

1 Minutes of the Centerville Community Foundation Board of Directors meeting held Tuesday,  
2 March 6, 2018 at 7:00 p.m. at Centerville City Hall, 250 North Main Street, Centerville, Utah.

3  
4 **MEMBERS PRESENT**

Jack Dellastatious, President/Chair  
William Ince, Director  
Gary Goff, Director  
David Gutke, Director  
Steve Thacker, Secretary/Director  
Clark Wilkinson, Director

10  
11 **MEMBER ABSENT**

Michael Deamer, Director (Leave of Absence)

12  
13 **OTHERS PRESENT**

Jacob Smith, Treasurer  
Katie Rust, Recording Secretary  
John Hollingshead (Appointed later that evening by City  
Council as a board member)

17  
18 **COMMUNITY FOUNDATION BYLAWS**

19  
20 Chair Dellastatious expressed a desire to increase what the Community Foundation is  
21 able to accomplish, and proposed amending the Community Foundation Bylaws to increase the  
22 number of Board members allowed from seven to fifteen. Director Gutke made a **motion** to  
23 amend the Bylaws to increase the number of Board members allowed to fifteen. Director Ince  
24 seconded the motion, which passed by unanimous vote (6-0). Chair Dellastatious emphasized  
25 it is the responsibility of all Board members to actively recruit new Board members. See his  
26 attachment with notes relating to recruiting new Board members and current commitments for  
27 donations.

28  
29 **ELECTION OF OFFICERS**

30  
31 Director Ince made a **motion** to reappoint Jack Dellastatious as Chair, Steve Thacker as  
32 Secretary, and Jacob Smith as Treasurer of the Centerville Community Foundation. Director  
33 Goff seconded the motion, which passed by unanimous vote (6-0).

34  
35 **ANNUAL REPORTS**

- 36  
37
- Chair Dellastatious reported on donations to the Community Foundation in 2018 to date.
  - Jacob Smith, Treasurer, stated the annual IRS report has been filed.
  - Mr. Smith confirmed the Foundation will file with the State Division of Consumer Protection in the next few months.
  - Mr. Smith presented a 2017 financial report (attached).
- 42  
43

44 **DONATION OF SIGN**

45  
46 Director Thacker updated Board Members on the "Welcome to Centerville" sign planned  
47 for the southeast corner of the 1250 West/Parrish Lane intersection. Hogan & Associates  
48 Construction originally offered to donate a sign in 2015 in conjunction with the centennial  
49 celebration, but installation was delayed. Hogan has indicated willingness to fund a portion of  
50 the cost of the sign when installation occurs.

51  
52 **POLICE RECOGNITION WEEK**

53  
54 Chair Dellastatious suggested we show appreciation for the Police Department during  
55 National Police Week in May with banners on Main Street, flags around City Hall, and individual  
56 lawn signs. Director Gutke said he would not be opposed to raising funds to provide movie

1 tickets to show appreciation to the officers' family members as well. Director Ince said it would  
2 be helpful to know what Chief Child felt made the biggest difference last year. John  
3 Hollingshead suggested it would be nice to recognize Police Department staff as well as  
4 officers.  
5

6 Chair Dellastatious stated another \$200 will be needed to pay for lawn signs. Director  
7 Gutke volunteered to line up a scout troop to place flags around City Hall and check the flags  
8 every day. John Hollingshead agreed to arrange volunteers to place banners on brackets, and  
9 arrange for blue ribbons to be tied around poles on Main Street. Chair Dellastatious agreed to  
10 be responsible for removing the ribbons at the end of the week. Director Goff volunteered to be  
11 responsible for raising \$150 to provide lunch for Parks Department employees who help with the  
12 banners. Director Thacker agreed to find out if any ribbon was left from last year. Board  
13 members discussed a desire to obtain movie tickets for the officers and Police Department staff.  
14

15 **POTENTIAL FUNDRAISING PROJECTS**

- 16
- 17 • Recognition of Viewmont High School state championship teams
  - 18 • Plaques identifying founding families in Smith Park
  - 19 • Landscaping on the west side of Frontage Road
  - 20 • City beautification
  - 21 • Tree naming plaques
  - 22 • Speakers Bureau
- 23

24 In response to the suggestion of coordinating a speakers' bureau, Director Ince pointed  
25 out that several groups already arrange similar speaker events, and said he is not sure how  
26 much interest the Community Foundation would be able to generate. Director Gutke asked if it  
27 would be possible to help underprivileged kids in the community to participate in City Recreation  
28 programs. Director Ince responded that the baseball program does not turn anyone away. Mr.  
29 Smith said the summer recreation program similarly does not turn anyone away. John  
30 Hollingshead asked if, rather than spending money on recognition signs for championship  
31 teams, it would be a better use of money to help fund Viewmont High students who would  
32 otherwise be unable to participate in sports. Mental illness and suicide prevention were also  
33 mentioned as concerns for potential assistance from the Foundation.  
34

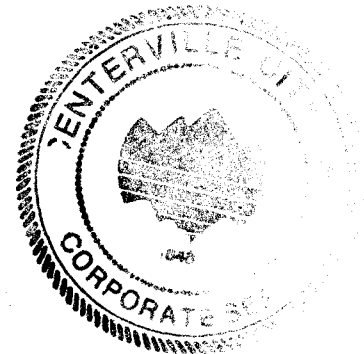
35 **ADJOURNMENT**

36  
37 The Community Foundation is scheduled to meet next on Tuesday, May 1, 2018. The  
38 meeting was adjourned at 6:51 p.m.  
39

40  
41   
42 \_\_\_\_\_  
43 Jack Dellastatious, Chair

44  
45  
46 5/1/18  
47 \_\_\_\_\_  
48 Date Approved

45  
46   
47 \_\_\_\_\_  
48 Katie Rust, Recording Secretary



## 2017 Cash Donations

Date	Description	Withdrawal (Expenditures)	Deposit (Revenues)	Reconciled	Balance	Letter	Purpose	10% Ops Eligible	Ops Balance
1/1/2016	2016 Carry Over Balances				\$ 1,236.16				\$ 54.01
2/6/2017	Amazon Smiles		\$ 12.21	x	\$ 1,248.37		Police Banners	\$ 1.22	\$ 55.23
2/22/2017	Investment Auto Group		\$ 500.00	x	\$ 1,748.37		Police Banners	\$ -	\$ 55.23
3/13/2017	Colonial Lumber		\$ 1,000.00	x	\$ 2,748.37		Police Banners	\$ -	\$ 55.23
3/17/2017	O'Brien Glass Products		\$ 200.00	x	\$ 2,948.37		Police Banners	\$ -	\$ 55.23
3/17/2017	Dairy Queen		\$ 200.00	x	\$ 3,148.37		Police Banners	\$ -	\$ 55.23
3/17/2017	Great Empire Chinese Restaurant		\$ 200.00	x	\$ 3,348.37		Police Banners	\$ -	\$ 55.23
3/17/2017	Zions Management Service Company		\$ 257.78	x	\$ 3,606.15		Police Banners	\$ -	\$ 55.23
3/24/2017	Frodsham Better Lawns & Trees		\$ 300.00	x	\$ 3,906.15		Police Banners	\$ -	\$ 55.23
3/24/2017	Viewmont High School		\$ 300.00	x	\$ 4,206.15		Police Banners	\$ -	\$ 55.23
3/24/2017	CenterPoint Legacy Theatre		\$ 500.00	x	\$ 4,706.15		Police Banners	\$ -	\$ 55.23
3/24/2017	Don's Meats Centerville		\$ 400.00	x	\$ 5,106.15		Police Banners	\$ -	\$ 55.23
3/28/2017	Management & Training Corp		\$ 500.00	x	\$ 5,606.15		Police Banners	\$ -	\$ 55.23
3/31/2017	Gordon's Copy Print		\$ 100.00	x	\$ 5,706.15		Police Banners	\$ -	\$ 55.23
4/6/2017	DBA A Cleaner Image		\$ 100.00	x	\$ 5,806.15		Police Banners	\$ -	\$ 55.23
4/6/2017	Rubicon		\$ 100.00	x	\$ 5,906.15		Police Banners	\$ -	\$ 55.23
4/6/2017	Smartrain		\$ 100.00	x	\$ 6,006.15		Police Banners	\$ -	\$ 55.23
4/6/2017	Lawn Butler		\$ 200.00	x	\$ 6,206.15		Police Banners	\$ -	\$ 55.23
4/6/2017	Fadel Insurance		\$ 100.00	x	\$ 6,306.15		Police Banners	\$ -	\$ 55.23
4/6/2017	Wells Fargo		\$ 2,000.00	x	\$ 8,306.15		Police Banners	\$ -	\$ 55.23
4/6/2017	Jerry and Monica Lemon		\$ 100.00	x	\$ 8,406.15		Police	\$ -	\$ 55.23
4/6/2017	Bob Brown		\$ 20.00	x	\$ 8,426.15		Police	\$ -	\$ 55.23
4/14/2017	Reading Elementary		\$ 200.00	x	\$ 8,626.15		Police Banners	\$ -	\$ 55.23
4/17/2017	Walmart		\$ 1,000.00	x	\$ 9,626.15		Police	\$ -	\$ 55.23
4/17/2017	Neil and Marlene Blackburn		\$ 100.00	x	\$ 9,726.15		Police	\$ -	\$ 55.23
4/26/2017	JP Stewart		\$ 100.00	x	\$ 9,826.15		Police Banners	\$ -	\$ 55.23
4/26/2017	Michael W Berg Insurance		\$ 100.00	x	\$ 9,926.15		Police	\$ -	\$ 55.23
4/28/2017	Rotary Club		\$ 100.00	x	\$ 10,026.15		Banners	\$ -	\$ 55.23
5/1/2017	Century 21		\$ 200.00	x	\$ 10,226.15		Banners	\$ -	\$ 55.23
5/1/2017	Centerville Elementary		\$ 100.00	x	\$ 10,326.15		Banners	\$ -	\$ 55.23
5/10/2017	Cannon Sales Inc		\$ 200.00	x	\$ 10,526.15		Banners	\$ -	\$ 55.23
5/11/2017	Amazon Smiles		\$ 5.00	x	\$ 10,531.15		Banners	\$ 0.50	\$ 55.73
5/12/2017	Signs.com	\$ (6,825.20)		x	\$ 3,705.95		Banners/Signs	\$ -	\$ 55.73
5/16/2017	Customer Satisfaction Credit		\$ 4.03	x	\$ 3,709.98		Banners/Signs	\$ 0.40	\$ 56.13
5/18/2017	Centerville Junior High		\$ 300.00	x	\$ 4,009.98		Banners/Signs	\$ -	\$ 56.13
5/18/2017	Thomas and Sons	\$ (307.50)			\$ 3,702.48		Banners/Signs	\$ -	\$ 56.13
5/30/2017	Lagoon Tickets (reimburse Bill Ince)	\$ (1,707.46)			\$ 1,995.02		Banners/Signs	\$ -	\$ 56.13
5/23/2017	Harland Checks	\$ (62.82)			\$ 1,932.20		Banners/Signs	\$ -	\$ 56.13
7/3/2017	Dick's Market - Water	\$ (113.00)			\$ 1,819.20		Banners/Signs	\$ -	\$ 56.13
7/3/2017	Whitaker Museum - Ribbons	\$ (54.49)			\$ 1,764.71		Banners/Signs	\$ -	\$ 56.13
7/6/2017	Jack Dellastatious - Reimbursement	\$ (542.68)			\$ 1,222.03		Banners/Signs	\$ (56.13)	\$ 0.00
8/17/2017	Amazon Smiles		\$ 8.93		\$ 1,230.96		Banners/Signs	\$ 0.89	\$ 0.90
11/15/2017	Amazon Smiles		\$ 12.91		\$ 1,243.87		Banners/Signs	\$ 1.29	\$ 2.19
<b>Totals \$</b>					<b>(9,613.15)</b>	<b>\$</b>	<b>9,620.86</b>		

## 2017 In Kind Donations

Description	In-Kind Donation	Letter
Signs.com	\$ 2,041.20	Discount on signs labeled as Charitable Contribution on invoice
Tech Charities	\$ 750.00	HP Computer with 2 monitors

---

Totals \$ 2,791.20

Minutes of the Centerville Community Foundation Board of Directors meeting held Thursday, May 11, 2017 at 5:00 p.m. in the Centerville City Hall Council Chambers, 250 North Main Street, Centerville, Utah.

**MEMBERS PRESENT**

Paul Cutler, Director/Chair Pro Tem (left at 5:40 p.m.)  
Jack Dellastatious, President/Chair  
Gary Goff, Director  
Steve Thacker, Secretary/Director

**MEMBER ABSENT**

Michael Deamer, Director (Leave of Absence)  
David Gutke, Director  
William Ince, Director

**OTHERS PRESENT**

Katie Rust, Recording Secretary

**ABSENT**

Jacob Smith, Treasurer

**LAW ENFORCEMENT WEEK (MAY 14-20)**

Director Thacker provided a list of 2017 cash donations to the Community Foundation (attached). Chair Dellastatious reported that 40 Lagoon tickets will be needed for the officers and their families (\$1,400). He expressed confidence that the Foundation will be able to financially cover all commitments made. Chair Dellastatious reported on the status of the street banners. Mr. Thacker commented that putting up the banners took more man hours than expected, and suggested using some of the remaining funds to take the Parks employees to lunch to show appreciation. Director Cutler made a motion to authorize use of funds for a lunch to show appreciation to the Parks employees. Chair Dellastatious seconded the motion, which passed by unanimous vote (4-0).

Chair Dellastatious reported on the status of the lawn signs, and the Directors discussed which streets would be best for placement. The Megaplex Theatre has donated two tickets per officer, and Chili's restaurant has donated coupons. Letters will be written to the officers by students at the elementary schools. Lisa Summers, Whitaker Museum Director, supplied blue ribbon and organized tying the ribbon around trees on Main Street. Chair Dellastatious said he intends to give the Lagoon and Megaplex tickets to Chief Child for distribution. Jacob Smith will put out a press release on Friday, May 12<sup>th</sup>. Mr. Thacker confirmed that Bruce Cox, Parks and Recreation Director, will decide where to store the street banners and yard signs when they are taken down.

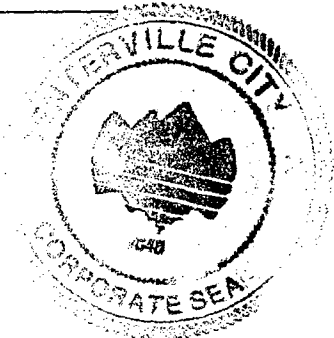
**ADJOURNMENT**

At 5:48 p.m., Director Goff made a motion to adjourn the meeting. Director Thacker seconded the motion, which passed by unanimous vote (3-0).

  
\_\_\_\_\_  
Jack Dellastatious, Chair

6/1/17  
\_\_\_\_\_  
Date Approved

  
\_\_\_\_\_  
Katie Rust, Recording Secretary



## 2017 Cash Donations

Date	Description	Withdrawal (Expenditures)	Deposit (Revenues)	Reconciled	Balance	Letter	Purpose	10% Ops Eligible	Ops Balance
1/1/2016	2016 Carry Over Balances				\$ 1,236.16				\$ 54.01
2/6/2017	Amazon Smiles	\$	12.21	x	\$ 1,248.37		Police Banners	\$ 1.22	\$ 55.23
2/22/2017	Investment Auto Group	\$	500.00	x	\$ 1,748.37		Police Banners	\$ -	\$ 55.23
3/13/2017	Colonial Lumber	\$	1,000.00	x	\$ 2,748.37		Police Banners	\$ -	\$ 55.23
3/17/2017	O'Brien Glass Products	\$	200.00	x	\$ 2,948.37		Police Banners	\$ -	\$ 55.23
3/17/2017	Dairy Queen	\$	200.00	x	\$ 3,148.37		Police Banners	\$ -	\$ 55.23
3/17/2017	Great Empire Chinese Restaurant	\$	200.00	x	\$ 3,348.37		Police Banners	\$ -	\$ 55.23
3/17/2017	Zions Management Service Company	\$	257.78	x	\$ 3,606.15		Police Banners	\$ -	\$ 55.23
3/24/2017	Frodsham Better Lawns & Trees	\$	300.00	x	\$ 3,906.15		Police Banners	\$ -	\$ 55.23
3/24/2017	Viewmont High School	\$	300.00	x	\$ 4,206.15		Police Banners	\$ -	\$ 55.23
3/24/2017	CenterPoint Legacy Theatre	\$	500.00	x	\$ 4,706.15		Police Banners	\$ -	\$ 55.23
3/24/2017	Don's Meats Centerville	\$	400.00	x	\$ 5,106.15		Police Banners	\$ -	\$ 55.23
3/28/2017	Management & Training Corp	\$	500.00	x	\$ 5,606.15		Police Banners	\$ -	\$ 55.23
3/31/2017	Gordon's Copy Print	\$	100.00	x	\$ 5,706.15		Police Banners	\$ -	\$ 55.23
4/6/2017	DBA A Cleaner Image	\$	100.00	x	\$ 5,806.15		Police Banners	\$ -	\$ 55.23
4/6/2017	Rubicon	\$	100.00	x	\$ 5,906.15		Police Banners	\$ -	\$ 55.23
4/6/2017	Smartrain	\$	100.00	x	\$ 6,006.15		Police Banners	\$ -	\$ 55.23
4/6/2017	Lawn Butler	\$	200.00	x	\$ 6,206.15		Police Banners	\$ -	\$ 55.23
4/6/2017	Fadel Insurance	\$	100.00	x	\$ 6,306.15		Police Banners	\$ -	\$ 55.23
4/6/2017	Wells Fargo	\$	2,000.00	x	\$ 8,306.15		Police Banners	\$ -	\$ 55.23
4/6/2017	Jerry and Monica Lemon	\$	100.00	x	\$ 8,406.15		Police	\$ -	\$ 55.23
4/6/2017	Bob Brown	\$	20.00	x	\$ 8,426.15		Police	\$ -	\$ 55.23
4/14/2017	Reading Elementary	\$	200.00	x	\$ 8,626.15		Police Banners	\$ -	\$ 55.23
4/17/2017	Walmart	\$	1,000.00	x	\$ 9,626.15		Police	\$ -	\$ 55.23
4/17/2017	Neil and Marlene Blackburn	\$	100.00	x	\$ 9,726.15		Police	\$ -	\$ 55.23
4/26/2017	JP Stewart	\$	100.00	x	\$ 9,826.15		Police Banners	\$ -	\$ 55.23
4/26/2017	Michael W Berg Insurance	\$	100.00	x	\$ 9,926.15		Police	\$ -	\$ 55.23
4/28/2017	Rotary Club	\$	100.00	x	\$ 9,726.15		Banners	\$ -	\$ 55.23
5/1/2017	Century 21	\$	200.00	x	\$ 9,926.15		Banners	\$ -	\$ 55.23
5/1/2017	Centerville Elementary	\$	100.00	x	\$ 10,026.15		Banners	\$ -	\$ 55.23
5/10/2017	Cannon Sales Inc	\$	200.00	x	\$ 10,226.15		Banners	\$ -	\$ 55.23

Totals \$ - \$ 9,285.99

**STATE OF UTAH - DIVISION OF CONSUMER PROTECTION**

**STATEMENT OF FUNCTIONAL EXPENSES**

For organizations who file the IRS Form 990-EZ, 990-PF, 990-N, or do not file any type of IRS Form 990

<b>ORGANIZATION NAME</b>	
Centerville Community Foundation	

<b>Revenue</b>	
<b>Contribution/Grant Revenue</b>	426.11
<b>Other Revenue</b>	
<b>Total Revenue</b>	\$ 426.11

<b>Expense</b>					
	Do not report amounts reported on other lines	A Total Expenses	B Program Service	C Management & General	D Fundraising
1	Grants, Allocations, Contributions Made	0.00	0.00		
2	Specific Assistance to Individuals	0.00	0.00		
3	Registration Fees	0.00		0.00	
4	Benefits Paid to/for Members	0.00	0.00	0.00	0.00
5	Compensation of Officers/Directors	0.00	0.00	0.00	0.00
6	Employee Salaries and Wages	0.00	0.00	0.00	0.00
7	Pension Plan Contributions	0.00	0.00	0.00	0.00
8	Other Employee Benefits	0.00	0.00	0.00	0.00
9	Payroll Taxes	0.00	0.00	0.00	0.00
10	Legal Fees	0.00	0.00	0.00	0.00
11	Accounting Fees	0.00	0.00	0.00	0.00
12	Lobbying Fees	0.00	0.00	0.00	0.00
13	Professional Fundraising Fees	0.00	0.00	0.00	0.00
14	Investment Management Fees	0.00	0.00	0.00	0.00
15	Bank Fees	0.00	0.00	0.00	0.00
16	Advertising and Promotion	0.00	0.00	0.00	0.00
17	Office Expenses	0.00	0.00	0.00	0.00
18	Information Technology	0.00	0.00	0.00	0.00
19	Royalties	0.00	0.00	0.00	0.00
20	Occupancy	0.00	0.00	0.00	0.00
21	Travel	0.00	0.00	0.00	0.00
22	Conferences, Conventions and Meetings	0.00	0.00	0.00	0.00
23	Interest	0.00	0.00	0.00	0.00
24	Payments to Affiliates	0.00	0.00	0.00	0.00
25	Insurance	0.00	0.00	0.00	0.00
26	Other Expenses	0.00	0.00	0.00	0.00
27	<b>Total Functional Expenses</b>	<b>\$0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>

<b>Application Financial Information</b>		
<b>B</b>	<b>Contributions</b>	426.11
<b>C</b>	<b>Management &amp; General Expense</b>	0.00
<b>D</b>	<b>Fundraising Expense</b>	0.00

<b>E</b>	<b>Fundraising Costs as % of contributions</b>	0%
<b>F</b>	<b>Fundraising + Mgmt as % of contributions</b>	0%
<b>G</b>	<b>% of contributions remaining for charitable</b>	100%