Minutes of the Landmarks Commission meeting held Thursday, February 22, 2018 at 7:00 p.m.
at the Centerville City Hall, Administrative Conference Room, 250 North Main Street,
Centerville, Utah.

MEMBERS PRESENT
Greg Call
Brent Christison
Matt Larsen, Chair
Brian Plummer

MEMBERS ABSENT
Kevin Eggett
Jeanne Randall
Vivian Talbot

STAFF PRESENT
Stephanie Ivie, City Council Liaison
Cassie Younger, Assistant Planner
Connie Larson, Recording Secretary

MINUTES REVIEW AND APPROVAL
Minutes of the January 25, 2018 meeting were reviewed. Brian Plummer made a motion to approve the minutes as amended. Greg Call seconded the motion, which was passed by unanimous vote (4-0).

GOALS FOR 2018-19
At the January 25, 2018 meeting, the Landmarks Commission discussed properties that could be considered for a CLG review. Cassie Younger, Assistant Planner, reported she has submitted the paperwork for the homes located at 420 North Main Street (Parrish home), and the home located at 2026 North Main, as this property will be going into a subdivision. Notification will be given by mid-March if the grant is received. Once the grant is awarded, RFP’s will be sent to the consultants for bidding.

KIOSK AND OTHER DEUEL CREEK MATERIAL DISCUSSION AND BRAINSTORMING
Cassie Younger, Assistant Planner, suggested creating a kiosk and plaques on Main Street for the historic district. Stephanie Ivie, City Council Liaison, discussed having a map of the historic district in the kiosk. She also talked with the Fire Chief of possibly having a map of the historic district inlayed into the outside of the new fire station building, or set in the ground. A decision must be made soon, as the fire station is scheduled to begin construction in April. There might be a small plaza on the corner of 300 South and Main Street where the fire station will be located, and this might be a possible location for a plaque signifying the historic district. The Commission agreed a freestanding kiosk is the preferred marker for this location.
The Commission discussed a second marker or kiosk to be placed at the well at the LDS Church located at 200 East and 300 South. A walking path could be made with historic markers along the path, similar to the historic district in Boston, Massachusetts. Cement chalk could be used to make a path for the Historic Walking Tour this summer, and historic street signs could be made and placed with the regular street signs to designate the historic district. Cassie Younger reported she talked with Paul Thomas Smith from the Whitaker Museum Board, and Mr. Smith has suggested the Whitaker Museum Board and the Landmarks Commission work together on occasion since they have similar projects.

Brian Plummer suggested a tentative timeline be made of when the kiosk, street signs, etc., could be completed, in case residents living in the historic district should ask the Commission when projects are expected to be completed. Brent Christison will research the cost of a kiosk. He reported he talked with a woman recently who lives in Spring City, and there is a school that is an historical landmark. Most of the money for the restoration of the school came from fund raising efforts. This woman also has an historic home, and people are charged to tour the home.

The Commission agreed the kiosk for the historic district is a priority for 2018, and determining the location for the kiosk. Other sites considered for kiosks would be the LDS Church where the water well is located, and at Smith Park. Brian Plummer asked if there are Intensive Level Survey Reports on file on homes that are on the National Register. Cassie reported she has records of Intensive Level Surveys that go back ten years. She will make a spreadsheet of the surveys that have taken place.

**NEXT MEETING**

The next Landmarks Commission meeting will be on Thursday, March 22, 2018 at 7:00 p.m. at City Hall.

**ADJOURN**

At 8:00 p.m., Chair Matt Larsen made a **motion** to adjourn. Brent Christison seconded the motion, which was passed by unanimous vote (4-0).

[Signature]

Matt Larsen, Chair

[Signature]

Connie Larson, Recording Secretary