

1 Minutes of the Whitaker Museum Board meeting held Tuesday, February 27, 2018 at 6:15 p.m. in  
2 the Administrative Conference Room at City Hall, 250 North Main Street, Centerville, Utah.

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4 **MEMBERS PRESENT**

5 Spencer Packer, Chair  
6 Nancy Smith  
7 Laura Toney  
8 Paul Thomas Smith, arrived at 6:27 p.m.

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10 **MEMBERS ABSENT**

11 Diane Chamberlain  
12 Mel Miles

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14 **STAFF PRESENT**

15 Stephanie Ivie, City Council Liaison  
16 Lisa Linn Sommer, Museum Director  
17 Connie Larson, Recording Secretary

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19 **VISITOR**

20 Christie Majors  
21 Erin Redd

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23 **MINUTES REVIEW AND APPROVAL**

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25 Minutes of the January 23, 2018 Whitaker Museum Board meeting were reviewed.  
26 Nancy Smith made a **motion** to approve the minutes as amended. Laura Toney seconded the  
27 motion, which was passed by unanimous vote (3-0).

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29 **DIRECTOR'S REPORT**

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31 Lisa Linn Sommer, Museum Director, distributed a monthly calendar of events for 2018.  
32 The March Budget Status Report will be reviewed at the March meeting, and Jacob Smith needs  
33 the budget information by March 29<sup>th</sup>. Lisa discussed Museum Advocacy Day, where Museum  
34 Directors meet together and have display tables. Lisa would like to participate in Museum  
35 Advocacy Day next year.

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37 At 6:27 p.m., Paul Thomas Smith arrived at the meeting.

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39 B. H. Roberts artifacts have been placed in storage unit at Aspen Storage for \$45 a month.  
40 The Board will determine at a later date what items will be kept long term, and if other items could  
41 be given away. The \$400.00 bee reimbursement to the Briscoe family has been taken care of. If  
42 bees are done this year, it will depend on if the retaining wall is built around the UTOPIA building  
43 before March 30<sup>th</sup>.

1                    **TEA REPORT: CHRISTI MAJOR AND CO-CHAIRS**

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3                    Christi Major reported she has attended two Victorian Tea's, and she is the Chair for the  
4 Victorian Tea that is scheduled for Saturday, May 19<sup>th</sup> at the Museum. Elizabeth's Catering will  
5 provide a bid for the food. There will be two different musicians providing the music. Selena  
6 Nelson-Schaffer is a professional opera singer and CenterPoint actress. Debbie Randall is Co-  
7 chair, and she will be doing the decorating, and she has a plan for the tables and serving. Connie  
8 Larson has volunteered to track the reservations. Sheri Gowans will be making a favor for the  
9 guests. Christi Majors asked about possible ideas for a theme and Nancy Smith referred to the  
10 Museum Mission Statement and indicated the Victorian Tea's purpose has been to promote and  
11 preserve the history and traditions of when Elizabeth Whitaker would have gatherings. The budget  
12 estimate must be reviewed carefully, and Christi said she plans to keep the cost at \$15.00 per plate.  
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14                    **GARDEN REPORT: ERIN REDD**

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16                    Erin Redd reported on the 2017 gardening season. There were 32 garden plots rented last  
17 year, and \$2,215 was collected. There was \$223.00 purchased for tools and expenses for the  
18 barbeque. The budget request for 2018 is \$230.00. There is a possibility of additional small plots  
19 opening up where the Brown's used to garden. Oakdell is donating the compost again this year,  
20 and they will deliver in April. A thank you statement to Oakdell's will be in the Centerville  
21 newsletter. There are 14 large plots left to be rented for this year, and there are no small plots left.  
22 Erin is tentatively planning to do the Orientation Meeting on March 27, at 6:30 p.m. No Roundup  
23 or Preen can be used in the garden this year, as it stays in the soil and is proven to cause cancer.  
24 There are concerns about overwatering, and the neighbors have complained they can smell the  
25 sludge from the lawn clippings that are used in the garden. Steve Thacker, City Manager, has  
26 received warnings from Deuel Creek Irrigation that people are watering garden plots during the  
27 prohibited time.  
28

29                    Chair Spencer Packer made a **motion** to approve the proposed budget increase of \$20.00  
30 to \$250.00. Nancy Smith seconded the motion, which was passed by unanimous vote (4-0).  
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32                    **DIRECTOR'S REPORT - CONTINUED**

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34                    The Board discussed how to budget for the Victorian Tea, and in particular the small items.  
35 Nancy Smith recommended the board permit Lisa Linn Sommer to work with staff and figure out  
36 how to advance a small amount of money, i.e. \$200 for miscellaneous purchases so that Lisa would  
37 not be required to take time to purchase items such as ribbon, flowers, etc. The Board agreed that  
38 Lisa Linn Sommer will work closely with the Committee who is planning the Tea to make certain  
39 they stay within the allowed budget.  
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41                    **Story Telling Events**

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43                    April 10<sup>th</sup>: Shirley Beaten will give a presentation on Sanford Porter Sr., founder of  
44 Centerville and Porterville.

1 May 8<sup>th</sup>: Police Chief Paul Child will be giving a presentation at City Hall to coincide with  
2 National Police Appreciation Month. He wants to have hamburgers served at this event, and the  
3 Board will verify if this can take place.  
4

5 June: Lloyd Carr and the history of Carr Printing.

6 July: Mountain Tales Part II with Royce Allen.

7 August: Paul Smith will be telling stories that would not fit in DVD he's making.

8 September: B. H. Roberts biography.

9 October: Centerville Cemetery Tour with Paul Thomas Smith.  
10

11 The City Council will be given a copy of the Story Telling Events schedule. The Mayor's  
12 Report and Museum Volunteer Hours was reviewed. Guy Carpenter said the carriage doors will  
13 be finished by the end of March.  
14

### 15 RAP TAX REPORT

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17 Chair Spencer Packer reported the light poles have been ordered and should be delivered  
18 within a week. The lights will be on a photocell, and will turn on automatically when it becomes  
19 dark.  
20

### 21 CLG UPDATE

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23 Lisa Linn Sommer, Museum Director, reported the CLG Grant for \$20,000 has been  
24 submitted to the State, and notification will be given in April if it is received.  
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### 26 BOARD MEMBER REPORTS

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28 Laura Toney reported she posted in the Davis County Home School, and the Weber County  
29 Home School Facebook page the Whitaker Museum Tours that are available for schools. She will  
30 continue to post Museum activities on these websites. She wrote a letter to the elementary schools  
31 in Centerville for grades two through six inviting them to tour the Museum, and a survey will be  
32 sent to elementary school principals asking them what the barriers are from keeping teachers from  
33 bringing students to the Museum. Laura sent a letter to Monica Murdock, Curriculum Director for  
34 Social Studies in Davis County, but she has not received a response. The Board discussed having  
35 volunteers go to the schools, and assist the teachers in teaching about Centerville's history. Chair  
36 Packer suggesting using Story Telling volunteers to go to the schools to tell their stories.

37 Paul Thomas Smith reported he spent \$500.00 to subscribe to a professional service for  
38 one year that offers sound effects and high-quality images to match to the script for the DVD he  
39 is making on Thomas Whitaker. Mr. Smith is trying to contact Merrill Jensen, an LDS composer,  
40 to see if he would donate some of his music in the DVD. The Sons of Utah Pioneers produce a  
41 quarterly magazine, and the next issue will be on the early pioneer cities in Davis County. Royce  
42 Allen will be writing an article on Centerville, and Mr. Smith will do a side bar on Thomas  
43 Whitaker. A woman by the name of Janet Taylor came to the Museum today, and she said she is a  
44 descendent of Hannah Whitaker. She indicated she wants to volunteer at the Museum.

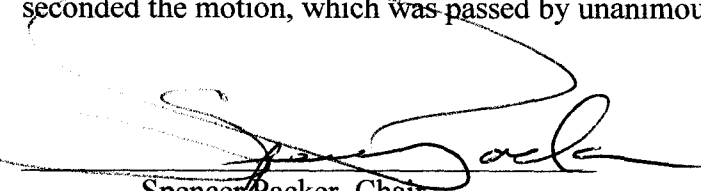
1 Chair Spencer Packer reported he gave Lisa Linn Sommer dimensions of the B. H. Roberts  
2 furniture that was donated. It will need to be determined what furniture the Museum will keep.  
3 Nancy Smith asked what can be done to get the flooring done, even though the sink and desk are  
4 not ready, so that Lisa can begin to move the archives and a table back in to work on. The Board  
5 was encouraged to look at commercial carpet tiles. Chair Packer said he has a man working on  
6 cabinet drawings, and there is the potential of an Eagle Scout project on this.

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8 **NEXT MEETING**

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10 The next Whitaker Museum Board meeting will be held on **Tuesday, March 20, 2018 at**  
11 **12:00 noon** at City Hall.

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13 **ADJOURN**

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15 At 7:45 p.m., Nancy Smith made a **motion** to adjourn the meeting. Paul Thomas Smith  
16 seconded the motion, which was passed by unanimous vote (4-0).

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22 Spencer Packer, Chair

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3/ / 2018  
Date Approved

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26 Connie Larson, Recording Secretary

