Minutes of the Centerville City Council work session held Tuesday, June 20, 2017 at 6:00 p.m. in the Centerville City Council Chambers, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT

Mayor
Paul A. Cutler

Council Members
Tamilyn Fillmore
Stephanie Ivie
George McEwan
Robyn Mecham (arrived at 6:12 p.m.)

MEMBER ABSENT
William Ince

STAFF PRESENT
Steve Thacker, City Manager
Lisa Romney, City Attorney
Jacob Smith, Assistant to the City Manager
Katie Rust, Recording Secretary

FY 2018 BUDGET

City Manager Thacker provided a list of FY 2016-2017 Budget amendments affecting fund totals and department totals within the General Fund (attached), and explained the proposed amendments to the Council. While discussing the UTOPIA/Capital Projects Fund and the Telecom Fund, Mayor Cutler updated the Council on UTOPIA debt service assessments. These annual assessments increase by 2% every year for each city. The UTOPIA Board plans to offset the increase by returning a total of $275,000 to the cities (close to 2% of the total annual assessment). For cities with an outstanding operating assessment, the amount will be applied to the balance owed. The allocation formula has not been finalized.

ADJOURNMENT

The work session was adjourned at 6:54 p.m.

Marsha L. Morrow, City Recorder

7-5-2017
Date Approved

Katie Rust, Recording Secretary
Centerville City
FY16-17 Budget Amendment Affecting Fund Totals
6/20/17

1. General Fund 10
   10-4710-810 – $37,700 transfer funds out of General Fund 10 into Perpetual Care Fund 30 (p.28)

2. Increase Public Safety Grant Revenue budget from $0 to $30,000 (p.11)
   10-4150-330 – Increase Education and Training Expense budget from $1,600 to $11,600 (p.18)
   10-4210-752 – Increase Grant/Donation Purchases from $0 to $20,000 (p.20)

3. Increase Youth Council Revenue budget from $0 to $3,844*(p.12)
   10-4180-200/480 – Increase Youth Council Expenditures budget from $7,000 to $10,844*(p.18)

*(Only $7,000 of city funds spent, the $3,844 came in from other sources)

Amended Total for General Fund 10

<table>
<thead>
<tr>
<th>Expenditures</th>
<th>16/17 Approved</th>
<th>16/17 Proposed</th>
<th>Adjustment</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>8,621,216</td>
<td>8,692,760</td>
<td>71,544</td>
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Perpetual Care Fund 30

1. 30-39-200000 - $37,700 transfer funds to Perpetual Care Fund 30 from General Fund 10 (p.41)

Amended Total for Perpetual Care Fund 30

<table>
<thead>
<tr>
<th>Revenues</th>
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RDA Fund 20

20-4710-830 - $155,520 transfer to Utopia/Capital Projects Fund 49 – the transfer in is already budgeted in the Utopia/Capital Project Fund 49 (p.31)

20-4710-840 - $593,012 transfer to Debt Service Fund 35 – the transfer in is already budgeted in the Debt Service Fund 35 (p.31)

20-4000-421 Reduce from $300,000 to $0

20-5000-150 Reduce from $663,012 to $214,480
Storm Drain Fund 43
43-4710-100 - $177,386 transfer out to Drainage Fund 53 to close out this fund (p.47)

43-4000-600 – Amend budget in this account to $0 (transfer $653,852 budget from Storm Drain Fund 43 to Drainage Fund 53) (p.47)

43-34-800000 – Amend budget in this account to $0 (This transfer will not be made from Drainage Fund 53) (p.46)

Amended Total for Storm Drain Fund 43

<table>
<thead>
<tr>
<th>Expenditures</th>
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<th>16/17 Proposed</th>
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</tr>
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<tbody>
<tr>
<td></td>
<td>653,852</td>
<td>0</td>
<td>(653,852)</td>
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Parks Fund 45
45-4810-100 – Increase budget from $148,519 to $400,000 (p.50)

(Due to park projects)

Amended Total for Parks Fund 45

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<tr>
<td></td>
<td>148,519</td>
<td>400,000</td>
<td>251,481</td>
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Drainage Fund 53
53-39-700000 - $177,386 transfer in from Storm Drain Fund 43 (p.67)

53-5000-400 – Increase budget to $658,352 (transferring $653,852 budget from Storm Drain Fund 43 to Drainage Fund 53) (p.69)

53-4710-100 – Amend budget in this account to $0 (This transfer will not be made to Storm Drain Fund 43) (p.68)

Amended Total for Drainage Fund 53

<table>
<thead>
<tr>
<th>Expenditures</th>
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<tr>
<td></td>
<td>1,331,125</td>
<td>1,404,106</td>
<td>72,981</td>
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Transportation Fund 48
48-4000-710 – Reduce by $76,575 (p.53)

48-4710-820 - $76,575 transfer out Transportation Fund 48 into Utopia/Capital Projects Fund 49 (p.53)

(For street projects expended in FY2015-2016.)

Utopia/Capital Projects Fund 49
49-34-700000 – $76,575 transfer in from transportation fund (p.55)

49-4000-725 – Parrish Lane Sidewalk increase budget from $0 to $6,800 (p.56)

49-4000-740 – Parrish Lane fencing increase budget from $0 to $22,000 (p.56)

49-4000-800 – Increase budget $800 (from $462,953 to $463,753) for 2% increase in June (p.56)
### Amended Total for Utopia/Capital Projects Fund 49

<table>
<thead>
<tr>
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<tbody>
<tr>
<td>Expenditures</td>
<td>462,953</td>
<td>492,553</td>
<td>29,600</td>
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### Telecom Fund 54

- 54-4000-320 – Increase budget by $95,000 (from $199,500 to $294,500)  
- 54-37-100000 – Increase budget by $95,000 (from $210,000 to $305,000)

### Amended Total for Telecom Fund 54

<table>
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<tr>
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<tbody>
<tr>
<td>Expenditures</td>
<td>210,000</td>
<td>305,000</td>
<td>95,000</td>
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### Whitaker Fund 71

- 71-39-250000 – Increase contribution- projects/operations $500 (From $6,000 to $6,500)
- 71-39-120000 – Increase rap tax transfer $20,500 (From $0 to $20,500)
- 71-33-450000 – Reduce this budget $8,800 (From $8,800 to $0)
- 71-4000-120 – Increase budget $2,500 (From $20,100 to $22,600)
- 71-4000-740 – Decrease budget $5,000 (From $12,000 to $7,000)
- 71-4000-725 – Increase budget $11,700 (From $12,550 to $24,250)

### Amended Total for Whitaker Fund 71

<table>
<thead>
<tr>
<th></th>
<th>16/17 Approved</th>
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<th>Adjustment</th>
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<tbody>
<tr>
<td>Expenditures</td>
<td>65,056</td>
<td>74,256</td>
<td>9,200</td>
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### Close out Funds 83, 84, and 85

- 83-4000-900 $1,612 transfer out
- 84-4000-600 $15,545 transfer out
- 85-4710-100 $2,025 transfer out
- 10-39-200000 $19,182 transfer in
Centerville City
FY16-17 Budget Amendments – General Fund Internal Transfers
6/20/2017

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
<th>Code</th>
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<tr>
<td>Executive Salaries</td>
<td>11,400.00</td>
<td>10-4130-110.0</td>
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<tr>
<td>Finance Salaries</td>
<td>29,000.00</td>
<td>10-4140-110.0</td>
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<tr>
<td>Police-Part Time</td>
<td>22,000.00</td>
<td>10-4210-122.0</td>
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<tr>
<td>Police Salaries</td>
<td>79,625.00</td>
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<tr>
<td>Non-Departmental</td>
<td>142,025.00</td>
<td>10-4811-000.0</td>
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<tr>
<td>Streets Salary</td>
<td>31,948.00</td>
<td>10-4410-110.0</td>
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<td>Whitaker Transfer</td>
<td>6,500.00</td>
<td>10-4710-970.0</td>
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<tr>
<td>Legislative – Council Contingency</td>
<td>32,448.00</td>
<td>10-4111-500.0</td>
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<tr>
<td>GIS Capital Equipment</td>
<td>6,000.00</td>
<td>10-4470-740.0</td>
</tr>
</tbody>
</table>
Minutes of the Centerville City Council meeting held Tuesday, June 20, 2017 at 7:00 p.m. at
Centerville City Hall, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT
Mayor Paul A. Cutler
Council Members Tamilyn Fillmore
William Ince (arrived at 8:14 p.m.)
Stephanie Ivie
George McEwan
Robyn Mecham

STAFF PRESENT Steve Thacker, City Manager (left at 7:40 p.m.)
Lisa Romney, City Attorney
Jacob Smith, Assistant to the City Manager
Lisa Summers, Youth Council Advisor
Katie Rust, Recording Secretary

VISITORS Interested citizens (see attached sign-in sheet)

PLEDGE OF ALLEGIANCE Caleb Gordon, BSA Troop 406
PRAYER OR THOUGHT Mayor Cutler

YOUTH CITY COUNCIL
Lisa Summers, Youth Council Advisor, introduced new and returning Youth Council
members and new Youth Mayor, Eliza Greer. Mayor Cutler conducted the swearing-in and
thanked the Youth Council for their service.

OPEN SESSION
Tim Flannery – Mr. Flannery stated that his Centerville business license has been
revoked for failure to renew. He explained his personal situation over the last few years, and
stated he feels he is an asset to the community. Mr. Flannery stated he knew the business
license was due for renewal, but had not thought the penalty for failure to renew would be so
harsh – he is now unable to renew for the period of one year. He said he would like to continue
with his business, and appealed to the Council, stating that any consideration on his behalf
would be appreciated. Mayor Cutler commented that this matter is on the agenda for discussion
later in the meeting.

MINUTES REVIEW AND ACCEPTANCE
The minutes of the May 16, 2017 closed meeting; the May 30, 2017 work session and
closed meeting; the June 6, 2017 work session and regular meeting; and the June 13, 2017
work session were reviewed. Councilman McEwan made a motion to accept the May 16 closed
meeting minutes. Councilwoman Ivie seconded the motion, which passed by unanimous vote
(4-0). Councilman McEwan made a motion to accept the May 30 work session and closed
meeting minutes. Councilwoman Mecham seconded the motion, which passed by unanimous
vote (4-0). Councilwoman Fillmore requested amendments to the June 6 regular meeting
minutes. Councilwoman Fillmore made a motion to accept the June 6 work session minutes and
June 6 regular meeting minutes as amended. Councilwoman Fillmore seconded the motion,
which passed by unanimous vote (4-0). Council members Fillmore and Mecham requested
amendments to the June 13 work session minutes. Councilwoman Fillmore made a motion to
accept the June 13 work session minutes as amended. Councilwoman Ivie seconded the motion, which passed by unanimous vote (4-0).

**FY 2017 BUDGET**

Steve Thacker, City Manager, briefly explained the need for FY 2017 Budget amendments. The proposed amendments were presented to the Council in detail during a work session prior to the meeting. Mayor Cutler opened a public hearing for the proposed amendments at 7:31 p.m., and closed the public hearing seeing that no one wished to comment. Councilwoman Mecham made a motion to approve Resolution No. 2017-11 amending the FY 2017 Budget of Funds. Councilwoman Ivie seconded the motion, which passed by unanimous vote (4-0).

**FY 2018 BUDGET**

Mr. Thacker explained that the Council will not adopt the FY 2018 Budget until August, following the Truth-in-Taxation process required for a proposed property tax increase. However, Mr. Thacker recommended the Council approve a few issues not dependent financially on the proposed property tax increase. Councilwoman Fillmore made a motion to approve Ordinance No. 2017-14 adopting Salary Administration Guidelines, Pay Grade Schedule and Salary Schedule for employees. Councilman McEwan seconded the motion, which passed by unanimous vote (4-0). Councilman McEwan made motion to adopt Resolution No. 2017-12 approving compensation for the Justice Court Judge. Councilwoman Mecham seconded the motion, which passed by unanimous vote (4-0). Mr. Thacker left the meeting at 7:40 p.m.

In an earlier meeting the Council agreed on the date of August 8 at 7:00 p.m. for the public hearing about the proposed property tax increase. This hearing will also be an opportunity for public comment on the FY 2018 Budget before final adoption. An open house is scheduled for August 8 at 6:00 p.m., prior to the public hearing. Centerville City will also have information available at an open house scheduled by the South Davis Metro Fire District on August 19. Mayor Cutler said he would like to advertise the Fire District open house along with the City open houses in the upcoming newsletter. A majority of the Council expressed a desire to advertise the Fire District open house in a separate box from the City open houses to avoid confusion. Councilwoman Fillmore emphasized that the words "open house" should be in large print. The Council gave additional feedback on the upcoming City budget newsletter.

Councilman McEwan made a motion to schedule a public hearing for the FY 2018 Budget, including a Truth-in-Taxation public hearing, on August 8, 2017 at 7:00 p.m. Councilwoman Fillmore seconded the motion, which passed by unanimous vote (4-0). A majority of the Council indicated they do not feel another budget work session is necessary.

**RDA MEETING**

At 7:46 p.m., Councilman McEwan made a motion to move to a meeting of the Redevelopment Agency of Centerville. Councilwoman Ivie seconded the motion, which passed by unanimous vote (4-0). In attendance at the RDA meeting were: Paul A. Cutler, Chair; Directors Fillmore, Ivie, McEwan, and Mecham; Lisa Romney, City Attorney, Jacob Smith, Assistant to the City Manager; and Katie Rust, Recording Secretary.

The Council returned to regular meeting at 7:53 p.m.
MAYOR’S REPORT

• UTOPIA/UIA financial reports are available with the agenda on NovusAgenda. Mayor Cutler explained that the proposed UIA bond issue would be supported by current service agreements. Councilwoman Fillmore asked if further discussion of a utility model has occurred in any of the other UTOPIA cities. Mayor Cutler and Councilman McEwan responded they have not heard any discussion of a utility model since breaking from Macquarie. Councilman McEwan said the problem he sees with bonding is that it puts off repayment to the cities. Mayor Cutler explained that UTOPIA plans to return a total of $275,000 to the cities (close to 2% of the total annual assessment). For cities with an outstanding operating assessment, the amount will be applied to the balance owed. The allocation formula has not been finalized.

• The Fire District Board has been studying and considering an appropriate impact fee for nursing homes, given the reality that nursing homes are a significant portion of the call volume. Mayor Cutler said the Board has come to the conclusion that it is in the best interest of the economic growth and overall planning of the cities to have a blended fee for all residential categories, including nursing homes. Councilwoman Fillmore commented she was disappointed at how difficult it was to find information about the Fire District public hearing regarding the proposed sale of the Centerville Fire Station and purchase of land for a new station, and said she would appreciate the Board following up.

Councilman Incé arrived at 8:14 p.m.

MISCELLANEOUS BUSINESS

• The Primary Election will take place on August 15th, the same day as a regular Council meeting. The Council agreed to hold the meeting as scheduled to be consistent and avoid confusion.

• Councilman Incé stated he spoke with two former Council members who were on the Council at the time the name of Founders Park was changed, and reported the former Council members could not remember the renaming. Councilwoman Ivie said she spoke with one former Council member who served at the same time, and was told he remembered the name change, and the fact that since the City pays an amount for use of the Park it was felt the name should reflect more of the community. Councilwoman Mecham said she spoke to former Councilman Mike Barton, who told her he is not sure he was aware at the time that documentation exists regarding the agreement between the Smith family and the City. He told her he voted against the name change at the time. Councilman McEwan asked how many times the Smith family has petitioned the City to change the name back to William R. Smith Park. Councilwoman Mecham responded the Smith family has approached the Council several times. Mayor Cutler said he feels the name Founders Park has more meaning for the community, and said he had suggested the alternative of naming the pavilion or installing an informative plaque. Councilwoman Mecham responded the park can be renamed Smith Park and still have a nice plaque. Mayor Cutler pointed out that half of the park land was donated by the Smith family, and half of the park land was and is still owned by Davis County. The Council discussed signage at the Park. Councilman McEwan said he feels the strongest argument lies with those who have documentation, and petitioning the City over time creates historic precedent for the documentation the family does not have. Councilwoman Fillmore said she would like the name of the park to remain Founders Park, and suggested the Council remand the topic to the Parks Committee and Landmarks Commission for input.
Councilwoman Ivie responded the issue is political, and does not need to involve groups other than the Council. Councilwoman Ivie said she feels the name can officially be changed now without changing anything else (signs, advertising, etc.) at this time. Ms. Romney said a name change would not be quite that simple. She said it does not appear to her the City has an obligation to change the name of the park. Councilwoman Ivie made a motion to put a public hearing and discussion of the matter on a future agenda, and direct staff to research and gather information. Councilman Ince seconded the motion, which passed by majority vote (4-1), with Councilwoman Fillmore dissenting.

- A local business owner, Tim Flannery, has requested the Council amend the existing business license ordinance. Councilman McEwan, as a customer, recused himself from the discussion. Councilwoman Fillmore said she would like more time to read the materials before discussing and taking a vote. Mayor Cutler explained that Mr. Flannery has not had an active business license since 2015. A citation has been issued for operating without a business license. Ms. Romney emphasized that enforcement is costly and time consuming for the City. Councilwoman Fillmore said she feels the City has the ordinance for a reason, and she would not want to change the ordinance for one individual situation. She said she would be fine with leaving the ordinance as it is and letting the process play out. Mayor Cutler said he feels it would be reasonable for the Council to consider shortening the penalty period to something less than one year. Councilman Ince asked if the penalty could be financial rather than a time period. Ms. Romney responded that financial penalties are already in place. The Mayor said he has tried to find a way to help Mr. Flannery, but he recognizes the need to enforce the ordinance. He said he has encouraged Mr. Flannery to obtain legal advice. Councilwoman Ivie said she does not feel comfortable changing an ordinance that is in place to protect the City. She said that, because of extenuating circumstances, she wishes there were a way to show mercy. Councilwoman Fillmore suggested Council members research and consider independently and discuss the issue again at a later time.

ADJOURNMENT AND CLOSED MEETING

At 8:46 p.m., Councilman McEwan made a motion to adjourn the regular meeting and move to a closed meeting in the small meeting room to discuss the character and competence of an individual. Councilwoman Ivie seconded the motion, which passed by unanimous vote (5-0). In attendance at the closed meeting were: Paul A. Cutler, Mayor; and Council members Fillmore, Ince, Ivie, McEwan, and Mecham.

[Signatures and dates]