Minutes of the Landmarks Commission meeting held Thursday, April 26, 2018 at 7:00 p.m. at the Centerville City Hall, Administrative Conference Room, 250 North Main Street, Centerville, Utah.

**MEMBERS PRESENT**
- Brent Christison
- Matt Larsen, Chair
- Brian Plummer
- Jeanne Randall
- Vivian Talbot

**MEMBERS ABSENT**
- Greg Call
- Kevin Eggett

**STAFF PRESENT**
- Cassie Younger, Assistant Planner
- Connie Larson, Recording Secretary

**STAFF ABSENT**
- Stephanie Ivie, City Council Liaison

**VISITORS**
- Brittany Dodd
- Katrina Dodd

**MINUTES REVIEW AND APPROVAL**

Minutes of the March 22, 2018 meeting were reviewed. Brian Plummer made a motion to approve the minutes as written. Vivian Talbot seconded the motion, which was passed by unanimous vote (5-0).

**ARCHITECTURAL REVIEW APPLICATION FOR DEUEL CREEK INCENTIVES**

a. **Home located at 275 South 200 East**

   Brittany Dodd is the applicant for the home located at 275 South 200 East, which was originally the Thomas Harris home. She would like to remodel her home with a two-level attachment and garage. The Zoning Code requires an 18-foot setback, which the applicant does not meet. The Commission reviewed the architectural plans for the proposed remodeling. Cassie Younger, Assistant Planner, explained the proposed structure appears to be a detached garage, but it is not. It must keep the architectural integrity of the original structure to be considered for the Deuel Creek incentives. The patio has a new cover added to it, but there are no other changes to the original structure.
The Commission agreed the proposed structure meets the criteria for the building permit for modifications. Brent Christison asked if an effort has been made to match the integrity of the original home. Chair Larsen reviewed the proposed structure, and it closely matches the original home.

Brian Plummer made a motion that the Thomas Harris home renovations located at 275 South 200 East may be approved for the incentives for the building permit, with the condition that it complies to City Zoning Ordinances. Jeanne Randall seconded the motion, which was passed by unanimous vote (5-0).

Chair Larsen asked if the second level is intended for business use. Brittany Dodd explained the second level will be used for offices. Chair Larsen will complete the required forms for the building permit.

**PRELIMINARY WALKING TOUR IDEAS**

a. Letters of interest to homeowners

Brittany Dodd said she would be willing to have her home on the Walking Tour scheduled for September 8th. Cassie Younger suggested sending letters to specific homeowners asking permission for their home to be on the tour. The Commission discussed having post World War II homes on the tour, along with historic homes. Cassie Younger will send a letter to homes on the National Historic Register to ask permission to tour their home. Homes discussed were the Harris home, B. H. Roberts home, Smoot farm house, Streeper home, and the Parrish home.

**LOOKING AHEAD: JULY 4TH, FUNDRAISING, TIMELINE**

Andy Bavelas’ home was discussed as a possible location for the Fall Social. Cassie Younger, Assistant Planner, talked with Steve Thacker, City Manager, and he said the City would contribute $1,000 towards the fundraising for the Deuel Creek Historic District kiosk. The Walking Tour tickets will be sold for $5.00 each, and the Commission is hoping to sell 200 tickets.

The Commission discussed the July 4th booth, and tickets for the Walking Tour could be sold at the booth. The booth will advertise the kiosk that is being planned for the Deuel Creek Historic District, and that this is what the fundraising is for. Brent Christison will make a large image of the proposed kiosk to display at the booth.

Vivian Talbot suggested interviewing a lifelong resident of Centerville for the next Landmarks Commission newsletter. Gaye Farnworth was suggested as a possible name.
NEXT MEETING

The next Landmarks Commission meeting will be held on Thursday, May 24, 2018 at 7:00 p.m. at City Hall.

ADJOURN

At 8:35 p.m., Chair Larsen made a motion to adjourn. Brent Christison seconded the motion, which was passed by unanimous vote (5-0).

Matt Larsen, Chair

Connie Larson, Recording Secretary