Minutes of the Centerville City Council and Planning Commission joint work session held Wednesday, March 21, 2017 at 5:30 p.m. in the Centerville City Council Chambers, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT

Mayor Paul A. Cutler
Council Members Tamilyn Fillmore
William Ince
Stephanie Ivie
George McEwan
Robyn Mecham

PLANNING COMMISSIONERS PRESENT

Commissioners Kevin Daly
Logan Johnson
Cheylynn Hayman, Vice Chair
Kathy Helgesen
Gina Hirst (arrived at 6:00 p.m.)
Becki Wright

COMMISSIONER ABSENT David Hirschi, Chair

STAFF PRESENT Steve Thacker, City Manager
Lisa Romney, City Attorney
Cory Snyder, Community Development Director
Cassie Younger, Assistant Planner
Katie Rust, Recording Secretary

STAFF ABSENT Blaine Lutz, Finance Director/Assistant City Manager

SOUTHEAST NEIGHBORHOOD – PAGES LANE AREA

Cory Snyder, Community Development Director, explained that the Planning Commission first tackled the residential portion of the Southeast Neighborhood Plan. Their recommendation was approved by the Council on March 7th. The purpose of the work session is to discuss the Pages Lane Area of the Southeast Neighborhood. Elements to consider include whether or not the vacant buildings are a priority, and whether an RDA project would benefit the area. Mayor Cutler commented that one concern is the ability to transition commercial use to other potential uses.

Lisa Romney, City Attorney, informed the two bodies that the City has a pending application to change the General Plan. She said her advice is to continue to discuss the entire area as planned, and handle the specific application on its own. Councilman Ince said most of the people in the immediate area he has spoken with have said they would like the use to remain what it is. He referred to the development on the west side of Main Street (southwest corner of Main and Pages), and questioned how viable the corner is commercially. Mr. Snyder commented that brick and mortar stores are suffering as a whole with the competition from online marketing. Attracting medium box commercial is a struggle with the proximity to Station Park in Farmington. Mayor Cutler said he thinks it would be useful to consider whether other commercial uses (i.e. charter school or assisted living) could be viable in the Pages Lane Corridor before moving away from commercial completely.
Councilwoman Fillmore said she wants to make sure they respect the market, but her main thought is that this fairly large piece of land is ripe for redevelopment. She said she feels a piecemeal approach would have the worst result. Councilwoman Fillmore said she would like to explore the possibility of an RDA more thoroughly. Mayor Cutler said he agrees that looking at the area as a whole makes sense if a transition is desired. Councilman McEwan pointed out that not all uses would be compatible with the neighborhood. Daylight to dusk commercial activities would probably be most acceptable to the neighborhood. Councilman McEwan said he is not sure an RDA is needed if the property is ripe and value is there. Councilwoman Fillmore responded that, since demolition is so expensive, an RDA might make the difference between a developer being willing to try or choosing to walk away. Councilwoman Mecham said she is not in favor of an RDA because she feels property in Centerville is in enough demand. She said the land may not have the value the property owner would like it to have. Councilwoman Mecham said she worries the City will lose Target. She said she would not want to rezone without a plan for the whole area, because she would not want residential in the Pages Lane Area to be piecemeal. Ms. Romney said there is approximately 8.17 acres in the block of land between Deseret Industries and 400 East.

Commissioner Hayman asked if there is any reason to think the block of property owned by the LDS Church is going to change anytime soon. Mr. Snyder said the message he has gotten from the LDS Church is that they are happy with the property as it now functions. Commissioner Johnson said he showed the east portion of the area to a commercial developer, who said he would not touch it with conditions as they are, because commercial is not doing well in that area. Commissioner Daly said he does not view the area as blighted, but maybe said. He commented that developers come and go, but a development stays, and he would be concerned if the City jumped on something that was viewed as an only hope. Commissioner Daly said he feels the City can afford to be patient and wait for the right fit. Mayor Cutler asked if it would be desirable to leave the General Plan open to potential change and not commit to anything. Commissioner Daly responded he thinks the right kind of residential could work there. He said he thinks the development on the northeast corner of Pages Lane and Main Street is nice. Ms. Romney said her concern with leaving the General Plan open is that the City would not really be planning, and control would be difficult. Councilwoman Fillmore said she is concerned with the current lack of standards. She commented that the Walmart development could have been much less favorable if the Planning Commission had not previously put design guidelines in place. Mr. Snyder agreed that the transition should be something significant, and that design guidelines need to be established. Councilwoman Fillmore said she likes the PDO tool for the control it gives the City.

Councilman McEwan asked if any property owners have expressed interest in change. Mr. Snyder responded that a member of the Winegar family has approached staff, talking about doing something with the property. Councilwoman Fillmore asked what is on the list of possible uses with the existing C-H Zone. Mr. Snyder responded that something between Main Street uses and big box uses are possible. Switching to Commercial-Medium would narrow the options. Councilwoman Mecham said she agrees with Commissioner Daly that what happens will be there a long time, and she is willing to be patient to get the right fit. Commissioner Wright agreed they should not feel pressured to make a decision right away, but said she also thinks they need to consider the ramifications of waiting. She emphasized the need to continue looking to the future, and the need to make an investment in the City. Councilwoman Mecham said she knows something will happen, and she is not concerned that the area will not redevelop.

Commissioner Helgesen said she has lived in Centerville her whole life, and other than Dick's Market, she has not seen anything substantial in the Page Lane Area since the interstate was taken off the table. Councilman Ince said he would like to know how financially viable and satisfied the existing businesses are. If the businesses are doing well, he would agree with
waiting for a good commercial fit. Councilwoman Mecham said she would like people to bring ideas to the City, and the Planning Commission and Council can decide on the right fit. Commissioner Hayman asked if that is saying the Council members and Commissioners are not able to decide what they want there and take planning steps. Council members Mecham and Ivie responded it is not the City’s place to decide what others can do with their property. Commissioner Hayman said she feels the Planning Commission’s role is to put gateway standards in place in the absence of a property owner submitting a perfect plan. Councilman McEwan said the fundamental question to backup to, is whether or not the Planning Commission believes commercial is viable for the area in the future.

Councilwoman Fillmore said she feels it is important to recognize that the further east you go in the development, the more the neighborhood is solidly a single-family home neighborhood. She said she envisions a more intense use on Main Street, progressively reducing in intensity moving east. Commissioner Hayman commented it will be important to recognize that the LDS Church property is a large block of commercial in the middle. Mr. Snyder advised the two groups to not rely on the LDS Church property never changing. Councilwoman Fillmore said she has long felt the City should be more at the table in discussing potential options with the LDS Church, but Centerville has not had a strong plan to bring to the table.

Commissioner Hayman said she does not view the area as particularly viable commercially. She said she would not like to see it translate to a high-density area either. Commissioner Hayman said she would like to try to find a way to make single-family development work. She commented that Riverton City built an amazing park that attracted residential development around it. She suggested the City purchase a slice of the Page Lane Corridor and create a park that would inspire developers to be excited about putting in a nice residential development. Mayor Cutler said he would be comfortable with an assisted living center or closely-packed single-family home development like Centerville Commons.

Councilman McEwan asked which Planning Commissioners feels commercial is viable in the area. Commissioner Daly responded he is not a land developer, and is not able to determine what is and is not viable. Commissioner Wright said she does not think commercial is completely dead in the area, but they should not necessarily plan around the commercial. Commissioner Johnson said he would prefer to look at including residential uses. Commissioner Helgesen said she is in favor of Main Street remaining commercial, with gradually grading to perhaps Residential-Medium on the east. She repeated that she has not seen commercial thrive in the Pages Lane Corridor in her lifetime. Mr. Snyder said planning staff can take the ideas discussed and generate four or five proposals. The groups seemed in agreement that the north side of Pages Lane should be separated out from the Pages Lane Commercial Area in the General Plan.

**ADJOURNMENT**

Mayor Cutler adjourned the work session at 6:53 p.m.
Minutes of the Centerville City Council meeting held Tuesday, March 21, 2017 at 7:00 p.m. at Centerville City Hall, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT

Council Members  Paul A. Cutler, Mayor
                  Tamilyn Fillmore
                  William Ince
                  Stephanie Ivie
                  George McEwan
                  Robyn Mecham

STAFF PRESENT  Steve Thacker, City Manager
               Lisa Romney, City Attorney
               Cory Snyder, Community Development Director
               Cassie Younger, Assistant Planner
               Paul Child, Centerville Police Chief
               Marsha Morrow, City Recorder
               Jacob Smith, Assistant to the City Manager
               Katie Rust, Recording Secretary

STAFF ABSENT  Blaine Lutz, Finance Director/Assistant City Manager

VISITORS  Interested citizens (see attached sign-in sheet)

PLEDGE OF ALLEGIANCE

PRAYER OR THOUGHT  Councilman Ince

POLICE DEPARTMENT BUSINESS

Mayor Cutler recognized Police Chief Paul Child for being named Police Chief of the Year in the State of Utah by the Fraternal Order of Police. Chief Child introduced Shawn McWilliams, a new officer with the Police Department, and City Recorder Marsha Morrow conducted the swearing-in of Officer McWilliams. Chief Child presented Detective Will Barnes to the Council for promotion to the position of Sergeant. Officer Jeremy Brown will be transferred to the Detective position. Chief Child presented Officer David Davis as the new DARE/SRO Officer.

OPEN SESSION

Tracy James – Mr. James commented that the fence around the County-owned property on 100 South has not been removed. He said he understands the City is working with the County regarding the property, and repeated his willingness to buy a portion of the land if it is returned to the City. Mr. James said he knows Officer Brown had a positive impact on his son during Officer Brown’s time as the DARE Officer.

MINUTES REVIEW AND ACCEPTANCE

The minutes of the January 31, 2017 work session (tabled from March 1, 2017 meeting); the March 1, 2017 work session; and the March 7, 2017 regular meeting and closed meeting were reviewed. Councilwoman Fillmore requested amendments to the March 1, 2017 work session and the March 7, 2017 regular meeting minutes. Councilwoman Ivie made a motion to accept the minutes of the March 1, 2017 work session, and the March 7, 2017 regular meeting and closed meeting as amended. Councilman Ince seconded the motion, which passed by unanimous vote (5-0). Councilman McEwan made a motion to table the January 31, 2017 work
session minutes to the end of the meeting, time permitting. Councilman Ince seconded the motion, which passed by unanimous vote (5-0).

**PUBLIC HEARING — PDO AND CONCEPTUAL SITE PLAN AMENDMENTS — LEGACY TRAIL APARTMENTS — 1250 WEST PARRISH LANE (SOUTHWEST CORNER)**

Cory Snyder, Community Development Director, explained the request to amend the approved fencing design scheme along Parrish Lane and along the trail system path for Legacy Trail Apartments. The proposed material changes would be within City ordinance requirements. Mr. Snyder also explained the request to eliminate the decorative barrier fence (park strip) that was required by UDOT and became part of the agreement between the developer, the City, and UDOT. Lastly, a small segment of the trail system was realigned around a ground-based power box. Thus, a property line adjustment is needed to place the trail back into the UDOT right-of-way.

Fred Hale, applicant, explained that the brick columns and powder-coated steel rods along Parrish Lane will match the balcony railings on the buildings. He reported that the quit-claim deed with UDOT regarding the small segment of trail system was completed today. Mr. Hale reported there has not been interest in the commercial portions of the development. The current construction phase is expected to be completed in the next three months. Lisa Romney, City Attorney, suggested an additional condition of approval.

Mayor Cutler opened a public hearing at 7:39 p.m., and closed the public hearing seeing that no one wished to comment. Councilman McEwan made a motion to adopt Ordinance No. 2017-07 amending the Planned Development Overlay (PDO) and Conceptual Site Plan for the Legacy Trail Apartments Planned Development for the purpose of allowing alternative fencing designs and locations, with conditions recommended by the Planning Commission, and the additional condition (f) suggested by Ms. Romney. Councilwoman Fillmore seconded the motion, which passed by unanimous vote (5-0).

**Conditions:**

a. All fencing shall comply with the new design consisting of the following:
   i. A short 4-5' wrought-iron & intermittent brick/rock pillars fence. The fence would be constructed along the landscaped entrance at Parrish Lane and tie into a monument entry sign at the entrance and then proceed west along the inside trail shoulder along Parrish Lane and terminate at the detention/dog park facility.
   ii. A 6-foot vinyl coated open chain-link fence w/ 5"x5" tube poles every 40'. This style of fence would begin at the detention/dog park facility and then continue along the trail system on the west side of the development.

b. The two (2) originally planned west side access points shall be installed to allow residents access to the trail system.

c. The applicants shall obtain UDOT’s approval for the elimination of the fencing within the Parrish Lane park strip, which shall be formalized upon amending the existing agreement between the City and UDOT, and/or as deemed acceptable by the City.

d. A lot line adjustment, between the land owner and UDOT, for the trail alignment shall be completed, as deemed acceptable by the City Attorney.

e. All other related or associated conditions of the Legacy Trail Development PDO Approval remain in effect with this amendment.

f. Developer shall submit new exhibits for all new fencing designs.
PUBLIC HEARING – PDO ZONE MAP AMENDMENT AND CONCEPTUAL SITE PLAN – PARRISH CREEK BUSINESS PARK – 1030 NORTH 950 WEST

Cassie Younger, Assistant Planner, explained the request to rezone approximately 16.15 acres of property located at 1030 North 950 West from Industrial-High (I-H) to Industrial-High/Planned Development Overlay (I-H/PDO). The project will consist of six buildings, used for business and warehousing. On March 8th, the Planning Commission voted to recommend acceptance of the proposed I-H/PDO Zone, and acceptance of the Conceptual Site Plan.

To show examples of planned design style and materials, Ken Stewart, Vice President of Operations for Tom Stewart Construction, showed photographs of an apartment building constructed by his company featuring stamped concrete, which he said adds to the general look and appeal of a development, and is capable of withstanding wind storms and other natural conditions in the area.

Mayor Cutler opened a public hearing at 7:55 p.m., and closed the public hearing seeing that no one wished to comment. Ms. Romney requested the Council change the language in Condition 5 of Ordinance No. 2017-06 under Conditions of PDO Approval to reflect that documents were received. She also requested the Council change the language of Condition 1 to the following: "The property shall be rezoned to I-H/PDO and limited to the area designated as Parcel 06-003-0050", eliminating reference to an aerial map. Councilwoman Fillmore made a motion to adopt Ordinance No. 2017-06 amending the Centerville Zoning Map by changing zoning of approximately 16.15 acres of property located at 1030 North 950 West from Industrial-High to Industrial-High/Planned Development Overlay, along with Conceptual Site Plan approval for the Parrish Creek Business Park PDO, with the changes to Conditions 1 and 5 recommended by the City Attorney. Councilman McEwan seconded the motion. Mr. Snyder commented that concerns of safety with the additional length of the cul-de-sac will be mitigated with additional road width, and aesthetic concerns by providing landscaped medians for visual relief. The motion passed by unanimous vote (5-0).

Conditions for I-H/PDO Zone:

1. The property shall be rezoned to I-H/PDO, and limited to the area designated as Parcel 06-003-0050.
2. The PDO approval shall be subject to the City Council approval of the Conceptual Site Plan.
3. The PDO approval has an expiration clause of one year from the adoption date of the requested PDO approval, or may be extended upon approval for one additional year, in accordance with CZC 12.41.080 and 12.41.120.
4. As part of the PDO approval, the Parrish Creek Business Park Final Site Plan, and all subsequent development applications shall be subject to and reflect in substantial detail the approved PDO Conceptual Site Plan.
5. The PDO is subject to the narrative and architectural concepts provided by Tom Stuart Construction on February 3, 2017. This includes details about landscaping design, wetlands preservation, and preliminary architectural concepts and sketches by A E Urbia architects and engineers, and supplemental information required by the Planning Commission and submitted by the applicant for Council consideration on March 21, 2017.
6. Variations may be allowed from the conventional ordinances and regulations or as specifically approved as part of any final site plan and subdivision approval:
   i. Maximum Cul-de-sac length of 400 feet – The development plans specifically need additional length allowance for access into the furthest buildings of the lot. The additional length will mitigate
of safety by providing additional width of the road, and aesthetic concerns by providing landscaped medians for visual relief.
ii. Building Floor Area – Building A may exceed the 50,000 square foot maximum requirement and have a floor area of a maximum of 57,000 square feet.

Findings for I-H/PDO Zone:

a. The Council finds that Section 12.21.080.c. authorizes a "property owner or authorized agent" to initiate a PDO zone map amendment.
b. The Council finds that the proposed request for the PDO Zone reflecting the proposed layout, integration of the wetlands and the built environment, and related amenities and architectural theme creates a viable and vibrant business park area, as originally envisioned in Goal #1 of the West Centerville Neighborhood Plan for enhancing the North Business Park area.
c. The Council finds that the Parrish Creek Development Plan also sets forth a new synergy in investment and appeal for the West Neighborhood area.
d. In order to make findings necessary to approve a PDO zone, the Council finds that Section 12.41.080(c) allows for Conditions to be imposed to assure the planned development will follow the listed and the applicable development standards of Section 12.41.100.
e. The Council finds that the general building and parking lot layout, the proposed uses, and integration of wetlands and landscaping can or will meet the intent of the general provisions of the PDO Zone and will be subject to further site and subdivision approvals to ensure compatibility of the I-H and PDO Zoning Ordinance provisions.

Conditions for Conceptual Site Plan:

1. Conceptual Site Plan is subject to the acceptance of PDO Approval by the Planning Commission and City Council.
2. A final site plan application shall be submitted following the criteria found in Section 12-21-110(e)(2) of the Zoning Ordinance.
3. A complete landscape plan shall be prepared by a licensed landscape architect and follow the criteria found in Chapter 12.51 of the Zoning Ordinance. This plan shall be submitted with the final site plan and indicate the following: Type and location of all vegetation, total calculations and percentages of landscaping vegetation, and irrigation plan. This should be done with adherence to the Landscape narrative provided by Tom Stuart Construction on February 3, 2017.
4. The final plans shall indicate the location and types of all signage, which follow the codes in CZC 12.54.
5. Ensure all utility lines are noted on the Final Plan. All applicable Utility Provider Sheets shall be submitted as part of the final site plan application.

Findings for Conceptual Site Plan:

a) The conceptual site plan submittal has adequately shown how the property may be developed [Section 12.21.110(d)(2)].
b) The development appears to be consistent with the goals and objectives found within the Centerville City General Plan. 12-480-3
c) The Conceptual Site Plan that has been submitted depicts how the site could be appropriately developed and with some alteration could be designed to comply with the applicable provisions of the Industrial-High Zone and other relevant regulations, as discussed in the Planning Staff Report.
PUBLIC HEARING – PDO ZONE MAP AMENDMENT AND CONCEPTUAL SITE PLAN – LEGACY COMMONS – 1250 WEST PARRISH LANE (NORTHWEST CORNER)

Mr. Snyder explained that the application for PDO Zone Map Amendment for property located at 1250 West Parrish Lane is incomplete. The applicant expressed a desire to gauge the temperature of the community before putting significant funds into the engineering process. Mr. Snyder said staff is generally supportive of the vision of the project. Councilman McEwan questioned whether it is appropriate to hold a public hearing with an incomplete application. Mr. Snyder responded that PDO approval is a legislative decision. Ms. Romney responded that a public hearing must be held before the proposal can be rejected by the Council. The Council could accept, reject, or remand back to the Planning Commission for more information.

Spencer Wright, applicant, agreed that his intention is to talk to the Council and see if the proposal is something they would consider before more time and money is put into the project. Mr. Wright said he feels strongly that the commercial element of the development would need to be located right up along Parrish Lane. He reported that Wright Development Group is under contract to purchase the UDOT Parrish Lane frontage. Prospective tenants have already expressed interest in the frontage lots. He said he does not feel there is enough demand to develop the entire property as commercial, and he wants to gauge the willingness of the Council to approve mixed-use. Responding to a question from Mayor Cutler, Mr. Wright said he thinks industrial use could occur on the property, but he does not think it would be the highest, best use of the property.

Mr. Wright pointed out the two egress points on 1250 West, and explained that UDOT has denied curb cuts on Parrish Lane at this time. City staff has indicated willingness to participate in discussions with UDOT to try to get curb cuts on Parrish Lane approved. Councilwoman Mecham stated she is not sure she would be okay with the proposal if access on Parrish Lane is not approved. She said she feels access only off 1250 West would put too much traffic on 1250 West, considering the rest of the plans the Council has for 1250 West. Councilwoman Mecham said she would rather see a more industrial proposal, and added that the current proposal includes more residential units than she would be comfortable with. Councilwoman Mecham told Mr. Wright he should to be aware she would want to require that any commercial development be completed before residential development begins. Councilwoman Ivie said she is also uncomfortable with the amount of residential in the proposed plan, and the egress points will be a sticking point for her. Councilwoman Ivie said she suspects the additional vehicles would cause backup at the Parrish Lane/1250 West intersection. Councilwoman Fillmore pointed out the intersection has been improved with traffic lights, and a similar situation already exists across the street. Councilman McEwan commented that speeding is a problem with a lot of traffic moving west on Parrish Lane toward the Legacy Parkway ramps, and he suspects allowing traffic to exit from the development onto Parrish Lane would be problematic. Mr. Snyder stated he disagrees with UDOT putting a no-access restriction onto Parrish Lane, and said he feels UDOT should sell the excess right-of-way to prevent isolation. Councilman McEwan stated he is willing to make a motion to remand the issue back to the Planning Commission for a full concept plan and more details.

Mayor Cutler opened a public hearing at 8:24 p.m., and closed the public hearing seeing that no one wished to comment. Councilman McEwan made a motion to remand the action back to the Planning Commission for further consideration for a full Conceptual Site Plan and adequate details to make a legislative decision. Councilwoman Ivie seconded the motion. Councilwoman Fillmore said she considers this idea to be exciting infill development, which is the most fiscally responsible thing a city can do. She said she likes the idea of creating a certain amount of synergy with some of the uses already allowed, and she agrees with Mr. Wright’s comments about highest and best use. Councilman Ince said it is his perception the
Council has not given clear direction in the way the applicant was hoping. Councilman McEwan responded that Council members Ivie and Mecham expressed density concerns. He said he feels the overall concern is a need for an evaluation of adequacy of services. Councilwoman Mecham said she has no idea whether she would be able to approve the application with the information provided.

Mayor Cutler asked the Council if they would be willing to consider a mixed-use residential project. Councilman McEwan responded he thinks it could provide some balance to the area, but has no idea how much balance. Councilwoman Ivie stated she is not comfortable with that much residential. She said she feels the City is burdened to some degree with a lot of density in one area, and while it looks nice now, she does not know what it will look like in 25 years. She said she does not want to create a huge pool of something with that much unknown. Mr. Wright asked what kind of services the Council is concerned about. Councilman McEwan responded that the Zoning Code requires an evaluation of adequacy of services. Mr. Wright asked how their view would be impacted if a traffic study showed that traffic would function properly. Councilman McEwan repeated that he is uncomfortable making a legislative decision without all the data. Councilman McEwan said he feels the development has possibilities, but residential density will be an issue.

Mr. Wright commented that the 120 proposed units meet the density allowed under a PDO. Councilwoman Mecham responded that the quantity of units across the street will not necessarily be an advantage to him, because she feels there is already enough in the area. Mr. Wright stated he believes there is a synergy there, and it makes sense that a mixed-use project would help support and feed the commercial. Cutler said he feels there is synergy in the ability to attract a restaurant to the area, and said the question is whether the additional roof tops would help tip the scale in that favor.

Councilman Ince asked if the Council has the ability to put controls on the order elements are constructed. Ms. Romney responded that the Council has some control over phasing and flexibility in requiring that certain anchor tenants go in first. The developer has indicated the intention to construct the hotel first. Councilman McEwan said it is a viable argument that a critical mass of residential is needed to make the commercial viable. He commented that "remand" does not necessarily mean "reject". Mr. Wright said they are incentivized as developers to put commercial in as quickly as possible. Speaking to Council members who feel 120 units is too much, Mr. Wright asked if there is a density they are more comfortable with. Councilman McEwan responded they cannot answer that question with the information provided. The motion to remand back to the Planning Commission passed by unanimous vote (5-0).

**DIRECTION TO STAFF REGARDING CEMETERY ANALYSIS**

Mr. Thacker stated that, in his opinion, the numbers do not pan out for the cemetery expansion options presented so far. If the Council wishes to study other options, he requested the issue be put on the back burner for a few months to allow staff to catch up on other matters. Councilwoman Fillmore said it seems premature to say the options do not pencil out without fully following up on the idea of double depth. Bruce Cox, Parks and Recreation Director, stated that double depths would be possible with a buffer of at least six feet on the west boundary. Mayor Cutler said he feels a little more analysis is warranted. The Mayor repeated the idea of possibly using City-owned hillside property for cemetery space. Councilman McEwan said he feels they need to be clear regarding the maximum amount the Council is willing to spend on analysis. He said he does not think the Council ever answered the question of whether or not the City has the responsibility to continue to provide cemetery space. Councilwoman Fillmore said she feels it is important to have all the information to make that decision, and she would
like to move forward with information gathering to ensure due diligence is done. Councilman McEwan pointed out that Centerville will run out of cemetery space at some point. He asked at what point the need for the City to continue spending money on it will be reached. Councilman Ince said he feels the Council has a responsibility to make the best use possible of the existing cemetery.

Mr. Thacker explained that the $11,000 expended in engineering costs has been charged to the Parks and Recreation Budget, with the intention of transferring contingency funds to cover the cost. Councilman Ince said he had not understood that the analysis would be done by contract and not by in-house staff. Councilman Ince said he tended to agree with Mr. Thacker’s assessment that the wall and build-up probably does not make sense, but said he thinks a particular suggestion made by Councilwoman Mecham is worth exploring, and the columbarium idea is worth looking at. Councilman Ince said at some point he would like to see some kind of public hearing or outreach to find out if citizens of Centerville want the City to continue to provide a cemetery that is viable for the next 25 years.

Councilman McEwan asked if the City could receive a bid from ESI for services in the future. Mr. Thacker suggested including the Parks and Recreation Director, the Public Works Director, and the City Engineer in future conversations to receive their feedback regarding feasibility. Councilwoman Ivie urged the Council to not actively study the hillside option. She expressed concern regarding hearses and slopes, based on what she has observed living across the street from the City Cemetery. Councilman Ince made a motion to table further discussion to the second meeting in July. Councilwoman Ivie seconded the motion. Councilwoman Ivie expressed appreciation for the analysis process and the opportunity to realize the effect of the retaining wall idea on neighboring citizens. The motion passed by unanimous vote (5-0).

The Council took a break at 9:03 p.m. and returned at 9:17 p.m.

**CENTERVILLE MUNICIPAL CODE — COMPREHENSIVE AMENDMENTS (TITLES 6-10)**

At the February 21, 2017 meeting, the Council decided to spread review of the comprehensive amendments to the Centerville Municipal Code over several meetings. There were no substantive changes to Title 6. Ms. Romney explained the following substantive changes to Titles 7-10:

**Title 7**
- Section 7.02.022 — Correction regarding intentional feeding of deer or elk.
- Section 7.04.130 — Violations regarding weed control are appealed to the City Manager.
- Section 7.05 — Inserted language from Interlocal Agreement regarding services provided by the Fire District.

**Title 8**
- Changes to penalty provisions.

**Title 9**
- Section 9.02.300 — Removed reference to cashier’s check.
- Section 9.02.350 — City engineer prepares all cost estimates for upgraded water laterals.
- Changes to penalty provision.

**Title 10**
- Section 10.04.150 and 10.04.160 — Improvement Agreement with a bond.
• Section 10.04.170 – Change from extension agreements to deferral agreements.

• Section 10.05.050 – Re-inspection fee is listed in the Fee Schedule.

• Section 10.08.080 – Criminal penalty

Ms. Romney and Council members discussed the definition of the word "person" as used in the document. Councilman McEwan made a motion to table the Municipal Code Amendments to the next meeting. Councilwoman Mecham seconded the motion, which passed by unanimous vote (5-0).

**REVIEW PREPAREDNESS FOR POTENTIAL FLOODING**

Councilman Ince, Chair of the Centerville Citizen Corps Council, had previously asked for time on the agenda to report on potential flooding. He reported that as of earlier in the day, water content had declined one-third since the previous Thursday. Councilman Ince commented there are a number of restrictions governing what property owners are allowed to do near waterways. Many property owners are violating those restrictions. In cases of high water, items constructed or placed near waterways could wash-out and plug culverts. The County adopts the restrictions, but does not take responsibility for enforcement. Mayor Cutler stated he feels much better about the situation knowing that Councilman Ince, Police Chief Child, and Public Works Director Randy Randall are paying close attention to potential flooding.

**SIDEWALKS AND TREES ISSUES**

Councilman McEwan made a motion to table discussion of sidewalks and trees to the first meeting in September. Councilwoman Fillmore said she does not disagree, but she is concerned about how the unanswered question would affect intervening road projects. Mr. Thacker responded that none of the road projects in 2017 will involve replacement of curb and gutter. Mayor Cutler said he hopes the Council will approve significant efforts to improve sidewalks as budgets are prepared each year. Councilwoman Fillmore said she hopes this issue will be included if there is an opportunity for citizen outreach. Mr. Thacker commented that staff will need the flexibility to come to the Council with policy questions in the intervening months. Councilman McEwan agreed that the intention is to table the broad policy discussion to September. Councilman Ince seconded the motion, which passed by unanimous vote (5-0).

Councilman Ince asked Ms. Romney if the City will have issues with URMMA by postponing decisions. Ms. Romney responded that the City has been proactive in painting the faults. She said the City now needs a reasonable maintenance plan for the Public Works Department to follow. Mr. Thacker added that nine major faults will be addressed soon, and staff will recommend some funding for sidewalk repairs in the next budget and how to prioritize the use of that funding.

**FINANCIAL REPORT**

Mr. Thacker presented a financial report for the period ending February 28, 2017, and answered questions from the Council.

**BOARD ASSIGNMENTS AND MAYOR PRO TEM APPOINTMENT**

Mayor Cutler asked the Council how often they would like to change board assignments and the Mayor Pro Tem appointment. The Mayor Pro Tem appointment has varied in the past. Councilman McEwan said he was under the impression the Mayor Pro Tem appointment was for one year, and board assignments usually extend for a full Council term (sometimes longer). Councilwoman Fillmore said her experience as Mayor Pro Tem has been a witness to Mayor
Cutler’s dedication as Mayor, since she has only needed to step into that role for one Council meeting and one or two small events. Councilman McEwan made a motion to nominate Councilwoman Ivie as Mayor Pro Tem for the remainder of the 2017 calendar year. Councilman Ince seconded the motion, which passed by unanimous vote (5-0). Board appointments will remain unchanged at this time.

**MAYOR’S REPORT**

- UTOPIA/UIA financial reports are available with the agenda on NovusAgenda.
- Mayor Cutler showed slides prepared by the Fire Service Area regarding staffing needs and other capital goals. He explained rising response times, and presented proposed tax increase scenarios to enable the changes needed. Councilman McEwan commented that, while expensive, changes that speak to the health and safety of citizens cannot be avoided.
- A summary of water billing adjustments was included with the staff report.

**CITY COUNCIL LIAISON REPORT**

As Council liaison to the Landmarks Commission, Councilwoman Ivie reported that the Landmarks Commission would benefit from additional members. She reported on recent and upcoming Whitaker Museum Board activities.

**CITY MANAGER’S REPORT**

- Council comments regarding the next City Newsletter are due by Thursday, March 23rd.
- Mr. Thacker reported that the latest cost estimate for the Community Park Expansion is approximately $400,000 more than previously estimated. He encouraged the Council to meet in a work session with staff on April 4th for more information and discussion. Councilman McEwan suggested the State may have grant money available for water conservation projects.

**MISCELLANEOUS BUSINESS**

Councilwoman Ivie made a motion to approve a Recording Secretary Agreement with Luanne Hudson. Councilman McEwan seconded the motion, which passed by unanimous vote (5-0).

**ADJOURNMENT AND CLOSED MEETING**

At 10:35 p.m., Councilman McEwan made a motion to adjourn the open meeting and move to a closed meeting in the Council Conference Room for the purpose of discussing the character and competency of an individual. Councilwoman Ivie seconded the motion, which passed by unanimous vote (5-0). In attendance at the closed meeting were: Paul A. Cutler, Mayor; Council members Fillmore, Ince, Ivie, McEwan, and Mecham; Steve Thacker, City Manager; and Lisa Romney, City Attorney.

![Signature]

Marsha L. Morrow, City Recorder

Katie Rust, Recording Secretary

Date Approved: 4-4-2017