses to come to Main Street is being proposed. Some of these uses were previously allowed  
38 before the Table of Uses was amended, and it is proposed that they be allowed again. This  
39 public hearing is an opportunity to gather feedback from the public.  
40

41 Mr. Snyder provided historical information regarding what precipitated the review of the  
42 Main Street Table of Uses, and explained again that no decisions are being made tonight, but  
43 that feedback is being gathered from the public. Mr. Snyder added that there will also be future  
44 opportunities for the public to state their opinions.  
45

46 Chair Hayman clarified that the Main Street Use list would still be restricted by the fact  
47 that the area is zoned Commercial-Medium. This means that buildings are limited to 10,000  
48 square feet and are subject to height restrictions. Chair Hayman also explained that Main Street  
49 needs to be revitalized as it is currently stagnating. She added that Parrish Lane to Porter Lane  
50 is the section of Main Street that is being reviewed.  
51

52 Chair Hayman opened a public hearing at 7:50 p.m.  
53

1           Maureen Huffaker – Ms. Huffaker said she was surprised that certain things were not  
2 allowed already on Main Street. She said she doesn't mind a mortuary on Main Street. She  
3 said she doesn't want a car wash, or hotel on Main Street. She also does not want any more  
4 fast food restaurants, or a TRAX stop.  
5

6           Kyle Shupe – Mr. Shupe applauded the Planning Commission for reviewing the Main  
7 Street Table of Uses. In talking with business owners who want to come in to Main Street, he  
8 agreed the current use restrictions are causing Main Street to stagnate. He said things are too  
9 restrictive and the expense of dealing with revising the overlay has been impossible. He  
10 expressed appreciation that everyone is being heard out so Main Street can be developed in a  
11 way that is pleasing to the community. He said he doesn't want so many restrictions and Main  
12 Street uses should be opened up so people can come with conceptual plans to be approved or  
13 not.  
14

15           Nate Hatch – Mr. Hatch said he is the owner of CupBop. He expressed that CupBop is  
16 happy to be part of the community even as it is now. What he wanted to comment on is his  
17 experience thus far in Centerville. He said a lot of people come and see CupBop wanting to  
18 know where they can get CupBop to eat. Mr. Hatch said he has to refer them to Instagram and  
19 tell them they can get CupBop anywhere but in the parking lot. He said people are really  
20 confused about why they can't be served food from CupBop when there are other restaurants  
21 on Main Street and the building was a restaurant in the past. He said he feels bad just having  
22 blank white signs up outside of his building, but feels if he put up a sign there would be people  
23 coming up all the time. What he said he would love to have happen is that as part of a  
24 conditional use permit walk-up restaurants would be allowed so that parking would not be a  
25 problem.  
26

27           Shane Shupe – Mr. Shupe recapped that what happened on their specific need was that  
28 the Planning Commission came up with Construction Sales and Service Limited. Mr. Shupe  
29 expressed that he felt this was great as it addressed the concern with a lot of vehicles or  
30 equipment that people have about allowing construction sales and services on Main Street. He  
31 suggested introducing a "Limited" designation into the list of Uses which might allow certain  
32 businesses to be added to Table of Uses without the concern about excess parking  
33 requirements.  
34

35           Allan Arbuckle –Mr. Arbuckle expressed that he feels the purpose of Main Street is to  
36 create cash flow for the City from sales tax. He wanted to look at the use list from the  
37 perspective of what will help Centerville to generate revenue. He said he is shocked that gas  
38 stations and restaurants are not approved uses on Main Street. He strongly suggested those  
39 uses be added. He also expressed that he feels restricting contractors in a commercial zone is  
40 unreasonable.  
41

42           Seeing that no one else wished to speak, Chair Hayman closed the public hearing at  
43 8:02 p.m. Subsequently, some visitors wished to make comments. Commissioner Daly made a  
44 **motion** to reopen the public hearing. Chair Hayman seconded the motion which passed by  
45 unanimous vote (5-0).  
46

47           Ann Fadel- Ms. Fadel said the small piece of land from Parrish Lane to Porter Lane is so  
48 small, she doesn't understand why the Table of Uses can't just be fluid and people could bring  
49 in conceptual plans for anything they wish to be reviewed and approved or denied on a case-by-  
50 case basis by the Planning Commission.  
51

52           Kim Samuelson – Mr. Samuelson agreed with Ms. Fadel's comments, and wonders why  
53 things can't be reviewed on an as-needed with Main Street opened up for all potential uses. He

1 feels like if a lot of restrictions are placed on things now, dead space is created in the future. He  
2 did add that this is a busy street and there is a lot of traffic, so whatever goes in should minimize  
3 the impact on the traffic if possible. He also joked that he believes a cemetery or mortuary  
4 should go on Main Street, so they could be in the "dead" center of town.  
5

6 Gary O'Brien – Mr. O'Brien said he feels very excited that they are open to helping out  
7 property owners and they are on the right track to be more supportive. He would like to do  
8 something with the property in front of his glass shop, and thinks it would be great for the  
9 Planning Commission to come up with opportunities for it to be further developed to be more  
10 appropriate for Main Street.  
11

12 Seeing that no one else wished to comment, the public hearing was closed at 8:06 p.m.  
13

14 Mr. Snyder commented that over 86% of the business owners on Main Street are  
15 Centerville and Davis County residents. He said this makes Main Street in Centerville unique.  
16 He says he has seen the struggle since 2004 on Main Street between business owners and  
17 surrounding residential owners. He expressed that Main Street before the Main Street Plan was  
18 damaging to resident's quality of life and said there is no an easy answer to this issue. He  
19 further advised the Commissioners that Main Street resident's needs and tolerance levels  
20 should be considered as well.  
21

22 Chair Hayman thanked visitors for coming and explained again that their feedback is  
23 very valuable. She also invited everyone to provide feedback online.  
24

25 Commissioner Daly made a comment that in 2008 the Main Street Plan restricted Main  
26 Street Uses through form-based zoning. Commissioner Daly feels that the changes being  
27 proposed are a good way to pull back from these restrictions in a measured way. He agreed  
28 with the idea of allowing additional uses as "conditional uses" so that the Planning Commission  
29 would have final review and could be measured and careful about what comes to Main Street.  
30

31 **DISCUSSION OF SUBDIVISION ORDINANCE UPDATES – CHAPTER 1 (GENERAL**  
32 **PROVISIONS)**  
33

34 Ms. Romney reminded the Commissioners that 2 years ago a consultant was hired to  
35 rewrite the City Subdivision Ordinance but this process was not completed as there were some  
36 issues that needed to be addressed by staff. As part of the goals for this year, staff is reviewing  
37 this City Subdivision Ordinance again.  
38

39 Ms. Romney reviewed the revised Table of Contents (which has been reorganized).  
40

41 Commissioner Johnson said he appreciates that Chapter 9 was reserved for Flag Lots.  
42

43 Chair Hayman noted that there are added periods in the titles of 15.4.103, 15.14.090,  
44 and 15.17.030.  
45

46 Commissioner Daly asked if chapters described as "New" are new concepts, or just new  
47 sections. Ms. Romney responded that it is not because they are new concepts, but because the  
48 items haven't previously had a separate section unto themselves.  
49

50 Ms. Romney reviewed Title 15 Subdivisions changes.  
51

52 Chair Hayman pointed out that "Utah Code" should not be italicized in section 15.01.020.  
53 Chair Hayman also asked that in section 15.01.050 the word "may" be replaced by the word



1 "are". Chair Hayman also expressed appreciation that future inhabitants are referenced in  
2 section 15.01.080 (a).

3  
4 Commissioner Daly asked what property is "expressly exempted" in section 15.01.040.  
5 Mr. Snyder and Ms. Romney responded that State and Federally-owned property are exempted  
6 from local regulations. Commissioner Daly asked if County property is still subject to local  
7 regulations, and Ms. Romney replied that it is.

8  
9 **DISCUSSION – WORK SESSION WITH TRAILS COMMITTEE**

10  
11 Ms. Younger said it is looking that the Work Session with the Trails Committee will need  
12 to be held in September. Ms. Younger asked what should be put on the agenda for the Work  
13 Session.

14  
15 Chair Hayman said she wants to discuss with the Trails Committee any particular areas  
16 they are concerned about or areas where they think the Planning Commission should be  
17 targeting in order to help them. Commissioner Daly and Commissioner Johnson agreed.

18  
19 Ms. Younger said she will provide Wednesday and Thursday night options for  
20 September.

21  
22 **CITY COUNCIL REPORT**

23  
24 Mr. Snyder reported on recent decisions made by the City Council.

25  
26 **COMMUNITY DEVELOPMENT DIRECTORS REPORT**

27  
28 Mr. Snyder and Ms. Younger discussed the agenda for the upcoming Planning  
29 Commission meeting. Chair Hayman asked that some proactive planning items or training be  
30 added to the agenda, as it is currently light.

31  
32 **MINUTES REVIEW AND ACCEPTANCE**

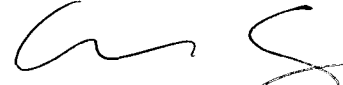
33  
34 The minutes of the July 25, 2018 meeting were reviewed and amendments suggested.  
35 Commissioner Johnson made a **motion** to accept as amended. Commissioner Helgesen  
36 seconded the motion which passed by unanimous vote (5-0).

37  
38 **ADJOURNMENT**

39  
40 At 8:44 p.m. Chair Hayman made a **motion** to adjourn. Commissioner Daly seconded  
41 the motion which passed unanimously (5-0).

42  
43  
44   
45 \_\_\_\_\_  
46 Cheylynn Hayman, Chair

9418  
\_\_\_\_\_  
Date Approved

47  
48  
49   
50 \_\_\_\_\_  
51 Avalon Comly, Recording Secretary



