Minutes of the Landmarks Commission meeting held Thursday, March 22, 2018 at 7:00 p.m. at the Centerville City Hall, Administrative Conference Room, 250 North Main Street, Centerville, Utah.

MEMBERS PRESENT
Brent Christison
Matt Larsen, Chair
Brian Plummer
Jeanne Randall

MEMBERS ABSENT
Greg Call
Kevin Eggett
Vivian Talbot

STAFF PRESENT
Cassie Younger, Assistant Planner
Connie Larson, Recording Secretary

STAFF ABSENT
Stephanie Ivie, City Council Liaison

MINUTES REVIEW AND APPROVAL
Minutes of the February 22, 2018 meeting were reviewed. Brian Plummer made a motion to approve the minutes as written. Chair Matt Larsen seconded the motion, which was passed by unanimous vote (4-0).

ARCHITECTURAL REVIEW APPLICATION FOR DEUEL CREEK INCENTIVES
The Landmarks Commission reviewed and discussed the architectural plans for the home located at 275 South 200 East. It was originally the Thomas Harris home. The current homeowners would like to remodel the home, but there is concern the extensive renovations being proposed could remove the home from the National Historic Register. There needs to be clarification on the purpose of the addition, as it appears it is a separate structure from the home, and the changes will change the function of the home into an office. Chair Larsen requested a concept site plan with an overlay of the existing building be provided before any decisions are made. Cassie Younger, Assistant Planner, said if the proposed building is a new garage separate from the house, it will not be considered an alteration to the original home, but this must be clarified.

KIOSK DISCUSSION
Brent Christison reported he contacted Impact Signs for ideas for the design of the kiosk for the Deuel Creek Historic District. The Commission reviewed samples of kiosks, and it is estimated each kiosk will cost around $2,000 without installation.
Brian Plummer has researched kiosks that are in historic districts of other communities. Impact Signs said they have made several cast bronze signs, but they are more expensive. The Commission discussed the possibility of having two kiosks, with one being located on the Whitaker Museum property.

The Commission discussed possible activities to raise funds for the kiosks. They are: selling tickets for the Landmarks Commission luncheon, donation boxes to be placed at the Walking Tour, and at the July 4th booth. Cassie Younger will talk with Steve Thacker, City Manager, about the possibility of the City providing matching funds.

MISCELLANEOUS

Cassie Younger, Assistant Planner, reported she has no new information on the CLG grant.

Commission members discussed their desire to meet with the Whitaker Museum Board. Contact will be made with the Board to possibly meet with them in April.

NEXT MEETING

The next Landmarks Commission meeting will be held on April 26, 2018 at 7:00 p.m. at City Hall.

ADJOURN

At 8:00 p.m., Chair Matt Larsen made a motion to adjourn. Jeanne Randall seconded the motion, which was passed by unanimous vote (4-0).

5/9/18

Date Approved