

1 Minutes of the Centerville City Council meeting held Tuesday, June 19, 2018 at 7:00 p.m. at  
2 Centerville City Hall, 250 North Main Street, Centerville, Utah.

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4 **MEMBERS PRESENT**

5  
6 Mayor Clark Wilkinson

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8 Council Members Tamilyn Fillmore  
9 William Ince  
10 Stephanie Ivie  
11 George McEwan  
12 Robyn Mecham

13  
14 **STAFF PRESENT**

15 Steve Thacker, City Manager  
16 Lisa Romney, City Attorney  
17 Jacob Smith, Management Services Director  
18 Lisa Summers, Youth Council Advisor  
19 Marcus Arbuckle, Keddington & Christensen  
20 Randy Randall, Public Works Director  
21 Katie Rust, Recording Secretary

22 **VISITORS**

Interested Citizens (see attached sign-in sheet)

23  
24 **PRAYER OR THOUGHT**

Councilwoman Ivie

25  
26 **PLEDGE OF ALLEGIANCE**

27  
28 **YOUTH CITY COUNCIL**

29  
30 Lisa Summers, Youth Council Advisor, introduced six new Youth Council members  
31 (Mitchell Noble, Ethan Bergk, Zeke Green, Liam Noice, Annam Moore, and Elizabeth Fawcett).  
32 Mayor Wilkinson conducted the swearing in of the six new Youth Council members, and one of  
33 the two Youth Council members continuing for another two-year term (Sami Freeman, Youth  
34 Mayor, and Lindsey Richards).

35  
36 **OPEN SESSION**

37  
38 Dale McIntyre – Mr. McIntyre thanked the Council for installing a camera in Council  
39 chambers and making Council meetings available to watch over the internet. He commented  
40 that, although the live-stream may only indicate a few viewers, he knows there are individuals  
41 who view the meetings at a later time.

42  
43 **MINUTES REVIEW AND ACCEPTANCE**

44  
45 The minutes of the June 5, 2018 Council meeting were reviewed. Councilwoman Fillmore  
46 made a **motion** to accept the minutes. Councilman McEwan seconded the motion, which passed  
47 by unanimous vote (5-0).

1                    **PUBLIC ENTITY RESOLUTION FOR PTIF**  
2

3                    The Office of State Treasurer now requires the City to adopt a resolution authorizing at  
4 least two individuals from the City organization to access and make changes to Public Treasurers  
5 Investment Fund (PTIF) accounts. Councilwoman Fillmore made a **motion** to approve Resolution  
6 No. 2018-19 designating authorized employees to access and transact with PTIF accounts and  
7 bank accounts tied to PTIF accounts on behalf of Centerville City. Councilwoman Ivie seconded  
8 the motion, which passed by unanimous vote (5-0).  
9

10                   **PUBLIC HEARING – NAMING OF NATURAL PARK ON 100 SOUTH**  
11

12                   Councilman Ince has recommended the Council consider naming the newly acquired  
13 unimproved open space located on 100 South between 500 and 700 East the “Lee Skabelund  
14 Wildlands Park” in recognition of Lee Skabelund’s service regarding the preservation of this open  
15 space.  
16

17                   At 7:20 p.m., Mayor Wilkinson opened a public hearing.  
18

19                   J R Knight – Mr. Knight stated he has been a resident of Centerville for 38 years, and was  
20 a neighbor of Lee Skabelund for 30 years. He encouraged the Council to vote in favor of naming  
21 the natural park after Lee Skabelund. Mr. Knight said he remembers the floods in 1983, and  
22 water coming down out of that canyon. He expressed concern that the County has sold two of  
23 the lots on the property for development. Mr. Thacker commented that a debris basin has been  
24 built upstream to catch any flood-related debris.  
25

26                   Dale McIntyre – Mr. McIntyre said he knew Lee Skabelund for quite a while and considered  
27 him a dear friend. Mr. McIntyre said Mr. Skabelund was a man who made things happen, and he  
28 will miss him a lot.  
29

30                   Dixie Skabelund – Mrs. Skabelund said she was overwhelmed when she was told the City  
31 is considering naming the open space after her husband. She said he loved the community, loved  
32 nature, and felt it was important to keep that connection to nature in the neighborhood. She said  
33 her husband stood for correct principles, and would have been honored for the open space to be  
34 named after him.  
35

36                   Mayor Wilkinson closed the public hearing at 7:27 p.m.  
37

38                   All five Council members expressed appreciation for Lee Skabelund’s contributions to the  
39 community, and support for naming the open space after him. Councilman Ince made a **motion**  
40 to approve Resolution No. 2018-22 naming the unimproved open space located on 100 South  
41 between 500 and 700 East the “Lee Skabelund Wildlands Park”. Councilwoman Mecham  
42 seconded the motion, which passed by unanimous vote (5-0). The Council discussed the City  
43 accepting donations to fund a sign for the property. Mr. Knight expressed confidence that the  
44 money could be raised quickly within his neighborhood. Mr. Thacker said staff could put together  
45 a cost estimate and design concept.  
46

47                   Councilwoman Mecham reported that the wood sign at Smith Park will be changed before  
48 the July 4<sup>th</sup> festivities. A majority of the Council appeared to approve.

1                    **FINANCIAL REPORT**  
2

3                    Marcus Arbuckle, the City's CPA contract advisor, presented a financial report for the  
4 eleven-month period ending May 31, 2018.  
5

6                    **AMEND FY 2018 BUDGET**  
7

8                    Jacob Smith, Management Services Director, explained proposed amendments to the FY  
9 2018 Budget, and answered questions from the Council. The Mayor opened a public hearing at  
10 8:19 p.m., and closed the public hearing seeing that no one wished to comment. Councilman  
11 McEwan made a **motion** to approve Resolution No. 2018-23. Councilman Ince seconded the  
12 motion, which passed by unanimous vote (5-0).  
13

14                    **FEE SCHEDULE AMENDMENTS – CULINARY WATER RATES AND GARBAGE**  
15 **COLLECTION SERVICES**  
16

17                    In 2016 the Council adopted a 3-step rate increase consisting of a 10% increase each  
18 year in 2016, 2017, and 2018. The Fee Schedule Resolution approved at that time increased the  
19 base rate, fluoride fee, and usage tier rates (per thousand gallons) each by 10% each year. The  
20 base rate and fluoride fee, however, are combined on the monthly billing. Staff's current analysis  
21 reveals that the current annual cost of the fluoride program is substantially less than the revenue  
22 generated by the fluoride fee. However, the 2016 update of the water main replacement plan and  
23 analysis of the rate increases needed to fund that plan supported the need for an overall increase  
24 of 10% in revenues each year for three years, followed by smaller, inflationary annual increases  
25 of 3%. Mr. Thacker explained that staff recommend the Council revise the Fee Schedule to  
26 eliminate the fluoride fee as a separate fee and combine it into the base rate – as is done on the  
27 monthly customer billing. The estimated annual cost of the fluoride program would be disclosed  
28 by a footnote in the amended Fee Schedule. Thus, the revenue needed to support the water main  
29 replacement plan, and cover inflationary increases in operational costs – would continue to meet  
30 or exceed the revenue targets identified in 2016. Randy Randall, Public Works Director, briefly  
31 explained the fluoridation process.  
32

33                    Councilman McEwan made a **motion** to approve Resolution No. 2018-21 amending  
34 Section 19.020 of the Centerville Fee Schedule regarding monthly culinary water service fees.  
35 Councilman Ince seconded the motion, which passed by unanimous vote (5-0).  
36

37                    The City's current contract for curbside collection of solid waste expires June 30, 2018.  
38 Earlier this year these services were rebid, resulting in a new contract with the City's current waste  
39 hauler, Ace Disposal. Councilman Ince made a **motion** to approve Resolution No. 2018-20  
40 amending Section 10.010 of the Centerville Fee Schedule regarding monthly service fees for solid  
41 waste, recycling, and green waste collection services. Councilman McEwan seconded the  
42 motion, which passed by unanimous vote (5-0).  
43

44                    **ADOPT FY 2019 BUDGET**  
45

46                    Councilman Ince made a **motion** to approve Resolution No. 2018-14 adopting the  
47 Certified Tax Rate. Councilman McEwan seconded the motion, which passed by unanimous vote  
48 (5-0).

1 Councilman McEwan made a **motion** to table Ordinance No. 2018-12, Resolution No.  
2 2018-13, and Resolution No. 2018-15 to a special meeting on Tuesday, June 26. Councilwoman  
3 Ivie seconded the motion. Councilman Ince said he believes the City has a tremendous number  
4 of excellent, committed employees, and said he would like the Council to consider something  
5 formal in terms of recognition and appreciation. He stated that, if the wrong message has been  
6 sent, there should be an attempt to correct it. Councilman McEwan said his desire is to make  
7 sure the Council does the best they can with public funds. He said for the meeting next week he  
8 would like a potential proposal for salary analysis that includes a review of the compensation plan  
9 by a certified professional. The motion passed by unanimous vote (5-0).

10  
11 **MUNICIPAL CODE AMENDMENTS – CMC 10.03.070 – NATIONAL ELECTRIC CODE**  
12 **2017 EDITION**  
13

14 The State of Utah recently approved HB 32 in the 2018 Legislative Session adopting the  
15 2017 edition of the National Electrical Code as issued by the National Fire Protection Association.  
16 Based on this statutory change, the City needs to also adopt the 2017 version of the National  
17 Electrical Code. Councilman McEwan made a **motion** to approve Ordinance No. 2018-16  
18 amending CMC 10.03.070 to adopt the 2017 edition of the National Electrical Code in accordance  
19 with State law. Councilwoman Mecham seconded the motion, which passed by majority vote (3-  
20 2), with Council members Ince and Ivie dissenting.

21  
22 **MAYOR'S REPORT**  
23

24 Mayor Wilkinson reported on a recent meeting with Congressman Stewart.  
25

26 **COUNCILMEMBER LIAISON REPORT**  
27

28 Councilwoman Mecham updated the Council on the Trails Committee and the Davis  
29 County Council of Governments Transportation Committee.  
30

31 **CITY MANAGER'S REPORT**  
32

- 33 • Mr. Thacker reported the EPA has declined to take over enforcement of the  
34 Community Park wetlands violation. The Army Corps of Engineers will work with the  
35 City to determine post-mitigation, which will most likely involve buying into a wetlands  
36 bank.
- 37 • Mr. Thacker updated the Council on the progress of foothills planning.
- 38 • City Manager Thacker reported on bid results for the Frontage Road federal project.  
39

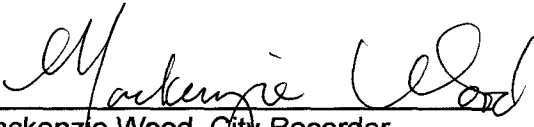
40 **RDA MEETING**  
41

42 At 9:18 p.m., Councilman McEwan made a **motion** to move to a meeting of the Centerville  
43 Redevelopment Agency in Council Chambers following a break, with the intention to return to  
44 regular meeting after the RDA meeting. Councilman Ince seconded the motion, which passed by  
45 unanimous vote (5-0). In attendance were: Clark Wilkinson, Chair; Stephanie Ivie, Vice-Chair;  
46 Directors Fillmore, Ince, McEwan, and Mecham; Steve Thacker, RDA Executive Director; Lisa  
47 Romney, City Attorney; Jacob Smith, Management Services Director; and Katie Rust, Recording  
48 Secretary.  
49

50 The Council returned to regular meeting at 10:24 p.m.

ADJOURNMENT

Councilman McEwan made a **motion** to adjourn the meeting at 10:27 p.m. Councilwoman Ivie seconded the motion, which passed by unanimous vote (5-0).

  
Mackenzie Wood, City Recorder

July 17, 2018  
Date Approved

  
Katie Rust, Recording Secretary



1 Minutes of the Centerville City Council **Work Session** meeting held Tuesday, June 19, 2018 at  
2 5:00 p.m. at Centerville City Hall, 250 North Main Street, Centerville, Utah.

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4 **MEMBERS PRESENT**

5  
6 Mayor Clark Wilkinson  
7  
8 Council Members Tamilyn Fillmore (arrived at 6:00 p.m.)  
9 William Ince  
10 Stephanie Ivie  
11 George McEwan  
12 Robyn Mecham  
13

14 **STAFF PRESENT**

15 Steve Thacker, City Manager  
16 Lisa Romney, City Attorney  
17 Jacob Smith, Management Services Director  
18 Randy Randall, Public Works Director  
19 Katie Rust, Recording Secretary

20 **FY 2019 TENTATIVE BUDGET**

21  
22 Steve Thacker, City Manager, and Jacob Smith, Management Services Director,  
23 presented proposed revisions to the FY 2019 Tentative Budget (available with the agenda on  
24 NovusAgenda). Considering the decrease in estimated sales tax revenue for FY 2019, Mr.  
25 Thacker suggested less-critical capital purchases could be delayed until the second half of the  
26 fiscal year. A majority of the Council indicated agreement. Mr. Thacker stated the \$100,000 the  
27 Council previously discussed setting aside to increase fund balance would increase the City's  
28 URMMA premium by \$160. A majority of the Council indicated they would prefer to reduce the  
29 fund balance shown in the Budget and not increase the insurance premium.  
30

31 Councilman McEwan shared wage data for general and operations managers prepared  
32 by the Bureau of Labor Statistics (BLS) dated May 2017. He pointed out that the wage ranges  
33 for some City department heads are currently higher, and some are lower, than the BLS data.  
34 Mr. Thacker commented that some management individuals have been in their positions for a  
35 long time, which is a factor. Staff has compared mid-point data when comparing Centerville pay  
36 ranges to pay ranges of similar positions in other cities. Councilman McEwan said he does not  
37 feel salary should be the only criteria used to judge job satisfaction in the public sector.  
38

39 Councilwoman Ivie commented that a 16-year old resident recently approached her with  
40 concerns, based on observation, regarding seasonal part-time help and potential waste of tax-  
41 payer dollars, and said she has had similar frustrations. She suggested it may be a better use  
42 of funds to contract with an outside service for lawn mowing and weeding. She said she has  
43 also heard complaints about a lack of plant trimming and a lack of garbage cans near picnic  
44 tables at Island View Park this season. Mr. Thacker explained that the Parks Director is trying a  
45 method that has been successful in other cities. It has been found that parks tend to remain  
46 cleaner when a large dumpster is provided, but no smaller garbage cans for groups to try to  
47 shove a large amount of trash into. Mr. Thacker encouraged Council members to contact  
48 department heads to more fully understand decisions that are made. Mayor Wilkinson said  
49 perhaps at some time it may make sense for some of the seasonal work to go out for bid.  
50 Councilman Ince suggested the Council could research and consider the idea for next season.

1 Mr. Thacker said he believes the point factoring system does not assign enough value to  
2 management and mid-management positions, and repeated his recommendation for pay grade  
3 increases for department head and second-in-command positions. Councilman McEwan said  
4 he is not convinced the City is measuring the right data, making the right comparisons, and  
5 compensating correctly. He stated he believes a company is paying too much if there is no  
6 employee turnover. Mr. Thacker responded that turnover is not good if well-trained, valued  
7 employees are lost. He stated he believes turnover for the sake of turnover is not a good  
8 indicator. He said he believes department heads are generally doing a good job of dealing with  
9 underperforming employees. He pointed out that many positions within the City are not  
10 comparable with what is happening in the private sector. Councilman McEwan said he wonders  
11 if the method of only comparing to other cities in Utah is too narrow. Mr. Thacker said he  
12 believes Centerville would be low if the comparison were national.  
13

14 Councilman McEwan stated he feels strongly that the City should be looking at  
15 increasing the number of police officers to lower the per-officer case load. He said he is inclined  
16 to push pause on salary increases in general this year, except within the police department,  
17 contract with a consultant, validate whether a national comparison makes sense, and preserve  
18 funds for another police officer. Mr. Thacker described difficulty in hiring qualified individuals  
19 with a desired level of experience for the Public Works Department in the last year. He stated  
20 the budget did not include enough to hire individuals with the desired level of experience. Mr.  
21 Thacker stated the cost to hire another police officer would be \$140,000 because another  
22 vehicle would be needed. Mayor Wilkinson said he was under the impression the Police Chief  
23 was satisfied with the one additional officer and the amount discussed for salary increases.  
24 Councilman McEwan stated he took the Chief's initial request for two additional officers  
25 seriously. He commented that continued growth on the west side will provide more opportunity  
26 for crime, and he would prefer the community continue to maintain a high standard.  
27

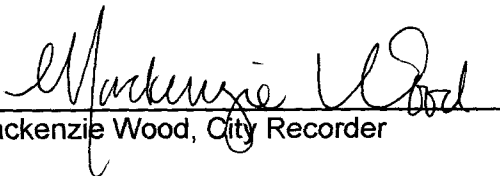
28 Councilwoman Fillmore said she believes Councilman McEwan has made a valid point,  
29 but she believes the Council has come to some good conclusions for the FY 2019 Budget. She  
30 suggested the Council approve the Budget as previously discussed, and continue research and  
31 analysis for next year. Councilman McEwan responded that pay raises do not have to follow  
32 the fiscal calendar. He said the same compensation discussion takes place every year, but the  
33 issue never really gets addressed. He said he suspects an independent analysis will indicate  
34 the City is underpaying many employees. Councilwoman Fillmore repeated the suggestion to  
35 include the cost of a consultant in the FY 2019 Budget. Councilman McEwan stated he would  
36 rather not allocate funds for raises at this point. Councilwoman Ivie stated she does not want  
37 to get to the point that the Police Department is not able to respond to cases promptly. She said  
38 she would rather contract for seasonal weeding and channel more funds to the Police  
39 Department.  
40

41 Councilman Ince suggested the Council place a moratorium on raises for 4-6 months,  
42 put money in the budget for a consultant, reduce the budget for salary increases by half (except  
43 for the Police Department), and lean toward hiring a second new police officer in the fourth  
44 quarter. Councilwoman Mecham said she agrees with everything that has been said, but she is  
45 worried about the message the Council would be sending to the rest of the employees. She  
46 expressed concern that productivity would go way down, and the City would lose valued  
47 employees. Randy Randall, Public Works Director, responded the message has already been  
48 sent. Councilwoman Mecham said she does not want to send the message that City employees  
49 are not valued. She suggested perhaps supervisor positions need to be evaluated individually  
50 rather than lumping them together. Councilwoman Mecham said she thinks not approving  
51 salary increases would cost the City more than it would save in the long run.

1 Councilman McEwan said he has concerns that the benchmarking used by the City is  
2 not valid based on data he has found. He said the suggestion to put a hold on raises is not  
3 meant to be a punitive action, but a desire to research and get better information. Based on the  
4 Council's discussion, Mr. Thacker recommended the Council put adjustments to the pay ranges  
5 for management positions on hold (with the exception of positions that need to be assigned to a  
6 pay range), go ahead with pay grade adjustments for police officers, reduce the bonus pool from  
7 1% to 0.5%, and go ahead with pay raises for other employees as previously discussed. He  
8 expressed concern with the idea of going ahead with pay raises for the police, but pushing  
9 pause on pay raises for all other employees. Councilwoman Fillmore said she feels adding  
10 funds for a consultant to the FY 2019 Budget would be the best action for the Council to take at  
11 this time. Mr. Thacker said another option would be to not provide any bonus money. Mr.  
12 Randall said he has not heard proof in evidence that clean drinking water and beautiful parks  
13 are less important to the City than police services. He stated the Council needs to consider the  
14 feelings and perception of the other employees, and be careful about what they do or the City  
15 may lose valuable employees. Mr. Thacker stated it is his opinion that if the Council pushes  
16 pause on raises for other employees, they should push pause on raises for the police as well,  
17 and move expeditiously with a consultant. Mayor Wilkinson agreed.

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19 **ADJOURNMENT**

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21 The work session was adjourned at 6:59 p.m.

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28 Mackenzie Wood, City Recorder

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Katie Rust, Recording Secretary

