Minutes of the Whitaker Museum Board meeting held Tuesday, May 22, 2018 at 6:00 p.m. at the Whitaker Museum, 168 North Main Street, Centerville, Utah.

MEMBERS PRESENT
Carol Bake
Diane Chamberlain
Mel Miles
Spencer Packer, Chair
Nancy Smith
Paul Thomas Smith

MEMBERS ABSENT
Laura Toney

STAFF PRESENT
Stephanie Ivie, City Council Liaison, was excused at 6:30 p.m.
Lisa Linn Sommer, Museum Director
Connie Larson, Recording Secretary

MINUTES REVIEW AND APPROVAL
Minutes of the March 20, 2018 meeting minutes were reviewed. Diane Chamberlain made a motion to approve the minutes as written. Nancy Smith seconded the motion, which was passed by unanimous vote (6-0).

Minutes of the April 24, 2018 meeting minutes were reviewed. Mel Miles made a motion to approve the minutes as written. Diane Chamberlain seconded the motion, which was passed by unanimous vote (6-0).

NEW BOARD MEMBER
Carol Bake was introduced as a new member of the Whitaker Museum Board. She has lived in Centerville for 30 years, and is an elementary school teacher. She has ancestors who helped settle St. George.

At 6:30 p.m., Stephanie Ivie, City Council Liaison, was excused from the meeting.

DIRECTOR'S REPORT
Lisa Linn Sommer, Museum Director, reported the sidewalk pavers have been completed. Chair Packer reported the pavers were accidentally placed from the police parking lot to the kitchen door where a concrete sidewalk was originally going to be placed. It was agreed to leave the pavers as they are instead of removing them and pouring concrete. Lisa Sommer reported the new lights in the parking lot are working, and an article in the City newsletter will feature the new lights and express gratitude to Salmon Electric for their donation of materials.
All of the garden plots have been rented, and there is a new beehive in the garden. The carriage doors have been installed, and Larry Jenkins from Tremonton is a Blacksmith who is interested in doing the hardware for the doors. One-hundred and fifty elementary school children have toured the Museum during the past two weeks. The Storytelling Event with Police Chief Child went very well, and Lloyd Carr will be doing the June Story Telling Event on the history of the printing press in Davis County. The Victorian Tea Party was held on May 19th, and there were 186 women in attendance.

Lisa Linn Sommer reported Laura Toney requested permission to borrow the Whitaker Museum’s sound system for the 4th of July Parade.

Mel Miles made a motion to allow the 4th of July Board to borrow the Whitaker Museum’s sound system for the 4th of July Parade. Diane Chamberlain seconded the motion, which was passed by unanimous vote (6-0).

**BUDGET APPROVAL REPORT**

Lisa Linn Sommer reported the CLG Grant was awarded. The Whitaker Museum budget has been tentatively approved by the City Council, with the exception of a few items requested. There was a question as to why the Director’s salary was less than last year.

Mel Miles will clarify with Stephanie Ivie, City Council Liaison, that the $2,400 approved in last year’s budget for a Museum brochure and laptop have not been spent, and the Museum would like to earmark those items to be kept in the budget and not be used for other purposes. This item needs to be presented to the City. If it is not specifically earmarked and approved by the city Council to do so, it will be placed in the General Budget as contingency funding.

**BOARD MEMBER REPORTS**

Diane Chamberlain displayed the paint and floor sample that interior decorator, Marilyn Hymas recommended for the archive room and carriage house. Marilyn has volunteers who are willing to paint the rooms if the Board will purchase the paint. A picture of Thomas Whitaker in a new frame was displayed, which the Board approved of.

**HISTORY OF CENTERVILLE FILM UPDATE**

Paul Thomas Smith explained the object of the DVD he made was to focus on the founding families of Centerville, but there were too many families to include all of them in the DVD. The DVD is in 12 segments, and focuses on early life in Centerville. The Board viewed three segments of the DVD, and gave their approval.

**NEXT MEETING**

The next Whitaker Museum Board meeting will be held on Tuesday, June 26, 2018 at 6:00 p.m. in the Administrative Conference Room at City Hall.
ADJOURN

At 7:45 p.m., Diane Chamberlain made a motion to adjourn the meeting. Mel Miles seconded the motion, which was passed by unanimous vote (6-0).

Spencer Packer, Chair

Connie Larson, Recording Secretary

Date Approved

7/2/2018