
CENTERVILLE



POLICE DEPARTMENT

Chief Paul Child
CITIZEN COMPLAINT INFORMATION

About us

The Centerville Police Department is responsible for protecting the lives of the citizens of Centerville. This department receives approximately 9,000 calls for service and over 13,000 self-initiated incidents annually. Officers serve as arbitrators in hundreds of cases where they are asked to resolve differences between individuals or groups. Many times, the decisions made by the officers will restrict the freedom and liberty of these persons. Often these decisions materially affect the course of people's lives.

We fully realize that our involvement in complex and often emotionally charged situations may not always result in a level of performance you, the citizen, have grown to expect. For this reason, the Police Department has a well-defined procedure for assisting citizens who wish to voice their grievances against our operations, policies or employee conduct. All investigations are thorough, objective and are aimed at maintaining public confidence and departmental integrity. The goal is to identify and evaluate all the facts surrounding the incident in question and to reach a fair resolution.

Complaint effect on criminal prosecution

The investigation within the Police Department of the conduct of its employees and the County Attorney's prosecution of a criminal case are two entirely separate matters. If a person arrested by our police officers files a citizen's complaint against those officers, such action will in no manner affect the prosecutor's independent decision to proceed with the criminal action.

I have read and understood the above statement.

Signature of Complainant

Date

Complaint procedure

Every citizen has the right to lodge a complaint against either the Police Department or any individual member employed by the department. Initial complaints may be made by telephone or letter. However, it may be necessary that the complainant be available for personal interview. Complaint forms are available at the Police Department and can also be obtained by visiting www.centervilleut.net/police.citizencomplaint.html. Completed forms may either be delivered or mailed to:

Centerville Police Department
Internal Affairs
250 North Main Street
Centerville, UT 84014
Telephone: (801) 292-8441

What happens next

When a complaint is received by the Office of Internal Affairs a thorough investigation will be conducted. Upon completion of the investigation, all findings are directed through divisional supervisors along with their respective recommendations to the Chief of Police for his final decision.

Other contacts

In all cases the citizen making the complaint is informed of its final disposition to the extent allowed by the law. Although department investigators will exert every effort to determine the facts of each situation, in those instances where the citizen feels that a proper investigation has not been conducted, the Police Department urges that person to seek further recourse through any of the resources listed below.

Departmental Personnel Issues City Manager Steve Thacker
250 North Main Street
Centerville, UT 84014

Potential Criminal Complaints Davis County Attorney
Office
800 W State Street
Farmington, UT 84025

Office of the Attorney General
PO Box 142320
Salt Lake City, UT 84114-2320
Telephone: 1-800-244-4636

Federal Bureau of Investigation
5425 Amelia Earhart Drive
Salt Lake City, UT 84116
Telephone: (801) 579-1400

CENTERVILLE POLICE DEPARTMENT

CITIZEN COMPLAINT FORM

FOR OFFICIAL USE ONLY
Case: _____

Do not write above this line

Reporting Person: (Last, First Middle Name)			Race	Sex	Date of Birth
Residence Address (Address, City, State, Zip)				Phone Number	
Business Address (Address, City, State, Zip)				Phone Number	
Victim of Alleged Incident (Last, First Middle Name)		Same as Above <input type="checkbox"/>	Date of Birth	Age	Arrested (Yes/No)
Residence Address (Address, City, State, Zip)			Phone Number	Attorney or Representative	
Business or School			Phone Number	Attorney/Representative's Phone Number	
Name of Officer or Employee (If known)	Rank	Badge	Vehicle #	Description	
Name of Officer or Employee (If known)	Rank	Badge	Vehicle #	Description	
Name of Officer or Employee (If known)	Rank	Badge	Vehicle #	Description	
Witnesses Name	Address			Phone Number	
Witnesses Name	Address			Phone Number	
Witnesses Name	Address			Phone Number	

Details of complaint or criticism. It is important to include as many factual details as possible so the incident may be fully investigated. Please use reverse side of this form if necessary.

Time and Date of Incident	Location of Incident	Case Report Number (if known)
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Details

I certify these statements to be true and accurate to the best of my knowledge and belief:

Signature of Reporting Person	Signature of Parent/Guardian if under 18 years old
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Photographs Attached? Yes No If yes, number of photographs?

Signature of Person Receiving the Complaint	Badge No.	Division	Telephone	Date/Time Received
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Assigned Supervisor	Internal Affairs Case Number
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Reporting Person (Name)

Date of Complaint

Reporting Person's Initials

If necessary, please use additional pages