

1 Minutes of the Centerville City Whitaker Museum Board held Tuesday, December 6, 2016 at  
2 12:00 noon in the lunch room at City Hall, 250 North Main Street, Centerville, Utah.

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4 **MEMBERS PRESENT**

5 Diane Chamberlain  
6 Mel Miles  
7 Spencer Packer, Chair  
8 Nancy Smith  
9 Paul Thomas Smith  
10 Laura Toney

11  
12 **STAFF PRESENT**

13 Lisa Linn Sommer, Museum Director  
14 Stephanie Ivie, City Council Liaison  
15 Connie Larson, Recording Secretary

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17 **MINUTES REVIEW AND APPROVAL**

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19 Minutes of the November 15, 2016 Whitaker Museum Board meeting were reviewed.  
20 Mel Miles made a **motion** to approve the minutes as amended. Diane Chamberlain seconded the  
21 motion, which was passed by unanimous vote (6-0).

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23 **VIDEO ON CENTERVILLE'S HISTORY**

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25 Paul Thomas Smith reported he works four to five hours each day on the research for the  
26 documentary he is making on Centerville's history. He is currently doing the editing and  
27 rewriting. Steve Thacker, City Manager, and Lisa Sommer, Museum Director, discussed the  
28 progress of the documentary at their last meeting.

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30 **2017 CALENDAR OF EVENTS**

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32 Nancy Smith reported on the storytelling for the next year. She was able to make  
33 contacts and secure the presenters from March to October. Recommending that the Twilight  
34 Tour be changed to earlier in the year based on feedback from the community and to also use it  
35 as the August storytelling night. July is open and if the Director can secure docents for an open  
36 house, the museum would love to support the July 4th festivities again. Lisa Sommer reported on  
37 the events indicating two additions, Clara Goudy Day September 5<sup>th</sup> and Vestil Harrison Day,  
38 March 18<sup>th</sup>. These will be during regular business hours and refreshments will be served with  
39 possible memorabilia reflecting their lives.

40  
41 The Victorian Tea will now be called Elizabeth's Victorian Tea, and it will be held on  
42 June 3, 2017. There will be 160 guests maximum allowed, and Lori Henderson will be the chair  
43 of this event. The Cemetery Twilight Tour with Paul Thomas Smith will be held on August 8<sup>th</sup>  
44 and August 18<sup>th</sup>, allowing for extended daylight and better access for elderly citizens who wish  
45 to attend. Admission will be free, creating a public relations event, rather than a fund raiser  
46 allowing for more people to attend. The Zombie Run will be held on October 28<sup>th</sup>, with a 5k at  
47 8:00 a.m. and a one-half mile Children's Run at 9:00 a.m. Mike Schouten is the chair for this  
48 event.

1                    **CLG BIDS AND CALENDAR**  
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3                    Chair Packer reported there are three bids that are waiting to be received. Nancy Smith  
4 will be meeting with a contractor tomorrow on bids for grant projects. Deadlines for completion  
5 of the work and submission to the State.  
6

7                    **SPENCER PACKER'S REPORT OF POSSIBLE SITE PLAN IMPROVEMENTS**  
8 **WITH RAP TAX FUNDS**  
9

10                  Chair Spencer reported he contacted Wally Cooper, who has done work on LDS Church  
11 historical sites. He has done work on especially very difficult projects. Chair Packer displayed a  
12 preliminary map of the Museum site, and he discussed proposed changes to the site. Chair  
13 Packer showed the proposed drawings to Steve Thacker, City Manager, and the direction he  
14 received from the Mayor is they are in compliance with the Master Plan for the City Hall  
15 property. His proposal is for the existing driveway into the Museum at this time would be paved  
16 without gutter or sidewalk, and then clear some of the vegetation on the east side to increase the  
17 number of parking stalls to the north. This would be a three-year plan. This would take care of  
18 most of the day to day needs as most events where there is a large number of people are already  
19 being held at City Hall, so the guests are already parking at City Hall.  
20

21                  Chair Packer discussed the need for outside pole lighting in the parking area. There  
22 should be four to five light poles, which cost around \$1,500 each. Lisa Sommer suggested using  
23 Ron Randall's poles. He said the vision for the Museum is to be a heritage museum, not an  
24 ecstatic museum. The Board needs to define the vision of the three to five to ten-year plan. Chair  
25 Packer will present this conceptual plan tonight to the City Council.  
26

27                  Nancy Smith made a **motion** for Chair Spencer Packer to present the idea of doing a five  
28 to eight-year lighting, parking, and pathway plan for the Whitaker Museum. With the  
29 recommendation to improve the existing parking (possibly adding a few more) and asphaltting  
30 the driveway with a rolled end and installing 4-6 light poles. This will improve safety concerns  
31 and address the needs of most small events and the larger groups would continue to be held at  
32 City Hall, using City Hall parking. This plan is to be presented to the City Council tonight. Mel  
33 Miles seconded the motion, which was passed by unanimous vote (6-0).  
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35                    **NEXT MEETING**  
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37                  The next Whitaker Museum Board meeting will be held on Tuesday, January 24, 2017 at  
38 6:30 p.m. in the Administrative Conference Room at City Hall.  
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40                    **ADJOURN**  
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42                  The meeting was adjourned at 1:40 P.M.  
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46 Spencer Packer, Chair  
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\_\_\_\_\_ Date Approved

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50 Connie Larson, Recording Secretary